

# Privacy Notice

*Effective Date: 09 July 2026*

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## Accessibility of this Notice

This notice is designed to be reasonably accessible to individuals with disabilities, consistent with the Web Content Accessibility Guidelines (WCAG) 2.1. It uses clear headings, plain language, and a structure compatible with screen readers and keyboard navigation. If you require this notice in an alternative accessible format, contact us at [privacy@jeevlifeworks.com](mailto:privacy@jeevlifeworks.com) and we will make reasonable efforts to provide one.

## 1. Who We Are

Jeev Lifeworks LLP (“Jeev Lifeworks,” “we,” “us,” or “our”) is a life sciences technology and services company headquartered at 18, 1st Cross Road, Sarvabhouma Nagar, Chikkalsandra, Bengaluru, Karnataka 560061, India. This notice explains how we collect, use, share, and protect personal information in connection with our website, services, and business relationships, including engagements such as data migration and technology implementation work performed for our customers.

## 2. Information We Collect

- Contact details you provide to us, such as name, business email, phone number, and company.
- Information submitted through our website, including inquiry and careers forms.
- Information processed on behalf of our customers in the course of delivering contracted services (processed strictly under customer instructions).
- Technical information such as browser type and cookies, used to operate and improve our website.

## 3. How We Use Information

- To respond to inquiries and provide requested information.
- To deliver, support, and improve our services under customer contracts.
- To manage recruitment and hiring.
- To comply with legal, regulatory, and contractual obligations.

## 4. How We Share Information

We do not sell personal information. We may share information with service providers who support our operations under confidentiality obligations, with our customers where we process data on their behalf and under their instructions and where required by law or to protect our legal rights.

## 5. International Transfers

As a global services provider, we may process personal information relating to individuals in jurisdictions including but not limited to the United States (including California), the European Economic Area, the United Kingdom, and

other regions in which our customers operate. Transfers are made in accordance with applicable contractual and regulatory safeguards.

## 6. Data Retention

We retain personal information only for as long as necessary to fulfil the purposes described in this notice, or as required by applicable law or contractual obligation.

## 7. Your Rights

Depending on your jurisdiction, you may have rights to access, correct, delete, or restrict the use of your personal information, and to receive it in a portable format. To exercise these rights, or to request this notice in an alternative accessible format, contact us using the details below.

## 8. Security

We maintain administrative, technical, and physical safeguards designed to protect personal information, aligned with our Information Security Policy.

## 9. Changes to this Notice

We may update this notice from time to time. Material changes will be reflected by an updated effective date at the top of this page.

## 10. Contact Us

Jeev Lifeworks LLP

18, 1st Cross Road, Sarvabhouma Nagar, Chikkalsandra, Bengaluru, Karnataka 560061, India

Email: [ciso@jeevlifeworks.com](mailto:ciso@jeevlifeworks.com)

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