



# HEAVEN'S SCENT CANDLE CO.

## Event Space Rental Agreement

Address: 1053 Hwy 1 South, Suite 3, Lugoff, SC 29078  
Phone: 803-216-5161  
Website: [www.heavensaroma.shop](http://www.heavensaroma.shop)

## EVENT DETAILS

Renter Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Event Date: \_\_\_\_\_

Event Time: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Estimated Guest Count: \_\_\_\_\_ (Maximum Occupancy: 60 Guests)

## RENTAL RATES

Space Rental: \$85 per hour (Includes 1 complimentary hour for setup)

Table Rental: \$10 per table

Chair Rental: \$3 per chair

## PAYMENT TERMS

A non-refundable deposit of 50% of the total rental amount is required to secure your booking.

Remaining balance is 7 days before the event.

No event will be held without full payment received.

## **CANCELLATION POLICY**

The 50% deposit is non-refundable under all circumstances.

Cancellations made 7 or more days before the event may transfer to one future date based on availability or receive a refund less minus the deposit.

Cancellations made less than 7 days before the event will forfeit all payments made. No-shows will not receive refunds or credits.

## **FACILITY RULES**

Maximum occupancy is 60 guests. Exceeding this limit may result in event termination without refund. NO ALCOHOL is permitted on the premises.

Profane, vulgar, or inappropriate language and conduct are not permitted. Management reserves the right to end the event if necessary.

NO GLITTER OR CONFETTI is allowed inside or outside of the facility.

The renter agrees to leave the space clean and in the same condition as received, including removing all trash, decorations, and returning tables/chairs to original placement.

Management will be on property to assist if needed.

## **DAMAGES & LIABILITY WAIVER**

The renter is responsible for any damages to property, furniture, fixtures, or equipment caused by themselves or their guests.

Heaven's Scent Candle Co., its owners, employees, and affiliates are not responsible for any injuries, accidents, loss, theft, or damages to persons or property occurring during the rental period.

The renter agrees to indemnify and hold harmless Heaven's Scent Candle Co. from any claims or liabilities arising from the event.

## AGREEMENT

Renter Signature: \_\_\_\_\_ Date:

\_\_\_\_\_ Heaven's Scent Candle Co. Representative: \_\_\_\_\_ Date:

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