Leisure Lake
Condominium Association

Lot # _____

REPAIR / WORK ORDER REQUEST

Request Taken By: _____ Reported Date: _____

Co-Owner: _____ Phone: _____

Issue: _____

_____

_____

_____

_____

_____

_____

Assigned To: _____

Date Started: _____ Date Completed: _____ Time: _____

Completed By: _____

Board Member: _____ Title: _____

Notes and Comments: _____

_____

_____

_____

_____

_____

Maintenance Supervisor Signature: _____ Date: _____