

# ARDLEIGH VILLAGE HALL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Meeting of the Trustees of Ardleigh Village Hall  
(Ardleigh Parish Council is the sole Trustee of Ardleigh Village Hall)  
to be held on Monday 11<sup>th</sup> February 2019 at the Village Hall commencing at the end of the Parish Council  
meeting for the purpose of transacting the business as set out in the Agenda**

Karen Thompson - Clerk  
Dated 6<sup>th</sup> February 2019

## **Chairman's Welcome**

- VH19/07      Apologies and reasons for absence**
- VH19/08      Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.**
- VH19/09      Minutes**  
To agree the accuracy of the Ardleigh Village Hall Minutes of the 14<sup>th</sup> January 2019.
- VH19/010     Village Hall**
- VH19/10.1    To note the drains investigation work resulted in Anglian Water confirming a collapsed sewer with repairs being underway.**
- VH19/10.2    To note the village hall electrical tests will be conducted on Monday 18th Feb – Half Term.**
- VH19/10.3    To consider increasing the monthly rate of pay of the bookings clerk/cleaner with effect 1 April 2019.**
- VH19/011     Village Hall Finance**
- VH19/11.1    To receive financial report on Village Hall accounts as at the 31 Jan 2019 (See attachment).**
- VH19/11.2    To agree and authorise the invoices to be paid. (See attachment).**
- VH19/012     Meeting Closure & Date of Next Meeting**  
Date of next meeting is Monday 11<sup>th</sup> March 2019.