

ARDLEIGH VILLAGE HALL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Meeting of the Trustees of Ardleigh Village Hall
(Ardleigh Parish Council is the sole Trustee of Ardleigh Village Hall)
to be held on Monday 14th January 2019 at the Village Hall commencing at the end of the Parish Council
meeting for the purpose of transacting the business as set out in the Agenda**

Karen Thompson - Clerk
Dated 9/1/2019

Chairman's Welcome

- VH19/01 Apologies and reasons for absence**
- VH19/02 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.**
- VH19/03 Minutes**
To agree the accuracy of the Ardleigh Village Hall Minutes of the 8th December 2018.
- VH19/04 Village Hall**
- VH19/04.1 To receive a report on the repairs that are needed.**
- VH19/04.2 To consider an increase in hire rates with effect 1 April 2019 (see attached).**
- VH19/04.3 To receive a quotation for a building valuation report (see attachment) .**
- VH19/04.4 To receive the insurance quotation from Allied Westminster (current insurers) of**
- 1 Year Agreement - £2,085.40 including insurance premium tax and policy fee*
3 Year Agreement - £1,982.69 including insurance premium tax and policy fee
5 Year Agreement - £1,941.61 including insurance premium tax and policy fee
- If we were to increase the policy excess the renewal premium would be affected as follows (these premiums are based on a 1-year agreement):*
£100 Excess - £2,085.40 including insurance premium tax and policy fee
£250 Excess - £1,989.30 including insurance premium tax and policy fee
£500 Excess - £1,893.33 including insurance premium tax and policy fee
£1,000 Excess - £1,606.35 including insurance premium tax and policy fee
- NB This quotation is based on a commitment to a full electrical test being conducted in February as previously decided.
- Current insurance expires 9/2/2019.
- VH19/05 Village Hall Finance**
- VH19/05.1 To receive financial report on Village Hall accounts as at the 31 Dec 2018 (See attachment).**
- VH19/05.2 To agree and authorise the invoices to be paid. (See attachment).**
- VH19/06 Meeting Closure & Date of Next Meeting**
Date of next meeting is Monday 11th February 2019.