

# ARDLEIGH PARISH COUNCIL



**To: Members of Ardleigh Parish Council**

Council Members are summoned to attend the Ardleigh Parish Council meeting on

**Monday 14 October 2024 at 7.30pm at Ardleigh Village Hall.**

Rachel Fletcher – Parish Clerk

Dated 9 October 2024

*Rachel Fletcher*

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote.

The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

[Join the meeting now](#)

Meeting ID: **357 475 947 878** Passcode: **QgxDR4**

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## AGENDA

<b>24.128</b>	<b>Chair's Welcome</b>
<b>24.129</b>	<b>Apologies and reasons for absence</b>
<b>24.130</b>	<b>Public participation session relating to items on the agenda</b>
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
<b>24.131</b>	<b>Declaration and Register of Interests and Dispensations</b>
	To receive declarations of any interests relating to agenda items and/or new dispensations.
<b>24.132</b>	<b>Minutes of meeting held on 9 September 2024</b>
	Councillors are asked to approve the draft minutes of the previous meetings as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
<b>24.133</b>	<b>Planning</b>
	To note the applications published/ received/ validated and/or decided since the last meeting are for information only and listed separately. To consider comments on new applications and appeals, including any received after the publication of the agenda.
<b>Applications</b>	<b>Information Only:</b> <a href="#">24/01396/FULHH</a> Garage conversion and single storey front extension to create a new double garage. Oakholm, Colchester Road, Ardleigh CO7 7NS <b>a)</b> <a href="#">24/01310/DETAIL</a> Outline Planning Permission 21/01785/OUT - Appearance, Layout and Scale for 3 detached dwellings, parking and access. Hill Farm, Bromley Road, Ardleigh CO7 7SE <b>b)</b> <a href="#">24/01402/FUL</a> Change of use of land to tourism and leisure for the erection of one holiday lodge and associated infrastructure. Yaffle, Crown Lane North, Ardleigh CO7 7RA <b>c)</b> <a href="#">24/01408/FUL</a> Erection of a single self-build unit (in lieu of Prior Approval, Class Q, of a single dwelling subject of application 24/00478/COUNOT. 31 Harwich Road, Lawford CO11 2LS <b>d)</b> <a href="#">24/01451/TCA</a> Trim trees at back of property. New Hall, Station Road, Ardleigh
<b>Other/ Appeals</b>	To note or consider any other applications including enforcement issues. <b>a) Flying Trade Group Planning permission food storage and distribution facility</b> Following the conclusion of the Judicial Review the Parish Council's barrister has emailed Tendring District Council's Planning Department regarding the conditions attached to the original planning permission. The Parish Council to discuss the response (see attachment).

<b>24.134</b>	<b>Other Planning and Infrastructure issues</b>
	<p><b>b) <i>Tendring/Colchester Borders Garden Community (and related issues)</i></b> To note updates since the last meeting.</p> <ul style="list-style-type: none"> <li>i. Comments are yet to be submitted to the further consultation on proposed modifications from the Planning Inspector- deadline 21 October <a href="https://talk.tcbgardencommunity.co.uk/modifications-consultation">https://talk.tcbgardencommunity.co.uk/modifications-consultation</a>.</li> <li>ii. A meeting with specialist consultants relating to community stewardship and engagement models (including governance) for the Garden Community has been arranged for 21 October 2024.</li> </ul> <p><b>c) <i>Neighbourhood Plan (and related issues)</i></b> To note the result of the Referendum on the 12 September was in favour of adoption. 86.5% of voters were in favour of adopting its plan, while 13.5% voted against adopting it. The turnout was 13%.</p> <p><b>d) <i>Pylons, Substations, Windfarms and related</i></b></p> <ul style="list-style-type: none"> <li>i. A meeting with Five Estuaries was held on 7 October 2024. Representatives from Ardleigh, Little Bromley, Little Bentley and Great Bromley Parish Councils attended.</li> <li>ii. Deadline to register as interested party with Planning Inspectorate for North Falls offshore windfarm is 18 October <a href="https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010119">https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010119</a></li> </ul>
<b>24.135</b>	<b>Community Projects and initiatives</b>
	<p><b>a) <i>Community Projects and Initiatives</i></b> To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports) See attachments.</p>
<b>24.136</b>	<b>Highways, Public Rights of Way (PRoW) and related issues</b>
	<p><b>a)</b> Parking Matters. To note any updates since last meeting.</p> <p><b>b)</b> Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct <a href="http://www.essexhighways.org/tell-us">www.essexhighways.org/tell-us</a>. Note Old Ipswich Road – further double red line parking restrictions now in place, repairs of The Street underway and due to be completed by end October.</p>
<b>24.137</b>	<b>Reports and Correspondence</b>
	<p><b>a) <i>District and County Councillor reports</i></b> To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p><b>b) <i>Councillors' reports</i></b> including reports of training or meetings attended.</p> <p><b>c) <i>Clerks' report</i></b> To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
<b>24.138</b>	<b>Parish Council Finance and staffing</b>
	<p><b>a)</b> To receive quarterly financial reports to end September 2024.</p> <p><b>b)</b> To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p> <p><b>c)</b> To confirm the appointment of Helen Symmons of Legra Internal Audit Service as the internal auditor for the Parish Council for the financial year 2024/25.</p> <p><b>d)</b> To receive an update on staffing matters *.</p>
<b>24.139</b>	<b>Amenities and Contracts</b>
	<p>To receive updates and take decisions on Parish Council amenities and contracts including:</p> <p><b>a) Council contracts and contractors</b></p> <p><b>b) Play and Exercise equipment</b></p> <ul style="list-style-type: none"> <li>i. To note progress since last meeting (see attachment).</li> <li>ii. To consider the proposal from the Deputy Clerk to make an S106 funding application for new Springer Equipment for the Colchester Road Play Area (see attachment).</li> </ul> <p><b>c) The Ardleigh Recreation Ground</b></p> <p><b>d) Cemetery/churchyard matters</b></p> <p><b>e) Millennium Green</b> To consider and gain agreement for key suggestions to update the Memorandum of Understanding with the Millennium Green Trust (see attached).</p> <p><b>f) Village Hall matters</b></p>

	<p><b>g) Other Amenities and Open Spaces issues*</b> To consider documents received and correspondence relating to the purchase of land adjacent to Ardleigh Cemetery and to agree next steps including instruction of solicitors as required (see attached).</p> <p><b>h) Biodiversity issues and updates</b></p>
<b>24.140</b>	<b>Future meetings and meeting closure</b>
	<p><b>a)</b> To confirm the scheduled next meeting on Monday 11 November 2024, 7.30pm, Ardleigh Village Hall (with remote link) and to flag any proposed changes to the format or key issues for discussion.</p> <p><b>b)</b> Meeting closes.</p>

*\* Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues. Council to consider whether members of the public should be excluded.*