

ARDLEIGH PARISH COUNCIL



Minutes of the Meeting of Ardleigh Parish Council held on Monday 11 November 2024 at 7.30pm at Ardleigh Village Hall.

PRESENT: Cllrs Tim Barrott (Chair), Helen Fontaine, Jayne Marshall, Jonathan Waters and Martin Whiteley.
Cllr Carlo Guglielmi (Essex County Council) was also present.
Officers: Deputy Clerk, Rachel Edwards (Minutes)

ALSO IN No members of the public were present.

ATTENDANCE:

24.141	Chair's Welcome
	The Chair welcomed everyone to the meeting. Thanks were given to those attending the meeting with Bernard Jenkin and to Rachel Edwards for covering the Clerk's role at short notice.
24.142	Apologies and reasons for absence
	Apologies were received from Cllrs Blyth, Mason, Talbot and Thrower. Cllr Zoe Fairley (Tendring District Council) and the Clerk, Rachel Fletcher, also sent apologies.
24.143	Public participation session relating to items on the agenda
	No members of the public were present.
24.144	Declaration and Register of Interests and Dispensations
	Interests were declared by Cllr Fontaine as a Trustee of the Millennium Green Trust. It was noted that dispensations remained in place (See Minute number 23.122 for full details).
24.145	Minutes of meeting held on 14 October 2024
	The Minutes of the meeting were approved as a true and accurate record. Delegated decisions were noted/reconfirmed.
24.146	Planning
	Applications published, received, validated and/or decided since the last meeting were noted. Comments on new applications and appeals were agreed as outlined below. It was noted that, where appropriate, reference would be made to the Neighbourhood Plan policies/Village Design Statement when commenting on planning applications. See https://www.tendringdc.gov.uk/planning/planning-applications for current applications. It was noted that weekly lists provided by Tendring District Council (TDC) were sent to Councillors.
Applications	<p>a) 24/01497/LUXX Application for Lawful Development Certificate for Existing Use or Development for extension to existing building. Workshop and Premises at 30 Harwich Road, Ardleigh CO7 7LS Council resolved to object. Objection would align with the recent application for this location.</p> <p>b) 24/01506/FULHH Partial removal of side single storey element, to be replaced and extended. Replacement of all existing windows and doors. Erection of single-storey cart lodge. Proposed extension to ground floor rear garden terrace. Crossways, The Street, Ardleigh CO7 7LD Council resolved not to object.</p> <p>c) 24/01514/FULHH Proposed single storey rear and side extension. Churnwood Cottage, 40 Chapel Lane, Ardleigh CO7 7BJ Council resolved not to object.</p> <p>d) 24/01516/FUL Demolition of a barn and the erection of a single self-build unit (in lieu of Prior Approval, Class Q, of a single dwelling subject of application 24/00331/COUNOT). Land at Nevada, Harts Lane, Ardleigh CO7 7QH Council resolved to object. Application fell outside of Ardleigh Neighbourhood Plan conditions.</p> <p>e) 24/01545/FUL New Self-Build dwelling, re-submission of planning approval 18/01575/OUT and 21/01406/DETAIL. Chantry, Fox Street, Ardleigh CO7 7PS</p>

	<p>Council resolved to object by a majority. The application fell outside the scope of the Ardleigh Neighbourhood Plan and did not comply with the Local Plan.</p> <p>f) 24/01627/COUNOT Prior Approval Application under Part 3, Class Q of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) for change of use of part of barn to three dwellings. Holly Tree Nursery, Hungerdown Lane, Ardleigh CO7 7LZ Council resolved to object. Development lies on a single-track lane with poor access.</p>
Other/ Appeals	<p>To note or consider any other applications including enforcement issues.</p> <p>a) <i>Flying Trade Group Planning permission food storage and distribution facility</i></p> <p>Cllr Waters had contacted the Council's barrister to suggest updates to the letter to Tendring District Council's Planning Department regarding the conditions attached to the original planning permission (See attachment).</p> <p>Cllr Waters had received no response and would chase.</p>
24.147	Other Planning and Infrastructure issues
	<p>a) <i>Tendring/Colchester Borders Garden Community (and related issues)</i> To note updates since the last meeting.</p> <ul style="list-style-type: none"> i. A Council meeting was held with Community Stewardship Solutions, specialist consultants drafting a Stewardship Framework for the Garden Community on 21 November 2024. A further meeting with the consultants was held on 28 November 2024 with the Council and representatives from the Crockleford and Elmstead Action Group (See attachment). Noted. ii. The consultants would present their Garden Community Pathway to Stewardship: Framework and Recommendations to the Council, and other interested parties, on 6 December 2024. Noted. iii. Latimer, the Garden Community developer, would be holding a third public exhibition roadshow. Latimer had distributed leaflets to residents and Clerks had shared on socials (See attachment). https://www.latimer.community/feedback Noted. iv. An Infrastructure First Approach informal meeting was being hosted by Elmstead Parish Council with anticipated participation from Sir Bernard Jenkin M.P., local Parish Councils, Colchester City Council, action and liaison groups and local societies on 8 November 2024. Cllrs Barrott and Mason attended this meeting. Insufficient funding for the link road as 2016 government funding agreed no longer adequate; now planned to connect to the A133 but not the A120. Ardleigh Parish Council fully supported Elmstead Parish Council's lead. <p>b) <i>Neighbourhood Plan (and related issues)</i> To note the Full Cabinet of Tendring District Council ratified the Ardleigh Neighbourhood Plan (incorporating the updated Village Design Statement) on 21 October 2024. Noted.</p> <p>c) <i>Pylons, Substations, Windfarms and related</i> To note updates since the last meeting.</p> <ul style="list-style-type: none"> i. Five Estuaries: Two responses and a report from the Pylons, Substations and Windfarms Working Group had been submitted to the latest stage in the Five Estuaries consultation (See attachment). https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010115 Noted. ii. North Falls: The Council had been registered as an interested party for the first stage of the Planning Inspectorate examination. https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN010119 Noted. iii. Tarchon Interconnector Project: A consultant working for this project was meeting Cllr Barrott and other Chairs of local Parish Councils for an initial informal meeting on 7 November 2024.

	Cllr Barrott met the consultant alongside the Chair of Mistley Parish Council and a Councillor from Little Bromley Parish Council. A 20m high convertor station requiring a 10-hectare site would be built near the Ardleigh substation. There would be underground cables to the coast then undersea to Germany. Unable to share trenches with North Falls or Five Estuaries; they are AC cables, Tarchon are DC.																								
24.148	Community Projects, events and assets																								
	<p>a) <i>Community Projects and Initiatives</i> To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports) (See attachment).</p> <p>Cllr Fontaine reported more Speedwatch sessions had taken place due to good weather. A neighbourhood meeting had hosted an Essex Police ‘Let’s Talk’ session and would host a talk about recognising fraud next year.</p>																								
24.149	Highways, Public Rights of Way (PRoW) and related issues																								
	<p>a) Parking Matters. To note updates since last meeting.</p> <p>Cllr Whiteley had met with representatives of Tavern House. They would aim to create more parking on-site and were likely to move to premises out of Ardleigh in the long-term. Cllrs Guglielmi and Barrott would meet on-site with NEPP to consider Station Road parking issues; time limited options might be the best option. Clerks would write to residents about parking.</p> <p>b) The Street. To note updates on work completed by Highways since last meeting.</p> <p>Cllr Guglielmi had facilitated work; a complete resurfacing was expected, only patching undertaken and poor re-lining. Disabled bay would be repainted imminently.</p> <p>c) Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us.</p>																								
24.150	Reports and Correspondence																								
	<p>a) <i>District and County Councillor reports</i> To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p>Cllr Guglielmi reported funding options, primary school places dates would close, a letter was sent to Sir Bernard Jenkin to contact Essex County Council regarding Glebe Corner.</p> <p>b) <i>Councillors’ reports</i> including reports of training or meetings.</p> <p>c) <i>Clerks’ report</i> - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (See attachment).</p> <p>A letter confirming contract with a new Internal Auditor would be signed following resolution at the October meeting to appoint them. Meetings would be arranged: Tendring District Council planning department, the Millenium Green Trust and Village Hall trustees. Tendring District Council were contacted about additional parking space in the Village, correspondence relating to parking at the Hyundai garage on Fox Street was received and several visits were required to bring Village Hall CCTV back online.</p>																								
24.151	Parish Council Finance																								
	<p>a) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p> <table><tr><td>npower</td><td>£275.18</td></tr><tr><td>RCCE</td><td>£59.70</td></tr><tr><td>EALC</td><td>£240.00</td></tr><tr><td>Superfine Fencing (Weindling)</td><td>£315.62</td></tr><tr><td>Fresh Air Fitness</td><td>£60.45</td></tr><tr><td>Parish Online</td><td>£117.60</td></tr><tr><td>Rachel Edwards (Deputy Clerk Expenses)</td><td>£93.48</td></tr><tr><td>CloudyIT</td><td>£165.36</td></tr><tr><td>Primec</td><td>£630.00</td></tr><tr><td>Cottage Landscapes</td><td>£1,830.00</td></tr><tr><td>Bland Landscapes</td><td>£605.40</td></tr><tr><td>Ardleigh Village Hall</td><td>£52.50</td></tr></table>	npower	£275.18	RCCE	£59.70	EALC	£240.00	Superfine Fencing (Weindling)	£315.62	Fresh Air Fitness	£60.45	Parish Online	£117.60	Rachel Edwards (Deputy Clerk Expenses)	£93.48	CloudyIT	£165.36	Primec	£630.00	Cottage Landscapes	£1,830.00	Bland Landscapes	£605.40	Ardleigh Village Hall	£52.50
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24.152	Amenities and Contracts								
	<p>To receive updates and take decisions on Parish Council amenities and contracts including:</p> <p>a) Council contracts and contractors To consider the tender process for contracts due to expire 31 March 2025.</p> <p>Maintenance contracts due for renewal end of March 2025. Council resolved that a small group of councillors would look at contracts needed for next year; members would be decided at a future meeting.</p> <p>b) Play and Exercise equipment To note updates since last meeting (See attachment).</p> <p>Report given by the Deputy Clerk. Council asked to consider replacing four posts that had rotted around the galleon sandpit. Council resolved to replace these. The galleon mast had been removed due to rot. Quotes for a possible replacement would be considered at a future meeting.</p> <p>c) Ardleigh Recreation Ground To note updates including reported damage to the cricket pitch. CCTV still images had been obtained. A police report would be filed, and details would be forwarded to Cllr Guglielmi to contact the local Police Community Support Officer.</p> <p>d) Cemetery/churchyard matters To consider the response to Law Commission proposals aimed at modernising burial and cremation laws which closes 9/1/2025. https://lawcom.gov.uk/law-commission-considers-changes-to-update-centuries-old-burial-laws/</p> <p>Cllr Barrott would respond to the consultation. The churchyard would be cleared of leaves etc.</p> <p>e) Millennium Green To note updates since last meeting. None.</p> <p>f) Village Hall matters To note Legionella inspection undertaken (See attachment).</p> <p>Primec had undertaken an inspection and taken samples. They would return to flush the system and take further samples. The Hall Caretaker would oversee necessary actions.</p> <p>g) Other Amenities and Open Spaces issues To note updates since last meeting. None</p> <p>h) Biodiversity issues and updates To consider the response to the Management of Hedgerows Consultation that closes 10/12/2024. https://consult.defra.gov.uk/legal-standards/consultation-on-hedgerow-regulatory-approach/consultation/subpage.2024-05-07.6245823404/</p> <p>Clerks suggested Cllr Mason would respond to this consultation.</p>								
24.153	Parish Council Governance and related items								
	<p>a) To consider the response to the consultation on remote meetings and proxy voting which closes 19/12/2024. https://www.gov.uk/government/consultations/enabling-remote-attendance-and-proxy-voting-at-local-authority-meetings?utm_campaign=Chief%2Bexecutive%2527s%2Bbulletin%2B-%2B25%2BOctober%2B2024%2B%2528Special%2Bedition%2529&utm_medium=email</p> <p>Council discussed their response. The Clerks would respond to the consultation.</p>								
24.154	Future meetings and meeting closure								
	<p>a) To confirm the scheduled next meeting on Monday 9 December 2024, 7.30pm, Ardleigh Village Hall (with remote link) and to flag any proposed changes to the format or key issues for discussion.</p>								

	b) Meeting closed 8.39pm
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Signed by Meeting Chair.....on.....