

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Following receipt of a special motion bearing the names of at least four councillors, Council Members are summoned to attend the Extraordinary Ardleigh Parish Council meeting on

Friday 20 March 2026 at 2.00pm at Ardleigh Village Hall, Committee Room.

Tim Barrott
Chair
16 March 2026

Tim Barrott

AGENDA

- 26.043 Apologies and reasons for absence**
- 26.044 Public participation session relating to items on the agenda**
There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
- 26.045 Declaration of Interests**
To receive declarations of any pecuniary or non-pecuniary interests relating to agenda items.
- 26.046 Minutes of meeting held on 9 March 2026**
Councillors are asked to agree the draft minutes of 9 March 2026 as a true and accurate record
- 26.047 Rescission of decision 26.039b**
To note the special motion

'In accordance with Standing Order 7 we wish to call a meeting of Ardleigh Parish Council to consider reversing resolution 26.039b below and to allow for further discussion of the matter relating to appointment of a facilities and amenities post.

'To agree to appoint a staff member to focus on facilities and amenities management. Draft Job Description and Person specification attached.

The council is asked to agree to advertising the post to start as soon as possible, salary/ hours to be within the agreed overall salaries budget.

Any updates to the Job Description and the process of recruitment to be discussed outside the meeting and confirmed by Staffing Committee members prior to advertising.'

This was supported by four named councillors and resulted in this extraordinary meeting being called.

To vote on rescinding the decision above.
- 26.048 Items in confidence**
Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of the agenda item below as the Council may be considering confidential staffing matters.
- 26.049 Council Priorities and Staffing**
To reconsider the paper no 26.039b including the recommendations and to consider and agree next steps relating to the appointment of a facilities and amenities post.
- 26.050 Village Hall car park repairs**
To consider whether the Parish Council will fund repairs to the Village Hall car park and agree next steps.
- 26.051 Meeting Closure**