

Ardleigh Village Hall (AVH) Fees and Charges review 2025

The Village Hall charges were agreed by Ardleigh Parish Council as Sole Trustee to Ardleigh Village Hall on 3 June 2025. Prior to this they had not been updated since 2022.

The fees brought Ardleigh Village Hall charges more closely in line with other Halls, to take account of costs of operating the Hall while continuing to encourage use by Ardleigh residents (whose Council Tax contributes to the management of the Hall and in accordance with the charitable aims of the Village Hall).

A review of the charges is needed, since the hall is struggling to cover the costs from income, despite an increase in revenue and in occupancy since CHIP took over the marketing and bookings for the Hall. There was a loss of £6,000 in the last financial year.

An overall increase of up to 20% could be required to balance the budget but smaller increases were agreed for a year in the first instance.

Room hire charges from 1 September 2025

Room (per hour)	Previous Standard Rate	Proposed standard Rate	Protected Regular hirers and Ardleigh Residents (non commercial) 30% discount rounded
Main Hall (capacity 100+ depending on event)	£20	£22	£16
Committee Room (capacity 25)	£12.50	£14	£10
Combined for both rooms/ party rate	£25	£27	£19

Other charges

Item/charge	Rate of charge	Period of charge
Storage (dedicated)	£25 per cupboard or shed within Hall or on Village Hall land	Monthly
Storage (shared)	£15 per cupboard or shed within Hall or on Village Hall land	Monthly
Use of Garden	£35	Per session (with hall booking)
Car park space for trading or stalls	£15	Per session (up to 2 two hours)
Bouncy castle/ trading stall electricity	£15	Per session (with hall booking)
Use of kitchen	Shared used included	With hall booking
Use of changing rooms	£30/£50	Per session (with hall booking)/ without Hall booking

Additional Information

For one-off bookings a deposit of £50 is required, except when booking starts after 6pm when the deposit is £100. No parties for ages 13-22. Full payment 4 weeks in advance (or at time of booking if less than 4 weeks).

Ardleigh residents' rates are applicable to hirers whose main residence is within Ardleigh Parish and whose name appears on the electoral register.

Regular hirers with bookings prior to 2022 will be charged the reduced rates.

Ardleigh Pre-School and Ardleigh Cricket Club have annual agreements.

All other bookings will be charged at the standard rate.

Bookings and invoicing are managed and processed by Community Halls in Partnership on behalf of Ardleigh Village Hall.

Ardleigh Parish Council

9/6/25