

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 12 October 2026 at 7.00pm at Ardleigh Village Hall.

Rachel Edwards – Parish Clerk

Dated 6 October 2026

Rachel Edwards

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. Note that the agenda includes some confidential, contractual and/or legal matters. In accordance with the Standing Orders and the Public Bodies (Admissions to Meetings) Act 1960 the Council may vote to exclude members of the public and press during discussion of such items.

The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

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Meeting ID: 351 917 865 986 103 Passcode: ew3U63FR

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AGENDA

26.125	Chair's Welcome
26.126	Public participation session relating to items on the agenda
	There will be 15 minutes available if required. After this period, the Chair will invite members of the public to leave, should they wish to do so. The Chair will also remind them that at the close of this item they will no longer be permitted to participate without permission from the Chair.
26.127	Apologies for absence
	To receive apologies for absence.
26.128	Co-option to the Council
	To consider applications for co-option. Relevant paperwork to be completed.
26.129	Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
26.130	Minutes of meeting held on 14 September 2026
	Councillors are asked to approve the draft minutes of the previous meetings as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
26.131	Planning Infrastructure and related issues
	a) To receive a report from the Planning Infrastructure Working Group. To include: i. Proposal from Cllr Mason relating to potential Community Benefit from Infrastructure Projects. ii. Proposal from Cllr Mason to lead the response to the N2T Community Fund consultation. Submission end date 31 December 2026. https://www.nationalgrid.com/electricity-transmission/network-and-infrastructure/infrastructure-projects/norwich-to-tilbury/community-fund#230548828-3648451194 b) To consider the Council's response to the final consultation from TDC relating to the Local Plan Review. Councillors Mason and Whiteley have shared the draft they produced. Submissions must be made by 5pm 19 October 2026. https://www.tendringdc.gov.uk/content/local-plan-review

26.132	Reports and Correspondence
	a) District and County Councillor reports To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members. b) Councillors' reports including reports of training or meetings. c) Clerk's report - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).
26.133	Planning Applications
	To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda. To consider recommendations (see comments below). Applications recommended for comment: a) 26/01428/OUT Outline Planning Application (Access to be considered) - For up to 9 dwellings. Land to The North of Mount View, Fox Street, Ardleigh CO7 7PS <i>Suggested objection – outside Settlement Development Boundary, over-development, outside scope of Ardleigh Neighbourhood Plan and emerging TDC Local Plan</i> b) 26/01406/LUEX Application for Lawful Development Certificate for Existing Use or Development for the storage and distribution of roofing materials (Use Class B8). Morrow House, Morrow Lane, Ardleigh CO7 7NG <i>Suggested objection – geographical location on narrow country lane not suited to movement of HGV/ large vehicles</i> Applications recommended for no comment: c) 26/01442/FUL and 26/01443/LBC Listed Building Consent. Demolition of an existing unstable boundary brick wall and rebuilding of the wall. The Mill, Station Road, Ardleigh CO7 7RS <i>Suggested no comment</i> Applications without recommended comment at publication of the agenda: d) 26/01439/FUL Road salt storage enclosure. Ardleigh Highways Depot, Harwich Road, Ardleigh CO7 7LT e) 26/01461/FULHH Engineering operations comprising the excavation and re-levelling of the existing tiered rear garden to form a level platform, with the construction of timber sleeper retaining walls. Chantry's, Fox Street, Ardleigh CO7 7PS f) To receive an update from Cllr Smith on 25/01445/FUL, erection of an asphalt plant on land adjacent to Old Ipswich Road, Ardleigh and consider the next steps. (see attachment).
Other/Appeals	To note or consider any other applications including enforcement issues. a) To note updates on the Flying Trade Group Application 20/00594/FUL and consider response should permission to proceed with the Judicial Review be granted.
26.134	Community Projects, events and assets
	Community Projects and Initiatives To note reports received (Community Speedwatch (attachment), Ardleigh Practical Actions for Climate and Environment (APACE), Police reports, Millennium Green, Ardleigh Chronicle – see attachments).
26.135	Amenities and Contracts
	To receive reports and updates and agree actions on matters relating to Parish Council amenities including Council contracts and contractors, Play and Exercise equipment, Cemetery and churchyard matters, Village Hall matters, Other Amenities and Open Spaces issues, Biodiversity issues and updates (see attachments). a) To note updates on the potential land purchase on Harwich Road. b) To note Junior Gym Risk Assessment and report submitted by the Facilities and Maintenance Officer and consider all recommendations on Page 9 of report (see attachment). c) Cllr Talbot to update the Council following a further approach to Tavern House regarding parking arrangements for their employees' vehicles.
26.136	Parish Council Finance and Staffing

	a) To receive financial reports to end September 2026 from the Responsible Financial Officer (see attachments). b) To confirm the bills for payment for Parish Council including payments made using delegated authority (see attachment).
26.137	Parish Council Governance and related items
	All documents available at https://ardleigh.website/formal-documents. (see dates in brackets). a) Cllr Fontaine to update Council following the Parish and Town Council Community Resilience Meeting on 30 September 2026. b) To consider and agree the revised Terms of Reference (ToR) proposed by Cllr Mason for the Planning Infrastructure Working Group as discussed at the Council's September 2026 meeting. c) To consider and agree the ToR proposed by Cllr Smith for the new Planning Working Group to focus on the Old Ipswich Road area, Ardleigh reservoir and mineral extraction, also discussed at the September meeting.
26.138	Future meetings and meeting closure
	a) To confirm the scheduled next meeting on Monday 9 November 2026, 7.00pm, Ardleigh Village Hall (with remote link) and to flag any key issues for discussion. b) Meeting closes.