

# ARDLEIGH PARISH COUNCIL



**To: Members of Ardleigh Parish Council**

Council Members are summoned to attend the Ardleigh Parish Council meeting on  
**Monday 14 April 2025 at 7.30pm at Ardleigh Village Hall**  
**or at the rise of the Annual Parish Assembly, if later.**

Rachel Fletcher – Parish Clerk

Dated 9 April 2025

*Rachel Fletcher*

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online [Click here to join the meeting](#)  
 Meeting ID: 380 389 427 385 Passcode: yw9sV6gH [Download Teams](#) | [Join on the web](#)

## AGENDA

<b>25.043</b>	<b>Chair's Welcome</b>
<b>25.044</b>	<b>Apologies and reasons for absence</b>
<b>25.045</b>	<b>Public participation session relating to items on the agenda</b>
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
<b>25.046</b>	<b>Declaration and Register of Interests and Dispensations</b>
	To receive declarations of any interests relating to agenda items and/or new dispensations.
<b>25.047</b>	<b>Minutes of meeting held on 10 March 2025</b>
	Councillors are asked to approve the draft minutes of the previous meetings as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
<b>25.048</b>	<b>Planning</b>
	To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.
<b>Applications</b>	a) <a href="#">25/00450/FULHH</a> Fit air source heat pump. 5 Robert Cameron Mews, Colchester CO4 9AL b) <a href="#">25/00168/VOC</a> Variation of Condition (24/00413/FUL) for updates to design of dwelling and garage. 2 Goodhall Cottages, Coggeshall Road, Ardleigh CO7 7LR c) <a href="#">25/00270/FUL</a> Canopy to increase covered retail space. 34 Harwich Road, Lawford CO11 2LS d) <a href="#">25/00562/COUNOT</a> Prior Approval, Class Q, Town & Country Planning Order. Conversion and extension of an agricultural building. Gods House Farm, Harts Lane, Ardleigh CO7 7QQ e) <a href="#">25/00551/FULHH</a> Single storey front extension and part single storey, part two storey rear extension. Plains Villa, Plains Farm Close, Ardleigh CO7 7QT f) <a href="#">25/00488/FULHH</a> First floor extension. Harts Lodge, Harts Lane, Ardleigh CO7 7QH g) <a href="#">25/00418/FULHH</a> Erection of single-storey ancillary outbuilding to accommodate a semi-outdoor kitchen and dining area. Fairacres, Harts Lane, Ardleigh CO7 7QH h) <a href="#">25/00400/FULHH</a> Erection of front wall. Somerville, John De Bois Hill, Ardleigh CO7 7PH i) <a href="#">25/00528/TCA</a> Conservation Area: pollard 1 eucalyptus, reduce 1 lime and 1 Willow. 3 Wheatlands, Station Road, Ardleigh CO7 7RS j) <a href="#">25/00487/WTPO</a> Tree Preservation Order work: remove 3 stems on 1 oak. Chestnut Cottage, Dedham Road, Ardleigh CO7 7LG k) <a href="#">25/00403/TCA</a> Conservation Area: pollard 2 Norway Maples. 4 Church View, Ardleigh CO7 7TG
<b>Other/Appeals</b>	To note or consider any other applications including enforcement issues.

<b>25.049</b>	<b>Other Planning and Infrastructure issues</b>
	<p><b>a) Tendring/Colchester Borders Garden Community (and related issues)</b> To note any updates.</p> <p><b>b) Pylons, Substations, Windfarms and related</b> To note updates since the last meeting.</p> <ul style="list-style-type: none"> <li>i. National Grid – to note Targeted Consultation response submitted.</li> <li>ii. Tarchon Interconnector– to note non- Statutory Consultation response submitted.</li> <li>iii. North Falls – to note Councillors have attended the ongoing Issue Specific Hearings</li> </ul> <p><b>c) Infrastructure Community Funds Allocation</b> Cllr Mason proposes a standalone meeting of Ardleigh Parish Council, or jointly with Little Bromley Parish Council to consider the potential Community Funds allocation.</p> <p><b>d) Resilience Documentation</b> To consider a Resilience Point of Contact, and completion of documentation following the Resilience Meeting held by Tendring District Council.</p>
<b>25.050</b>	<b>Community Projects, events and assets</b>
	<p><b>a) Community Projects and Initiatives</b> To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports).</p>
<b>25.051</b>	<b>Highways, Public Rights of Way (PRoW) and related issues</b>
	Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct <a href="http://www.essexhighways.org/tell-us">www.essexhighways.org/tell-us</a> .
<b>25.052</b>	<b>Reports and Correspondence</b>
	<p><b>a) District and County Councillor reports</b> To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p><b>b) Councillors' reports</b> including reports of training or meetings.</p> <p><b>c) Clerk's report</b> - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
<b>25.053</b>	<b>Parish Council Finance</b>
	<p><b>a)</b> To receive draft end of year accounts, financial reports and bank reconciliation to 31 March 2025. (see attachments).</p> <p><b>b)</b> To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p> <p><b>c)</b> To note timetable for internal audit and for the Annual Accountability and Governance Review (AGAR). To receive draft accounting statement and variance report (attached).</p>
<b>25.054</b>	<b>Amenities and Contracts</b>
	<p>To receive updates and take decisions on Parish Council amenities and contracts including:</p> <ul style="list-style-type: none"> <li><b>a) Council contracts and contractors</b></li> <li><b>b) Play and Exercise equipment</b> – to note report from Deputy Clerk.</li> <li><b>c) The Ardleigh Recreation Ground</b></li> <li><b>d) Cemetery/churchyard matters</b></li> <li><b>e) Millennium Green</b> – to consider funding contribution from the Parish Council to the Millennium Green Trust.</li> <li><b>f) Village Hall matters</b> – to consider offer of work from the Volunteer It Yourself charity.</li> <li><b>g) Other Amenities and Open Spaces issues</b></li> <li><b>h) Biodiversity issues and updates</b></li> </ul>
<b>25.055</b>	<b>Parish Council Governance and related items</b>
	<p><b>a)</b> Policies – To note policy reviews are under way and would be brought to future meetings.</p>
<b>25.056</b>	<b>Future meetings and meeting closure</b>
	<p><b>a)</b> To confirm the Annual Parish Council Meeting scheduled on Monday 12 May 2025, 7.30pm, Ardleigh Village Hall (with remote link) and to flag any proposed issues for discussion.</p> <p><b>b)</b> Meeting closes.</p>