

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on
Monday 13 April 2026 at 7.00pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 8 April 2026

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. Note that the agenda includes some confidential, contractual and/or legal matters. In accordance with the Standing Orders and the Public Bodies (Admissions to Meetings) Act 1960 the Council may vote to exclude members of the public and press during discussion of such items.

The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

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Meeting ID: 338 335 984 878 82 Passcode: gw765Gn2

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AGENDA

26.052	* Chair's Welcome
26.053	* Public participation session relating to items on the agenda
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
26.054	* Starring of items and approval of unstarred items without discussion
	Unstarred items after this point will be presented for collective approval with one motion and a single vote, without separate discussion. Starred items will be discussed. a) To identify any changes the Council wishes to make to the items currently starred/ unstarred. b) To resolve to approve unstarred items including recommendations contained within reports.
26.055	* Apologies for absence
	To receive apologies for absence.
26.056	* Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
26.057	Minutes of Extraordinary meeting held on 20 March 2026
	Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
26.058	* Planning Infrastructure and related issues
	a) To receive a report from the Planning Infrastructure Working Group including representation at forthcoming Issue Specific Hearings and consider any recommendations. b) To consider Cllr Mason's proposal to seek a meeting with Anglian Water in relation to the Ardleigh to Great Horkelesley pipeline project commencing Spring 2027 (see attachment). c) To consider response to consultation seeking a Scoping Opinion on the Environmental Statement that will accompany the future application by the Tarchon Interconnector Project. https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/EN0210009/documents d) To note publication of Planning Application for Tendring Colchester Borders Garden Community ahead of consultation. See idox.tendringdc.gov.uk/online-applications using reference 26/00424/TCBGC.

	e) To note the Council response to the Tendring District Local Plan was submitted on 26 March 2026.
26.059	Reports and Correspondence
	<p>a) District and County Councillor reports To receive written reports from these Councillors and/or * to note items raised in public participation which are District or County matters.</p> <p>i. * To note report of dangerous parking on Aveline Road and junction with Colchester Road.</p> <p>ii. * To note/ discuss issues relating to car meets at old Ipswich Road.</p> <p>iii. To note clearance work along Colchester Road supported by Cllr Guglielmi has been completed.</p> <p>b) Councillors' reports including reports of training or meetings. Note training booked.</p> <p>c) * Clerk's report - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
26.060	Planning Applications
	<p>To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda. To consider recommendations circulated prior to meeting/ items to be individually starred.</p> <p>a) 26/00332/FULHH One and a half storey side extension to existing chalet bungalow, including new first floor veranda and balcony to rear elevation, dormers windows and new driveway access to Crown Lane North. Vine Cottage, Crown Lane North, Ardleigh CO7 7RB</p> <p>b) 26/00392/FULHH Side and rear extension. 12 Coggeshall Road, Ardleigh CO7 7LP</p> <p><i>All TCA applications for trees in a conservation area:</i></p> <p>c) * 26/00431/TCA Remove 6 yews, replace with 0.75m high yew hedge. Retain 5 yews, reduce height by 0.5m; trim sides back. 26/00472/TCA Cedar, remove dead branches, cut back low branches. Holly, sever ivy, remove deadwood, reduce canopy, tidy. Yew & holly, crown lift to 2 m, cut back branches from sweet chestnut to churchyard boundary. London plane, remove dead tree. St Marys Church, The Street, Ardleigh CO7 7LD</p> <p>d) 26/00473/TCA Sycamore, fell tree, leaving a high stump. Yew, remove deadwood. Ardleigh Cemetery, Harwich Road, Ardleigh CO7 7LA</p> <p>e) 26/00475/TCA Robinia - Crown lift to 3.5 m, remove 1 low limb. Yew, rowan & laurel, remove dead rowan with ivy. Robinia, remove deadwood, remove thorny epicormic growth at base. Ash, remove deadwood & branches rubbing on robinia. Ash, remove deadwood, sever ivy at base. Oak, remove deadwood over recreation ground. Ash, fell tree, leave stump. Dead cherry, fell tree. Ardleigh Village Hall, Station Road, Ardleigh CO7 7RS</p> <p>f) * 26/00329/NOTIF Electricity Substation (Part 15 Class B(a), Town & Country Planning (General Permitted Development) (England) Order 2015) Wick Road & Old Ipswich Road, Ardleigh CO7 7QL (also on the agenda for the March meeting)</p> <p>g) * 26/00379/NMA Non material amendment to planning permission 20/00594/FUL involving the introduction of Condition 34 to permit early implementation of the approved site access works (limited to the first 30 metres), ahead of discharging other pre commencement conditions. Land adjoining Ipswich Road and Wick Lane, Ardleigh CO7 7QL</p> <p>h) 26/00508/NMA Non Material Amendment to 23/00261/FULHH - Replacing garage door with patio doors to use the room as a dance studio. White House, Jubilee Lane, Ardleigh CO7 7RY</p> <p>i) * 26/00366/OUT Outline Planning (all matters reserved) - Development of 9 dwellings, associated access, parking, private amenity. Land at Turnpike Close, Ardleigh CO7 7QW</p> <p>j) 26/00511/VOC Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (Approved Plan) of application 21/00672/FUL. Minor alteration to garage for first floor storage area. Newbridge Farm, Fox Street, Ardleigh CO7 7PN</p> <p>k) 26/00450/DISCON Discharge of Conditions, 25/01368/FUL. 4 Maintenance Access, 14 Boundary Treatment/Lighting, 15 Noise Monitoring. Martells Quarry, Slough Lane, Ardleigh CO7 7RU</p> <p>l) 26/00470/DISCON Discharge of conditions 25/01057/VOC. 9 External Lighting Scheme & 26/00471/DISCON 12 Archaeological Evaluation Results. Land South West of Crockleford Grange Bromley Road, Ardleigh CO7 7SE</p>

Other/Appeals	<p>To note or consider any other applications including enforcement issues.</p> <p>a) * To note updates on the Flying Trade Group Application 20/00594/FUL, and to confirm the delegated decision to consult the Council's barrister and planning consultants for advice. See also planning item g above.</p> <p>b) Application close to Bromley Cross pub (within Great Bromley). Resident has asked us to consider commenting. 'City and Country who are planning to build housing on land off of Briar Road and Carrington Road opposite the Bromley Cross.' Public consultation 10 April 2pm-7pm at Great Bromley Village Hall.</p>
26.061	Community Projects, events and assets
	<p>Community Projects and Initiatives To receive updates on any developments including reports received (eg Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports, Millennium Green, Village Magazine- see attachments).</p> <p>a) * To consider a Parish Council stall at the Village Fun Day on 27 June and seek volunteers to run and staff it.</p>
26.062	Parish Council Finance and Staffing
	<p>a) To receive draft accounts to 31 March 2026 and first draft of Annual Governance Documents (see attachments).</p> <p>b) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority (see attachment).</p> <p>c) To note the Facilities and Maintenance Officer vacancy has been posted on the Council website, socials and the Essex Association of Local Councils' website. * Shortlisting and interview panel members to be confirmed.</p>
26.063	Amenities and Contracts
	<p>To receive reports and updates and agree actions on matters relating to Parish Council amenities including Council contracts and contractors, Play and Exercise equipment, Cemetery and churchyard matters, Village Hall matters, Other Amenities and Open Spaces issues, Biodiversity issues and updates (see attachments)</p> <p>a) * To receive an update from Cllrs Talbot and Whiteley in relation to parking at the Village Hall/ Recreation Ground following their visit to local businesses (carried forward from March 26). To consider recent correspondence in relation to parking by a local resident.</p> <p>b) * To consider the latest communication in relation to the land purchase, discuss the site visit and consider next steps including establishment of a working group (see attachments).</p> <p>c) To note the Parochial Church Council planning application relating to the churchyard yews was shared on Council socials for resident's information/action. (see planning above)</p> <p>d) To note the new defibrillator is fitted in the phone box, has been registered with the Circuit and shared on Council socials. Cabinets for the bleed kits are being researched.</p> <p>e) To note Village Hall meeting will be held on 22 April 2026.</p> <p>f) To note Waltons Tree Services have been instructed to action tree works following the recent tree survey.</p> <p>g) To note repairs to the Village Hall car park have been completed; funded by the Parish Council.</p> <p>h) To note new litter/ dog waste bins purchased using S106 funds have been installed.</p>
26.064	Parish Council Governance and related items
	<p>All documents available at https://ardleigh.website/formal-documents. (see dates in brackets)</p> <p>a) * To identify councillors to review Councillor responsibilities and working groups and to bring proposals to the Annual Parish Council Meeting.</p>
26.065	Future meetings and meeting closure
	<p>a) To confirm the scheduled next meeting on Monday 11 May 2026, 7.00pm, Ardleigh Village Hall (with remote link) and to flag any key issues for discussion. This will be the Annual Parish Council Meeting.</p> <p>b) Meeting closes.</p>