

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on

Monday 11 October 2021 at Ardleigh Village Hall (main Hall) commencing at 7.30pm

for the purpose of transacting the business as set out in the Agenda

Prior to the start of discussion of items on the agenda, up to 15 minutes is available to the public to address the members of the Council, on any relevant matter within the Council's responsibility or which affects its area.

All those attending the meeting will be seated 1-2 metres apart without tables, are requested to wear a face covering unless seated and speaking, to wash/sanitise hands before entering the room and to complete a lateral flow test on the day of the meeting- and to send apologies if that test is positive. This is to protect all participants and their loved ones. Your cooperation is appreciated.

Rachel Fletcher – Parish Clerk

Dated 6 October 2021

Rachel Fletcher

AGENDA

- 21.171 Chair's welcome and explanation of expectations regarding conduct of face-to-face meeting.**
- 21.172 Apologies and reasons for absence**
To note and accept reasons for apologies (see attachment on six month rule)
- 21.173 Public participation session relating to items on the agenda or other matters of mutual interest**
There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
- 21.174 Declaration of Interests**
To receive declaration of any pecuniary or non-pecuniary interests relating to agenda items.
- 21.175 Minutes of the last full meeting of the Council held on 5 May 2021, advisory discussions dated 14 June 2021, 12 July 2021, 9 August 2021, 13 September 2021**
To approve formal minutes of meeting held on 5 May 2021 and to approve the notes and recommendations of the advisory discussions on the above dates.
- 21.176 Ratification of decisions using Delegated Authority**
To ratify decisions taken and implemented by the Parish Clerk since 5 May 2021, using delegated authority in consultation with the members of the Council

To confirm that delegated authority provisions agreed at the meeting on 5 May 2021 remain in force should they be needed- eg in the event of a further lockdown or difficulty attending face-to-face meetings.
- 21.177 Dispensation for non-attendance at face-to-face meetings**
To consider a waiver of the six month rule under the Local Government Act 1972 and to excuse the non-attendance of Councillors at face to face Council meetings, until a specified date, where such Councillors have continued to participate in council business through attendance at remote meetings/advisory discussions during the period in question.
- 21.178 Planning**
To note the applications published/ received/ validated and decided since the last meeting. To consider comments on new applications received since the last advisory discussion and others received after the publication of the agenda which cannot be deferred.
- Applications** All applications for consideration can be found on the Tendring District Council web pages <https://www.tendringdc.gov.uk/planning/planning-applications> and are normally sent to Councillors via the weekly lists provided by Tendring District Council. (see also appendix below)
- Other/ Appeals** To receive updates and consider comments to be made on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues which the Council has

been made aware of including

- Appeal APP/P1560/W/21/3275198 previous ref 20/01729/OUT (Land adjacent to 39 Harwich Road) <https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3275198>
- Appeal APP/P1560/W/21/3275335 previous ref 21/00204/OUT (Land East of 24 Harwich Road) <https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3275335>
- Five Estuaries Offshore Wind Farm Environmental Impact Assessment Scoping report <https://infrastructure.planninginspectorate.gov.uk/wp-content/ipc/uploads/projects/ENO10115/ENO10115-000012-5EST%20-%20Scoping%20Report.pdf>
- Pre application enquiry regarding the construction of a 50MW Battery Energy Storage System Facility (land to the west of the Lawford sub-station, Little Bromley Rd, Ardleigh).
- TENOP/4221/21 temporary event notice Swallows Little Bromley Road

21.179 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road

To receive updates on any recent developments and implications for Ardleigh including publication of the master plan baseline report <https://talk.tcbgardencommunity.co.uk/baseline-report>, feedback from workshops attended and invite to Parish Councils joint meeting.

21.180 Reports and Correspondence

21.180.1 ***District and County Councillor and Police reports*** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email.

21.180.2 ***Report of Clerk and Deputy Clerk and delegated decisions and actions***
To receive a report on key correspondence and tasks undertaken since the last meeting including delegated decisions and actions taken following consultation with Councillors (see attachment).

21.180.3 ***Councillors' reports.*** To receive reports from Parish Councillors, eg meetings or training attended.

21.181 Neighbourhood Plan/ Village Design Statement

21.181.1 To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group including progress on 'Local Green Spaces', applications for grant funding/ technical assistance. To consider any issues needing direction from the Parish Council

21.181.2 To consider options to update the Village Design Statement / provide a Design Code for incorporation in to the Neighbourhood Plan and to choose a supplier to complete the work (see attachment)

21.182 Health and Safety/ Recreation Ground, Play and Open Spaces, Millennium Green, Trees

21.182.1 To receive an update on Recreation Ground, Play Equipment and Open Spaces.

21.182.2 To receive an update on Millennium Green and consider follow up actions.

21.183 Parish Council Finance and Staffing

21.183.1 To receive financial reports and bank reconciliation at end September 2021 including update on internal controls (see attachment).

21.183.2 To confirm the bills for payment for Parish Council and Village Hall (see attachment) including payments already made under delegated authority.

21.183.3 To consider updating the bank mandate to give access to Santander bank account for the Deputy Clerk to facilitate efficient operation of Village Hall finances.

21.184 Ardleigh Village Hall

21.184.1 To receive an update on Village Hall matters including return of regular hirers and new booking arrangements and any issues needing Parish Council input or direction. (see attachment)

21.185 Churchyard & Cemetery

To receive an update on Cemetery matters including correspondence from Essex County Council regarding possible land for extension.

21.186 Future meetings and Meeting Closure

The published date for the next meeting is 8 November 2021 at 7.30pm at Ardleigh Village Hall with some COVID control measures in place.

matters) following permission 20/01335/OUT, for proposed erection of 2 semi detached dwellings.

39 Harwich Road
Lawford
CO11 2LS

[21/01550/FULHH](#) Proposed raising of roof pitch and insertion of dormers to allow for habitable rooms within the roof space, front porch and changes to external finishes.

Three Elms
Harts Lane
Ardleigh
CO7 7QH

[21/01481/OUT](#) Proposed outline application with all matters reserved except access for 4 no. detached dwellings.

Land North of
Bromley Road
Ardleigh
CO4 3JG

[21/01635/FUL](#) Proposed change of use of land from equine to residential garden

Paddock
Cottage Chapel
Lane Ardleigh
CO7 7BJ