

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

In accordance with the Scheme of Delegation ratified by the Parish Council on 5 May 2021 and confirmed on 11 October 2021, the Parish Clerk is required to exercise delegated authority between official meetings in consultation with the members of the Council to make and implement decisions on behalf of the Council. Members are therefore invited to an advisory discussion on **Monday 13 December 2021 at 7.30pm** see zoom link below.

Prior to the start of discussion of items on the agenda, up to 15 minutes is available to the public to address the members of the Council, on any matter on the agenda or within the Council's responsibility/ which affects its area.

Rachel Fletcher – Parish Clerk

Dated 8 December 2021

Rachel Fletcher

Link to join the Zoom Meeting via **internet**

<https://us02web.zoom.us/j/87158417402?pwd=Q3hvV0trbnlXeTQ2SzZVS1JveGZZUT09>

Meeting ID: 871 5841 7402 Passcode: 871453

Members of the public wishing to attend by **telephone** should contact the Clerk ardleighpc@gmail.com

AGENDA

Adv 21.205 Chair's welcome and explanation of status of the advisory discussion

Note prefix 'Adv' on agenda numbers to denote advisory meeting.

Adv 21.206 Apologies and reasons for absence

Adv 21.207 Public participation session relating to items on the agenda or other matters of mutual interest

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

Adv 21.208 Declaration of Interests

To update on requirements for declaration of interests and amended advice received regarding publication of Councillor addresses (attachment). To receive declarations of any pecuniary or non-pecuniary interests relating to agenda items.

Adv 21.209 Minutes of the Advisory Discussion held on 8 November 2021

To note and confirm minutes of the advisory discussion meeting held on 8 November 2021 (attachment)

Adv 21.210 Planning

To note the applications published/ received/ validated and decided since the last meeting. To consider comments on new applications received since the last meeting and others received after the publication of the agenda which cannot be deferred.

Applications All applications for consideration can be found on the Tendring District Council web pages

<https://www.tendringdc.gov.uk/planning/planning-applications> and are normally sent to Councillors via the weekly lists provided by Tendring District Council.

Other/ Appeals

To receive an update on forthcoming Appeal Hearing **APP/P1560/W/20/3260443** Land North of Wick Lane, Ardleigh due to take place on 15 December 2021.

To receive updates and consider comments to be made on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues which the Council has been made aware of. To include **North Falls Off Shore Wind Farm** meeting/ the Parish Council's initial response to the consultation and Pre- Application consultation regarding **5G telecommunications mast** proposed at Old Ipswich Road Streetworks, CO4 9TF (attachment)

Adv 21.211 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road

To receive updates on any recent developments and implications for Ardleigh.

Adv 21.212 Reports and Correspondence

21.212.1 **District and County Councillor and Police reports** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email.

- 21.212.2 **Report of Clerk and Deputy Clerk and delegated decisions and actions**
To receive a report on key correspondence and tasks undertaken since the last meeting including any delegated decisions and actions taken following consultation with Councillors (attachment).
- 21.212.3 **Councillors' reports.** To receive reports from Parish Councillors, eg meetings or training attended. (See minutes of TDALC meeting- attachment)
- Adv 21.213 Budget, Plans and Precept for 2022-23**
- 21.213.1 To consider draft budget and plans for 2022-23 (attachment)
- 21.213.2 To note that Precept demand will need to be agreed by a full meeting of the Council (a face-to-face meeting is required as this decision cannot be delegated) by 21 January 2021.
- Adv 21.214 Neighbourhood Plan/ Village Design Statement**
- 21.214.1 To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group including progress on 'Local Green Spaces' and updates to Village Design Statement/ Design Code. To consider any issues needing direction from the Parish Council
- Adv 21.215 Council contracts, tender specification**
To confirm specifications for tendering/ advertising and awarding of Council contracts from 1 April 2022. (see attachment)
- Adv 21.216 Parish Council Finance and Staffing**
- 21.216.1 To receive financial reports and bank reconciliation at end November 2021 (attachment)
- 21.216.2 To confirm the bills for payment for Parish Council and Village Hall (attachment) including payments already made under delegated authority.
- 21.216.3 *To consider whether members of the public should be excluded for this item.* To receive an update on Staffing matters including staff annual appraisals/ performance reviews.
- Adv 21.217 Amenities**
- 21.217.1 To receive an update on Play Equipment safety checks. (RT/EC)
- 21.217.2 To receive an update on Millennium Green and plans to review the Memorandum of Understanding.
- 21.217.3 To receive any updates on other amenities and open spaces issues including trees.
- 21.217.4 To note outcomes of meeting held on 15 November 2021 of Parish Council as Sole Trustee to Ardleigh Recreation Ground
- Adv 21.218 Ardleigh Village Hall**
To note meeting held on 15 November 2021 of Parish Council as Sole Trustee to Ardleigh Village Hall. To receive an update on Village Hall matters including confirming date and time of the next meeting of the Parish Council as Sole Trustee of the Village Hall. (attachment-Clerk's report)
- Adv 21.219 Churchyard & Cemetery**
To receive an update on Cemetery matters (JM/CB for safety checks, TB other matters).
- Adv 21.220 Highways, Public Rights of Way (PRoW) and related issues**
To confirm that ongoing updates on highways, public rights of way and related issues including the updated list of ongoing issues /reports numbers will take place outside the meeting. To note any significant issues of concern or progress which the Council may need to address.
- Adv 21.221 Future meetings and Meeting Closure**
The published date for the next meeting is 10 January 2021 at 7.30pm. Venue/ format to be confirmed (note that Precept has to be set at a Full Council meeting, but other matters could be dealt with by remote discussion/ delegated decisions)