

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

In accordance with the Schedule of Delegation ratified by the Parish Council on 5 May 2021, the Clerk is required to exercise delegated authority in consultation with the members of the Council to make and implement decisions on behalf of the Council.

Members are therefore invited to an advisory discussion on **Monday 14 June 2021 at 7.30pm** see Zoom link below.

Prior to the commencement of discussion of items on the agenda, up to 15 minutes is available to the public to address the members of the Council on any matter relevant and within the Council's responsibility or which affects its area.

Rachel Fletcher - Clerk
Dated 9 June 2021

Rachel Fletcher

Link to join the Zoom Meeting via internet

<https://us02web.zoom.us/j/87129838792?pwd=S3pWOTVtWHd1U1k2QzBhMGhRd1I5UT09>

Meeting ID: 871 2983 8792 Passcode: 210229

Members of the public wishing to attend by telephone should contact the Clerk ardleighpc@gmail.com

AGENDA

Adv 21.102 Chair's welcome and explanation of status of the advisory discussion

Note prefix 'Adv' on agenda numbers to denote advisory meeting

Adv 21.103 Apologies and reasons for absence

Adv 21.104 Public participation session relating to items on the agenda or other matters of mutual interest

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

Adv 21.105 Declaration of Interests

To receive declaration of any pecuniary or non-pecuniary interests relating to agenda items.

Adv 21.106 Tendring and Clacton Car Rally 2022 consultation

To consider whether and how to respond to consultation regarding the proposed Corbeau Seats Tendring and Clacton Car Rally due to take place 23 and 24 April 2022 (previously circulated).

Adv 21.107 Minutes of the last meeting of the Council held on 5 May 2021

To note the minutes of the last meeting (see attachment). Note that these will need to be formally approved at the next full meeting of the Council.

Adv 21.108 Planning

To note the applications published/ received/ validated since the last meeting and comments made using delegated authority following email consultation with Councillors.

Applications

All applications for consideration can be found on the Tendring District Council web pages <https://www.tendringdc.gov.uk/planning/planning-applications> and are normally sent to Councillors via the weekly lists (of new applications and determinations) provided by Tendring District Council.

Other/ Appeals

To receive updates on other planning and related matters including licensing and enforcement issues which the Council has been made aware of.

- *Minerals and Waste*

ESS/29/20/TEN Martells Quarry, Slough Lane, Ardleigh, CO7 7RU. To note additional information submitted see <https://planning.essex.gov.uk> using the full number detailed above.

Decisions

To note planning decisions confirmed since the last meeting (weekly lists circulated)

Adv 21.109 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road

To receive updates on recent developments and implications for Ardleigh including meetings held relating to the Neighbourhood Plan and publication of a recording of the April briefing meeting.

Adv 21.110 Reports and Correspondence

- 21.110.1 **District and County Councillor and Police reports** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email- key points can be noted for information.
- 21.110.2 **Clerk's report and delegated decisions and actions**
To receive a report on key correspondence and tasks undertaken since the last meeting including delegated decisions and actions taken following consultation with Councillors (see attachment).
- 21.110.3 **Councillors' reports.** To receive reports from Parish Councillors, eg meetings or training attended including Tendring District Association of Local Councils (minutes attached).
- Adv 21.111 Neighbourhood Plan**
To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group including progress of draft plan, proposed policies, action plan for issues outside the scope of the Neighbourhood Plan (Community Ambitions) and next steps. To consider any items needing direction or decisions from the Parish Council.
- Adv 21.112 Health and Safety/ Recreation, Play and Open Spaces, Millennium Green**
- 21.112.1 To receive an update on matters relating to Recreation, Play and Open Spaces and Millennium Green including annual inspection reports (previously circulated).
- 21.112.2 To note insurance requirement for weekly checks of play areas and consider options for managing regular play equipment checks including training requirements (see attachment).
- Adv 21.113 Climate Change and Community Projects**
- 21.113.1 To receive an update on local **Community Projects** including #KeepArdleighLitterFree.
- 21.113.2 To note the TDC action plan on **Climate Emergency**
<https://www.tendringdc.gov.uk/sites/default/files/Climate%20Emergency%20Cabinet%20Accessible.pdf> and Friends of The Earth guidance for Parish Councils
<https://policy.friendsoftheearth.uk/reports/20-actions-parish-and-town-councils-can-take-climate-and-nature-emergency> and consider further steps the Parish Council might consider.
- 21.113.3 To note requests for **Recycling Facilities** in the Neighbourhood Plan consultation and consider next steps (eg summarise history, identify possible sites and ways to minimise negative impact).
- Adv 21.114 Highways, Public Rights of Way (PRoW) and related issues**
To receive an update on new and ongoing matters relating to highways, public rights of way and related issues and confirm the list of outstanding issues to provide an update for our County Councillor to take forward (see attachment).
- Adv 21.115 Parish Council Finance and Staffing**
- 21.115.1 To receive the Parish Council financial reports and bank reconciliation at end May 2021 (see attachment).
- 21.115.2 To confirm the bills for payment for Parish Council and Village Hall (see attachment) including payments already made under delegated authority.
- Adv 21.116 Parish Council Contracts**
To note any current issues. Contractors and other local businesses will be asked for sponsorship towards litter kits and/or floral displays.
- Adv 21.117 Ardleigh Village Hall**
To consider any urgent matters noting planned reopening to regular hirers from 21 June (or date that step four of the roadmap out of lockdown is reached).
- Adv 21.118 Churchyard & Cemetery**
To receive an update on Cemetery matters.
- Adv 21.119 Future meetings and Meeting Closure**
The published date for the next meeting is 12 July 2021 at 7.30pm. To discuss whether to hold this as a face-to face meeting or continue to meet remotely, in an advisory capacity, for July.