

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

In accordance with the Scheme of Delegation ratified by the Parish Council on 5 May 2021 and confirmed on 11 October 2021, the Parish Clerk is required to exercise delegated authority between official meetings in consultation with the members of the Council to make and implement decisions on behalf of the Council. Members are therefore invited to an advisory discussion on **Monday 10 January 2022 at 7.30pm** see zoom link below.

Prior to the start of discussion of items on the agenda, up to 15 minutes is available to the public to address the members of the Council, on any matter on the agenda or within the Council's responsibility/ which affects its area.

Rachel Fletcher – Parish Clerk
Dated 5 January 2022

Rachel Fletcher

Link to join the Zoom Meeting via **internet**

<https://us02web.zoom.us/j/86027296936?pwd=VnR4Nk42dE02SkNLeGtIWEJJa3dLdz09>

Meeting ID: 860 2729 6936 Passcode: 332505

Members of the public wishing to attend by **telephone** should contact the Clerk ardleighpc@gmail.com

AGENDA

Adv 22.001 Chair's welcome and explanation of status of the advisory discussion

Note prefix 'Adv' on agenda numbers to denote advisory meeting.

Adv 22.002 Apologies and reasons for absence

Adv 22.003 Public participation session relating to items on the agenda or other matters of mutual interest

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

Adv 22.004 Declaration of Interests

To receive declarations of any pecuniary or non-pecuniary interests relating to agenda items.

Adv 22.005 Minutes of the Advisory Discussion held on 13 December 2021

To note/ confirm minutes of the advisory discussion meeting of 13 December 2021 (attachment)

Adv 22.006 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals received since the last meeting including any received after the publication of the agenda which cannot be deferred.

Applications

See <https://www.tendringdc.gov.uk/planning/planning-applications> for current applications. These are normally sent to Councillors via the weekly lists provided by Tendring District Council.

[21/02070/FUL](#) Construction and operation of a 50MW Battery Energy Storage System, and related infrastructure with associated access, landscaping and drainage. Land adjacent to Lawford Grid Substation Ardleigh Road Little Bromley CO11 2QB

[21/02071/FULHH](#) Single storey side extension. New Forge House Station Road Ardleigh CO7 7RR

[21/02051/FUL](#) To demolish No 1 & No 2 The Pavilion and replace with a new two bed roomed single storey residential dwelling. 1 & 2 Pavilion Spring Valley Lane Ardleigh CO7 7SD

[21/02130/DISCON](#) Discharge on conditions 7 (Construction Phase Plan) and 11 (Hard and Soft Landscaping) of application 19/01629/FUL. Hope Cottage Crown Lane South Ardleigh CO7 7PL

[21/02113/FULHH](#) Proposed single storey rear extension. Chantrys Fox Street Ardleigh CO7 7PS

[21/02110/FUL](#) Proposed construction of a new standalone single storey valeting building and

[21/02111/ADV](#) Proposed corporate signage comprising of Pylon Sign, Entrance Pylon Sign, Building mounted Brand and Retailer name signage, flagpoles. Former Osborne Garages Ipswich Road Colchester CO4 9TF

Other/ Appeals

To receive updates and consider comments to be made on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues including

Newlands Nursery Slough Lane Ardleigh, Proposed conversion of barn three dwellings.

References 20/00943/FUL and APP/P1560/W/21/3281995 see

<https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3281995>

Adv 22.007 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road

To receive updates on any recent developments and implications for Ardleigh.

Adv 22.008 Reports and Correspondence

22.008.1 ***District and County Councillor and Police reports*** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email.

22.008.2 ***Report of Clerk and Deputy Clerk and delegated decisions and actions***

To receive a report on key correspondence and tasks undertaken since the last meeting including any delegated decisions and actions taken following consultation with Councillors (attachment).

22.008.3 ***Councillors' reports***. To receive reports from Parish Councillors, eg meetings or training attended.

Adv 22.009 Budget, Plans and Precept for 2022-23

22.009.1 To consider and finalise second draft budget and plans for 2022-23 (attachment)

22.009.2 To note the expected increase in the Precept demand based on the above discussion. NB the formal approval of the Precept demand will need to be agreed by a full meeting of the Council (a face-to-face is proposed on 20 January).

Adv 22.010 Neighbourhood Plan/ Village Design Statement/Green Spaces

22.010.1 To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group including progress on 'Local Green Spaces' and updates to Village Design Statement/ Design Code. To consider any issues needing direction from the Parish Council

Adv 22.011 Parish Council Finance and Staffing

22.011.1 To receive financial reports and bank reconciliation at end December 2021 (attachment) To note completion of VAT claim for 1 March 2020- 31 December 2022.

22.011.2 To confirm the bills for payment for Parish Council and Village Hall (attachment) including payments already made under delegated authority. To confirm £2000 to be claimed from Recreation Ground charity, as per budget.

22.011.3 *To consider whether members of the public should be excluded for this item.* To receive an update on Staffing matters including staff annual appraisals/ performance reviews.

Adv 22.012 Amenities and Contracts

To receive updates on Parish Council amenities and contracts including.

22.012.1 Millennium Green including Memorandum of Understanding. To note Queens Platinum Jubilee in June 2022 with plans to light the beacon.

22.012.2 Play Equipment safety checks/ outstanding items (including those deemed low priority). (RT/EC)

22.012.3 The Ardleigh Recreation Ground including contribution to maintenance costs

22.012.4 Cemetery / churchyard matters (JM/CB for safety checks, TB other matters).

22.012.5 Tenders for contracts advertised on 17/12/21 closing 7/2/22 see <https://bit.ly/APCcontracts>

22.012.6 Village Hall matters including vaccination bus on Saturday 8 January (See Clerks' report).

22.012.7 Other amenities and open spaces issues including trees.

Adv 22.013 Highways, Public Rights of Way (PRoW) and related issues

To confirm that ongoing updates on highways, public rights of way and related issues including the updated list of ongoing issues /reports numbers will take place outside the meeting. To note any significant issues of concern or progress which the Council may need to address.

Adv 22.014 Future meetings and Meeting Closure

An additional meeting will be held on **Thursday 20 January** at 7.30pm at Ardleigh Village Hall specifically to agree the precept demand for 2022-23.

Meeting dates 2022. 14 February, 14 March, 11 April, 9 May, 13 June, 11 July, 8 August, 12 September, 10 October, 14 November, 12 December. Venue/ formats to be confirmed (eg face to face, hybrid or remote advisory discussions, ensuring sufficient decision-making meetings to meet legal requirements).