

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

In accordance with the Scheme of Delegation ratified by the Parish Council on 5 May 2021 and confirmed on 11 October 2021, the Parish Clerk is required to exercise delegated authority between official meetings to make and implement decisions on behalf of the Council, in consultation with the members of the Council. Members are therefore invited to an advisory discussion on **Monday 14 February 2022 at 7.30pm** see Zoom link below.

Prior to the start of discussion of items on the agenda, up to 15 minutes is available to the public to address the members of the Council, on any matter on the agenda or within the Council's responsibility/ which affects its area.

Rachel Fletcher – Parish Clerk
Dated 9 February 2022

Rachel Fletcher

Link to join the Zoom Meeting via **internet**

<https://us02web.zoom.us/j/87013659738?pwd=RUxtdnNPMVpBU0pwUU8zQ2c3K0NYUT09>

Meeting ID: 870 1365 9738 Passcode: 823750

Members of the public wishing to attend by **telephone** should contact the Clerk ardleighpc@gmail.com

AGENDA

Adv 22.023 Chair's welcome and explanation of status of the advisory discussion

Note prefix 'Adv' on agenda numbers to denote advisory meeting.

Adv 22.024 Apologies and reasons for absence

Adv 22.025 Public participation session relating to items on the agenda or other matters of mutual interest

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

Adv 22.026 Declaration of Interests

To receive declarations of any pecuniary or non-pecuniary interests relating to agenda items.

Adv 22.027 Minutes of the full Parish Council meeting held on 20 January 2022

To note/ confirm minutes of the full Council Meeting of 20 January 2022 (attachment)

Adv 22.028 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments/ other action on new applications and appeals received since the last meeting including any received after the publication of the agenda which cannot be deferred.

Applications

See <https://www.tendringdc.gov.uk/planning/planning-applications> for current applications. These are normally sent to Councillors via the weekly lists provided by Tendring District Council.

- [20/00594/FUL](#) Full planning for food storage and distribution facility and associated parking, logistics yard and offices. Land adjoining Ipswich Road and Wick Lane Ardleigh CO7 7QL. *Discussion on updates to objection, external liaison, and other possible actions.*
- [21/02164/FUL](#) Proposed construction of 14 dwellings, new access, landscaping and associated works Land South West of Crockleford Grange Bromley Road Ardleigh CO7 7SE
- [21/02132/FUL](#) Proposed 4 No self build eco bungalows with associated access road. Mount View Fox Street Ardleigh CO7 7PS
- [21/01342/FUL](#) New equestrian arena and associated lighting. Red Brick Cottage Old Ipswich Road Ardleigh CO7 7QR
- [22/00129/FUL](#) Proposed erection of a new purpose built garage/car repair workshop comprising of vehicle bays and ancillary store. MDS Cars Jubilee Lane Ardleigh CO7 7RY
- [21/02172/FULHH](#) Proposed new single storey side extension. New annex in front garden space, and new front porch. New Internal replan. Springfield Dedham Road Ardleigh CO7 7QA
- [22/00108/TPO](#) 1 No. Oak (T9) - remove (sharing roots with T8 previously approved in 21/02001/TPO) Land at Hunters Chase Ardleigh CO7 7LN
- [22/00099/DISCON](#) Discharge of condition 7 (PWA Drawings) of application 21/01780/FUL. Good Hall Coggeshall Road Ardleigh CO7 7LR

- Other/ Appeals/ Key Decisions** To receive updates and consider comments to be made or action taken on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues to include.
- [21/01481/OUT](#) Outline approval for 4 no. detached dwellings. Land North of Bromley Road Ardleigh CO4 3JG.
 - [20/00081/REFUSE](#) Update on Planning Inspector hearing for 50 houses off Wick Lane/ Colchester Road. Further comments submitted.
- Adv 22.029 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road**
To receive updates on any recent developments and implications for Ardleigh.
- Adv 22.030 Reports and Correspondence**
- 22.030.1 ***District and County Councillor and Police reports*** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email.
- 22.030.2 ***Report of Clerk and Deputy Clerk and delegated decisions and actions***
To receive a report on key correspondence and tasks undertaken since the last meeting including any delegated decisions and actions taken following consultation with Councillors (attachment).
- 22.030.3 ***Councillors' reports.*** To receive reports from Parish Councillors, eg meetings or training attended.
- Adv 22.031 Neighbourhood Plan/ Village Design Statement/Green Spaces**
- 22.031.1 To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group and contact with Planning Direct including progress on the Neighbourhood Plan, 'Local Green Spaces', Village Design Statement/ Design Code. To consider any issues needing direction from the Parish Council
- Adv 22.032 Parish Council Finance, Admin/IT and Staffing**
- 22.032.1 To receive financial reports and bank reconciliation at end January 2022 (attachment)
- 22.032.2 To confirm the bills for payment for Parish Council and Village Hall (attachment) including payments already made under delegated authority.
- 22.032.3 To consider issues relating to IT infrastructure including email, storage and sharing of documents, improvements to administrative systems, telephony, use of .gov domains and proposed partner(s) to provide IT support. (attachment)
- 22.032.4 *To consider whether members of the public should be excluded for this item.* To receive an update on Staffing matters including possible payment for additional hours worked by Clerk/ Deputy Clerk and outcomes of annual appraisals of Deputy Clerk and Caretaker.
- Adv 22.033 Amenities and Contracts**
To receive updates on Parish Council amenities and contracts including.
- 22.033.1 To note and review the bids received for Parish Council contracts following advertisement and determine next steps- including recommendations on award of contracts. (attachment)
- 22.033.2 Play and exercise equipment safety checks/ outstanding items. (RT/EC)
- 22.033.3 The Ardleigh Recreation Ground including meeting with Anglian Water.
- 22.033.4 Cemetery / churchyard matters (JM/CB for safety checks, TB other matters) including insurance and possible meeting with Church Wardens.
- 22.033.5 Millennium Green (MG) including Memorandum of Understanding. To note meeting held with Chair of the MG Trust and insurance matters.
- 22.033.6 Village Hall matters including licence agreement(s), Audio Visual equipment and insurance (See Clerks' report).
- 22.033.7 Other amenities and open spaces issues including trees.
- Adv 22.034 Highways, Public Rights of Way (PRoW) and related issues**
To confirm that ongoing updates on highways, public rights of way and related issues including the updated list of ongoing issues /reports numbers and Devolution Pilot updates will take place outside the meeting. To note any significant issues which the Council may need to address.
- Adv 22.035 Future meetings and Meeting Closure**
The next scheduled meeting is due to take place on **Monday 14 March** at 7.30pm at Ardleigh Village Hall with technology available to allow members of the public to join remotely.

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