

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on
Monday 9 January 2023 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk
Dated 4 January 2023

Rachel Fletcher

People can join the meeting remotely but councillors attending remotely are not permitted to vote on any decisions.

Microsoft **Teams** meeting

[Click here to join the meeting](#)

Meeting ID: 357 234 048 302 Passcode: z5oCeh

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+44 20 7660 6857](tel:+442076606857), [802997432#](tel:+4420997432) Phone Conference ID: 802 997 432#

Back up **Zoom** link – only if Teams meeting does not start.

<https://us02web.zoom.us/j/86310767784?pwd=TmlYU215cmPyZVQxU3gydnRSdUMrZz09>

Meeting ID: 863 1076 7784 Passcode: 700149

AGENDA

23.001 Apologies and reasons for absence

23.002 Public participation session relating to items on the agenda

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

23.003 Declaration of Interests

To receive declarations of any pecuniary or non-pecuniary interests relating to agenda items and to note recent correspondence from Tendring District Council Monitoring Officer regarding disclosable pecuniary interests.

23.004 Minutes of meeting held on 14 November and advisory meeting held on 12 December 2022

Due to weather conditions and ill health the meeting on 12 December took place on Zoom only, so was not a decision making meeting of the Council. In accordance with the Scheme of Delegation, ratified by the Parish Council on 5 May 2021 and confirmed on 11 October 2021, the Parish Clerk is required to exercise delegated authority between official meetings in consultation with the members of the Council to make and implement decisions on behalf of the Council.

Councillors are asked to agree the draft minutes of 14 November and 12 December meetings as a true and accurate record including confirmation of the delegated decisions subsequently made (see attachments)

23.005 2023-24 Budget and Precept

To consider the proposed budget for 2023-24 and agree the Precept required.

23.006 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals received since the last meeting including any received after the publication of the agenda which cannot be deferred.

Applications See <https://www.tendringdc.gov.uk/planning/planning-applications> for current applications. These are normally sent to Councillors via the weekly lists provided by Tendring District Council.

[22/01790/FUL](#) Proposed self-build 4 bed replacement house and access. (resubmission of 22/00408/FUL) The Lodge at 22 Harwich Road Ardleigh CO7 7LS.

[22/01992/FUL](#) Proposed first floor office fit-out of existing Freight Centre, to include new entrance Systematic Business Park. Old Ipswich Road, Ardleigh, CO7 7QL.

[22/02102/LUEX](#) Proposed use of dwelling without complying with planning condition TEN/98/00035 re:-occupancy of the dwelling. Oakview Nurseries Dead Lane Ardleigh CO7 7RH.

[22/02024/FULHH](#) Proposed single storey separate annexe.17 Coggeshall Road. Ardleigh, CO7 7LP.

[22/02051/FUL](#) Proposed erection of garage on land of approved dwelling. Land to rear of Three Elms. Harts Lane. Ardleigh, CO7 7QH.

[22/01966/TPO](#) Tree works, one ash. Well House, Dead Lane, Ardleigh, CO7 7RH.

[22/00683/FUL](#) additional information, proposed surface storage yard and associated external works and landscaping. Martells Quarry, Slough Lane, Ardleigh, CO7 7RU.

[22/01457/FULHH](#) Amended application proposed two storey side extension, single storey extension, car port & porch. Orchard House, Frating Road, Ardleigh, CO7 7SU.

[22/01872/DISCON](#) Discharge of conditions-19/01889/FUL. off Station Road Ardleigh CO7 7FE.

Other/ Appeals To receive updates and consider comments to be made on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues.

23.007 Other Planning and Infrastructure issues

- 23.007.1 ***Tendring/Colchester Borders Garden Community (and related issues)*** To receive an update on the Tendring Colchester Borders Garden Community. Note 13 December 2022 meeting cancelled.
- 23.007.2 ***Neighbourhood Plan (and related issues)*** To confirm the Council's position regarding the Neighbourhood Plan receive update on progress.
- 23.007.3 ***Pylons and Windfarms*** - To report on recent updates including correspondence with Sir Bernard Jenkin MP and consider further steps.

23.008 Road Safety and Diversions

- 23.008.1 To note the impact that the A12 closures have on Ardleigh and consider representations to be made to the relevant authorities.
- 23.008.2 To consider ways to reduce speeding through Ardleigh including support to Speedwatch/20 is plenty and signage. (See attachments)

23.009 Judicial Review

Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of agenda items below as the Council will be considering legal and contractual issues.

- 23.009.2 To receive an update on any developments since the last meeting including receipt of donations to support the legal challenge regarding planning application 20/00594/FUL – Surya Food/ Flying Trade Group.
- 23.009.3 To consider any further steps to be taken.

23.010 Reports and Correspondence

- 23.010.1 ***District and County Councillor*** To receive verbal updates from those present. Any written reports received from District and County Councillors are sent to members by email.
- 23.010.2 ***Councillors' reports*** including reports of training or meetings attended.
- 23.010.3 ***Clerk's report*** - To receive a report on key correspondence and tasks undertaken since the last meeting including delegated decisions (see attachment).
- 23.010.4 ***Police report*** if available.
- 23.010.5 ***Highways, Public Rights of Way (PRoW) and related issues***
To flag any urgent issues noting that updates on new and ongoing matters relating to highways, public rights of way and related issues usually take place outside the meeting and should be reported direct to Highways <https://www.essexhighways.org/tell-us>.

23.011 Parish Council Finance and Staffing

- 23.011.1 To receive financial reports and bank reconciliation at end December 2022 (attachment).
- 23.011.2 To confirm the bills for payment for Parish Council and Village Hall (attachment) including payments already made under delegated authority.
- 23.011.3 To consider recommendations arising from annual appraisal of Parish Clerk and meeting of members of staffing committee to discuss recruitment of Deputy Clerk. (confidential attachment/verbal update).

23.012 Amenities and Contracts

To receive updates and take decisions on Parish Council amenities and contracts including:

- **Council contracts and contractors**
- **Play and Exercise equipment**- safety checks/ outstanding items (KT/RT/CS).
- **The Ardleigh Recreation Ground.**
- **Cemetery / churchyard matters** (JM/CM for safety checks, TB other matters).
- **Millennium Green** (MG) (working within the Memorandum of Understanding).
- **Village Hall matters** – To note any issues for the Parish Council
- **Other Amenities and Open Spaces issues** – PACE leaflets

23.013 Community projects, meetings and events and requests for support

- 23.013.1 to consider working with the Methodist Church to apply for the Methodist Church building to be a community asset with Tendring District Council
- 23.013.2 To consider the grant applications received.
- 23.013.3 To consider holding the Annual Parish Assembly during March in the form of a community action and information event. Possible dates when the Village Hall is available during the afternoon/early evening are Saturday 4 March, Friday 10/ Saturday 11 March, Friday 17/ Saturday 18 March.

23.014 Parish Council Policies/Documents

To consider signing up to the NALC Civility and Respect Pledge <https://www.nalc.gov.uk/our-work/civility-and-respect-project> and /or to adopt the NALC model policy on officer and member relations (previously circulated).

23.015 Future meetings and Meeting Closure

To agree to meet next on 13 February 2023, 7.30pm, Ardleigh Village Hall (with remote link)

To agree the Parish Council meeting dates for 2023 at 7.30pm at Ardleigh Village Hall (with remote link), proposed dates below.

- Monday 13 March
- Monday 17 April (third Monday as Easter falls on 10 April)
- Monday 15 May (third Monday due to elections on 4 ay and bank holiday on 8 May). This will be the Annual Parish Council meeting.
- Monday 12 June
- Monday 10 July
- No meeting in August or 14 August?
- Monday 11 September
- Monday 9 October
- Monday 13 November
- Monday 11 December