

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on

Monday 12 September 2022 at Ardleigh Village Hall commencing at 7.30pm

for the purpose of transacting the business as set out in the Agenda.

Prior to the start of discussion of items on the agenda, up to 15 minutes is available to the public to address the members of the Council, on any relevant matter within the Council's responsibility or which affects its area.

7 Sep 2022

Rachel Fletcher

Zoom link to the meeting (for members of the public/councillors who do not wish to join in person)

<https://us02web.zoom.us/j/85779215044?pwd=N04zdkk2dThmYkdPM05jT2gyVXJJUT09>

Meeting ID: 857 7921 5044 Passcode: 196777

Please note. Only Councillors present at the Village Hall may vote. Please send apologies and/or attend via Zoom if you are unwell or have tested positive for COVID. This is to protect participants and their loved ones.

Chair's Welcome

To outline the expectations for speaking and voting at the meeting.

22.118 Apologies and reasons for absence

22.119 Declaration and Register of Interests

To receive any pecuniary or non-pecuniary interests relating to items on the agenda.

22.120 Minutes of the last meeting of the Council held on 11 July 2022

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate record of the meeting (see attachment).

22.121 Public participation relating to items on the agenda or other matters of mutual interest

There will be 15 minutes available for question time, if required. At the close of this item; members of the public will no longer be permitted to address the Council.

22.122 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments/ other action on new applications and appeals received since the last meeting, including any received after the publication of the agenda.

Applications See <https://www.tendringdc.gov.uk/planning/planning-applications> for current applications. These are normally sent to Councillors via the weekly lists provided by Tendring District Council. Extensions requested for those marked *

Update on [20/00594/FUL](#) Full planning for food storage and distribution facility Land adjoining Ipswich Road and Wick Lane Ardleigh CO7 7QL. Due to be considered by Planning Committee on 14 September with officer recommending approval

Update on [21/02070/FUL](#) Construction and operation of a 50MW Battery Energy Storage System, Land adjacent to Lawford Grid Substation Ardleigh Road Little Bromley Essex CO11 2QB referred to Planning Committee (date unknown)

[22/00947/FUL](#) Proposed erection of single dwelling with detached double garage. Morrow Lane Nurseries Morrow Lane Ardleigh CO7 7NG. Standard consultation ends 26 Aug *

[22/01169/FUL](#) Proposed erection of Dutch barn for horticultural and glass house component storage. 20 Harwich Road Ardleigh Colchester Essex CO7 7LT. Standard consultation ends 15 Aug *

[22/01225/FULHH](#) Proposed construction of single storey three bay cart lodge. Pond House Hunters Chase Ardleigh CO7 7LN. Site notice expires 7 Sep *

[22/01329/FUL](#) Proposed temporary change of use for a period of 3 years to outdoor storage with associated fencing and hardstanding. Land at Crown Quarry Old Ipswich Road Ardleigh Essex

[22/01041/FUL](#) Proposed erection of a 3-bedroom bungalow (in lieu of Prior Approval for one 3-bedroom dwelling 22/00517/COUNOT). Land to rear of Three Elms Harts Lane Ardleigh CO7 7QH

[22/01340/FUL](#) Proposed widening of access onto Ipswich Road to serve Freight Centre Loading Dock. Systematic Business Park Freight Centre Old Ipswich Road CO7 7QL

[22/01359/FUL](#) Installation of louvres following removal of panes of glass Telephone Exchange Colchester Road Ardleigh CO7 7NR

[22/01426/COUNOT](#) Proposed change of use to existing agricultural building to create a single storey residential dwelling.1 The Landbase Frating Road Ardleigh CO7 7SU

[22/01433/COUNOT](#) Proposed change of use and conversion of agricultural buildings into dwellings. Gods House Farm Harts Lane Ardleigh CO7 7QQ

[22/01226/VOC](#) Variation of Conditions various. Mount View Fox Street Ardleigh CO7 7PS. Standard Consultation expired 26 Aug *

[22/01115/VOC](#) Variation of condition re 20/01372/FUL first-floor windows. Crown Business Centre Old Ipswich Road Ardleigh CO7 7QR Decision target 10 Oct

Decisions To note recent decisions including appeals (see appendix).

22.123 Other Planning and Infrastructure issues

22.123.1 ***Tendring/Colchester Borders Garden Community (and related issues)*** To receive updates on recent developments including online meeting re Crockleford Character Assessment 3.30pm 21 September.

22.123.2 ***Neighbourhood Plan (and related issues)*** To receive an update on the Neighbourhood Plan including Regulation 14 Pre-Submission Consultation open until 12 noon 23 September.

22.123.3 ***East Anglia GREEN and related - pylons, substations and windfarms*** To report any known updates.

22.124 Reports and Correspondence

22.124.1 ***District and County Councillor*** To receive verbal updates from those present and confirm that any reports received from District and County Councillors are sent to members by email.

22.124.2 ***Councillors' reports*** including reports of training or meetings attended

22.124.3 ***Clerk's report*** - To receive a report on key correspondence and tasks undertaken since the last meeting including delegated decisions. (see attachment)

22.124.4 ***Police report*** including issues from Police Street Meet 2 September

22.125 Highways, Public Rights of Way (PRoW) and related issues

To note that updates on new and ongoing matters relating to highways, public rights of way and related issues usually take place outside the meeting. To note the end of the Highways Local Councils Devolution Pilot. To reconsider joining the Parish Paths Partnership (P3) scheme.

22.126 Amenities and Contracts

To receive updates and take decisions on Parish Council amenities and contracts including:

22.126.1 ***Council contracts and contractors***

22.126.2 ***Play and Exercise equipment***- safety checks/ outstanding items. Discussions with potential providers

22.126.3 ***The Ardleigh Recreation Ground..***

22.126.4 ***Cemetery / churchyard*** matters (JM/CM for safety checks, TB other matters).

22.126.5 ***Millennium Green*** (MG) including Memorandum of Understanding.

22.126.6 ***Village Hall matters***. Update re space clearance.

22.126.7 ***Other Amenities and Open Spaces issues***

a) To receive the Annual Tree Survey . (see attachment)

b) To consider the quotes received for tree works recommended in the Annual Tree Survey and decide if some or all should be undertaken and award of contract. (see attachment)

- 22.127 Community projects, meetings and events and requests for support**
- 22.127.1 To receive feedback on the **drop-In session** for residents held on 24th August 2022.
- 22.127.2 To consider the next steps for development/ publication of an **Ardleigh Community Ambitions** Action Plan and whether to include initiatives such as warm spaces, dementia friends, use of Methodist church buildings etc (see attachment)
- 22.127.3 To approve the **Grant Application Policy** for community groups, including process and timetable (Section 137) (see attachment)
- 22.128 Recommendations of Tendring Monitoring Officer**
To note the recommendations of the Monitoring Officer, agree social media guidelines and discuss any further training and policy development to be considered at future meetings. (see attachment)
- 22.129 Parish Council Finance and Staffing**
- 22.129.1 To receive the Parish Council finance report and bank reconciliation at end August 2022 (see attachment).
- 22.129.2 To note the completion of the review of the Annual Governance & Accountability Return (AGAR) for Ardleigh Parish Council for the year ended 31 March 2022 which states 'On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'. (see attachments) To note requirements for publication and rights of inspection..
- 22.129.3 To consider the SAAA 2022 Central External Auditor Opt-out communication (see attachment).
- 22.129.4 To approve invoices for payment for Ardleigh Parish Council and Village Hall (see attachment).
- 22.129.5 To note that staffing proposals will be considered by Staffing Committee..
- 22.130 Parish Council Policies**
To approve the revised CCTV Policy & Procedures (see attachment)
- 22.131 Date of next meeting, meeting closure**
The next meeting is scheduled for 10 October 2022, 7.30pm, Ardleigh Village Hall (with remote link)

Appendix

Planning Decisions

Prior approval required - deemed application refused: [Proposed conversion of existing agricultural barn to a single four bedroom residential dwelling](#). Harveys Farm Old Ipswich Road Ardleigh Colchester Essex CO7 7QS 22/00963/COUNOT

Approved: [Proposed two storey side extension with render finish, relocation of balconies and internal alterations](#). Hammonds Farm Bromley Road Ardleigh Colchester Essex CO7 7SG
Ref. No: 22/00933/FULHH

Approved: [Proposed rear and side extensions, rear balcony, loft conversion and associated external alterations and cladding. First floor extension and alterations to existing outbuilding/workshop](#). The Gables Colchester Road Ardleigh Colchester Essex CO7 7PQ 22/00951/FULHH

Approved: [Proposed two storey side extension with render finish, relocation of balconies and internal alterations](#). Hammonds Farm Bromley Road Ardleigh CO7 7SG 22/00933/FULHH

Approved [Proposed side and rear extension with an additional outbuilding](#) White House, Jubilee Lane, Ardleigh CO7 7RY22/00809/FULHH