



ARDLEIGH PARISH COUNCIL

Minutes of the Meeting of Ardleigh Parish Council held on Monday 12 June 2023 at 7.30pm at Ardleigh Village Hall

PRESENT: Cllrs Tim Barrott (Joint Vice-Chair, chairing the meeting), Jayne Marshall (Joint Vice-Chair), Carolyn Mason, Emma Thrower, Jonathan Waters, Clerk, Rachel Fletcher, and Deputy Clerk, Diane Bull (minutes).

ALSO IN

ATTENDANCE: One member of the public was present and one member of the public accessed remotely.

23.089	<p>Chair's Welcome</p> <p>Cllr Tim Barrott, Joint Vice-Chair, chaired the meeting in Cllr Chris Whitfield's absence.</p> <p>The meeting opened with a short tribute to Christopher Tootal and a moment of reflection. Councillors remembered him as an outstanding individual and a real gentleman. His contribution to and for Ardleigh was very significant, and future generations would be grateful to him for the inspiration and determination which led to the creation of the Millennium Green. Christopher would be both missed and remembered.</p> <p>A letter of condolence and sympathy would be sent.</p>
23.090	<p>Apologies and reasons for absence</p> <p>Apologies were received from Cllrs Whitfield and Talbot.</p> <p>Cllr Guglielmi (ECC) and Cllr Fairley (TDC) had also sent apologies.</p>
23.091	<p>Public participation session relating to items on the agenda</p> <p>The member of the public present requested the procedure to join the Council and the co-option process was fully explained. It was agreed the Co-option Policy would be forwarded to them.</p>
23.092	<p>Declaration and Register of Interests</p> <p>No interests were declared.</p>
23.093	<p>Minutes of meeting held on 15 May 2023</p> <p>The minutes of 15 May 2023 were approved as a true and accurate record.</p>
23.094	<p>Planning</p> <p>Applications published / received / validated and/or decided since the last meeting were noted. Comments on new applications and appeals were agreed as outlined below.</p> <p>It was noted that, where appropriate, reference would be made to the Neighbourhood Plan policies/Village Design Statement when commenting on planning applications.</p> <p>See https://www.tendringdc.gov.uk/planning/planning-applications for current applications. It was noted that weekly lists provided by Tendring District Council (TDC) were sent to Councillors.</p>
Applications	<p>23/00755/FUL Erection of bungalow with garage, in lieu of Building B approved under application 19/01254/COUNOT. Morrow Lane Nurseries, Morrow Lane, Ardleigh CO7 7NG The Council would review previous comments before objecting to the application.</p> <p>23/00697/FUL and 23/00773/FUL 1) Erection of one self-build dwelling (in lieu of Prior Approval for one dwelling 22/00360/COUNOT. 2) Erection of one self-build dwelling with new access in lieu of Barn A (approved 22/00359/COUNOT). 5 Hunters Chase, Ardleigh, CO7 7LW The Council would object to both applications.</p>

Other/ Appeals	<p>23/00702/FULHH Proposed outbuilding. Ashfield, Crown Lane North, Ardleigh CO7 7RB The Council would request a restriction be imposed that the outbuilding remain in use for the agreed purpose.</p> <p>23/00721/ROC Removal of condition(s) 6 (regarding roofs of the dwellings) of 21/0251/FUL to enlarge permitted development rights area. 1 The Pavilion, Spring Valley Lane, Ardleigh CO7 7SD The Council would object to the removal of condition(s) along the lines of previous objections.</p> <p>23/00733/FUL Erection of Dutch barn for horticultural & storage (Amendments to 22/0116/FUL to enlarge permitted development area). 20 Harwich Road, Ardleigh CO7 7LT. The Council would request a restriction that the height of the barn's roof is no higher than existing buildings.</p> <p>23/00644/FULHH and 23/00643/LBC Installation of 14 solar panels The Council had no objection.</p> <p>Reconsider 23/00638/LUEX Use of dwelling without complying with occupancy condition (resubmission of 22/02102/LUEX). Oakview Nurseries, Dead Lane, Ardleigh CO7 7RH. The Council would object along the lines of previous comments.</p> <p>on the South facing roof of a single outbuilding, plus associated works. Gatehouse Farm Crown Lane North Ardleigh CO7 7QZ The Council had no objection.</p> <p>23/00403/FULHH Proposed installation of 14 no. solar panels on flat roof to rear of property. Springwood, Fox Street, Ardleigh CO7 7PP The Council had no objection.</p> <p>23/00646/FUL Proposed alteration and extension of existing outbuilding to form residential annexe. Kalm Oak Nursery, Hunters Chase, Ardleigh CO7 7LW The Council would request a restriction that this must not become a separate dwelling.</p> <p>23/00777/FULHH. Proposed erection of a single storey extension to cottage, first floor balcony, detached garage and games room outbuildings Appletree Cottage, Hunters Chase. CO7 7LW The Council would request a restriction that the outbuildings must not become a separate dwelling and remain in use for the agreed purpose ancillary to the main dwelling.</p> <p>Appeal Reference APP/P1560/W/22/3313107 Land South West of Crockleford Grange, Bromley Road, Ardleigh, CO7 7SE - LPA Appeal Ref: 22/00065/REFUSE Construction of 14 new dwellings. The Council would object along the lines of previous objection with additional reference to the Neighbourhood Plan.</p>
23.095 23.95.1 23.95.2 23.95.3	<p>Other Planning and Infrastructure Issues</p> <p>Tendring/Colchester Borders Garden Community (and related issues)</p> <p>It was noted that two consultation sessions in Ardleigh had been held. The Parish Council would submit comments to the consultation prior to the deadline of 26 June.</p> <p>Neighbourhood Plan (and related issues)</p> <p>It was agreed a letter of formal support would be submitted to the Regulation 16 consultation before the deadline of 26 June.</p> <p>Pylons, Substations, Windfarms and related. A public meeting on pylons and related issues would be arranged jointly with Little Bromley Parish Council later in the summer. It was noted that public consultation sessions for windfarms had taken place. Regarding North Falls it was noted that residents would be encouraged to respond and support the offshore option, by the deadline of 14 July 2023, and that the Council would do the same.</p>
23.096	<p>Highways, Public Rights of Way (PRoW) and related issues (including A12 diversions)</p> <p>It was noted that a Highways site meeting at Wick Lane/Dead Lane had been held with Cllr Guglielmi and representatives from Essex Highways. Details of suggestions to improve the junction were discussed. It was agreed that the Council would formally request that Essex Highways and/or the Local Highways Panel approve and implement changes to the junction of Wick Lane and Dead Lane in Ardleigh to reduce accidents and improve safety.</p>

	<p>Cllr Guglielmi advised he would meet with his counterparts and revert with possible solutions. It was noted that the first of the bi-monthly meetings with Cllrs Guglielmi and Fairley had taken place and it was both successful and productive. The Clerk agreed to circulate informal notes taken at the first bi-monthly meeting to all councillors.</p>														
<p>23.097</p> <p>23.81.1</p> <p>23.81.2</p>	<p>Community Projects, meetings and events and request for support</p> <p>The incident whereby a member of the public had been unable to obtain access to the defibrillator was discussed. A report on options the Council could consider to ensure the defibrillator could be accessed, when needed had been circulated. It was agreed that the code to access the Defibrillator would be displayed on the front of the secure outdoor AED cabinet, as an interim step.</p> <p>It was agreed that First Aid/Defibrillator training for interested Councillors and residents would be explored.</p>														
<p>23.098</p> <p>23.98.1</p> <p>23.98.2</p> <p>23.98.3</p>	<p>Reports and Correspondence</p> <p><i>District and County Councillor and Police Reports</i> Nothing to report.</p> <p><i>Councillors' Reports</i> Nothing to report</p> <p><i>Clerk's Report</i> The Clerk's report was noted.</p>														
<p>23.099</p> <p>23.99.1</p> <p>23.99.2</p>	<p>Parish Council Finance and Staffing</p> <p>The financial reports to 31 May 2023 were received.</p> <p>The following payments were approved plus salaries including HMRC and pension contributions totaling £3459.</p> <table border="1"> <tr> <td>Adobe Acrobat</td><td>£35.14</td></tr> <tr> <td>Cottage Landscapes</td><td>£1,440.00</td></tr> <tr> <td>Clerk's expenses</td><td>£30.95</td></tr> <tr> <td>Cloudy IT</td><td>£128.40</td></tr> <tr> <td>Ardleigh Village Hall</td><td>£150.00</td></tr> <tr> <td>TDALC</td><td>£20.00</td></tr> <tr> <td>Jill Hamblin (Archivist)</td><td>£268.68</td></tr> </table>	Adobe Acrobat	£35.14	Cottage Landscapes	£1,440.00	Clerk's expenses	£30.95	Cloudy IT	£128.40	Ardleigh Village Hall	£150.00	TDALC	£20.00	Jill Hamblin (Archivist)	£268.68
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23.100	<p>Amenities and Contracts</p> <p>It was noted, in accordance with Financial Regulations, that any instructions for work to be undertaken MUST come from either the Clerk or Deputy Clerk and NOT an individual member of the Council.</p> <p>(a) Council contracts and contractors. Floral displays The Council was advised that the floral display tubs had been emptied and new compost added. Craft Nurseries were waiting for confirmation from Cottage Landscapes that watering arrangements were in place before planting.</p> <p>(b) Play and Exercise Equipment – safety checks/outstanding items Nothing to report.</p> <p>(c) The Ardleigh Recreation Ground Nothing to report.</p> <p>(d) Cemetery / churchyard matters It was noted that a site visit/meeting was held at the Cemetery.</p> <p>(e) Village Hall matters A meeting of Council as sole trustee would be arranged.</p> <p>(f) Other Amenities and Open Space Issues Nothing to report.</p>														
23.101	Judicial Review														

23.87.1	<i>Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public were excluded during the discussion of this agenda item as the Council was considering legal and contractual issues. Members of the public were asked to leave the room.</i> A verbal update on developments since the last meeting was received. A further, without prejudice, letter would be sent to TDC.
23.87.2	
23.87.3	
23.102	Future meetings and meeting closure The next meeting would be held on Monday 10 July at 7.30pm at Ardleigh Village Hall (with remote link). The meeting closed at 8.48pm.

Signed by Meeting Chair on