



## ARDLEIGH PARISH COUNCIL

### Minutes of the Meeting of Ardleigh Parish Council held on Monday 10 July 2023 at 7.30pm at Ardleigh Village Hall

**PRESENT:** Cllrs Tim Barrott (Chair), Jayne Marshall (Vice-Chair), Carolyn Mason and Richard Talbot  
Cllr James Blyth joined the Council from item 23.115.  
Officers Clerk, Rachel Fletcher, and Deputy Clerk, Diane Bull (minutes).

**ALSO IN ATTENDANCE:** Cllr Guglielmi (ECC) and Cllr Fairley (TDC)  
One member of the public was present.

<b>23.103a</b>	<p><b>Election of New Chair</b></p> <p>The resignation of Cllr Chris Whitfield was noted. As a result the first item on the agenda, although not on the published agenda, was to elect a new Chair. Cllr Jayne Marshall temporarily chaired the meeting for the purpose of electing a new Chair. Cllr Tim Barrott was proposed by Cllr Marshall and seconded by Cllr Mason and was voted as Chair by a majority vote.</p>
<b>23.103b</b>	<p><b>Chair's Welcome</b></p> <p>Cllr Barrott welcomed everyone to the meeting and gave a vote of thanks to Chris Whitfield for the years he served on the Council and for the leadership and drive he had given to the Ardleigh Neighbourhood Plan.</p>
<b>23.104</b>	<p><b>Apologies and reasons for absence</b></p> <p>Apologies were received from Cllrs Thrower and Waters.</p>
<b>23.105</b>	<p><b>Public participation session relating to items on the agenda</b></p> <p>It was reported that an oak tree close to the dangerous junction of Dead Lane/Wick Lane had been cut back to improve visibility for drivers.</p>
<b>23.106</b>	<p><b>Declaration and Register of Interests</b></p> <p>No interests were declared.</p> <p>It was noted that several councillors had attended a training session arranged by Tendring District Council on the Code of Conduct. It was noted that this, or a similar session would be valuable for all councillors.</p> <p>It was further noted that the whole Council may require dispensations for the discussions related to the annual Precept, pylons and related issues and the Garden Community with individual councillors requiring additional specific dispensations. A form would be prepared and circulated to capture these.</p> <p>It was <b>AGREED</b> that the Standing Orders be amended to allow dispensations to be given by the Clerk rather than the full Council.</p>
<b>23.107</b>	<p><b>Minutes of meeting held on 12 June 2023</b></p> <p>The minutes of 12 June 2023 were <b>approved</b> as a true and accurate record.</p>
<b>23.108</b>	<p><b>Planning</b></p> <p>Applications published / received / validated and/or decided since the last meeting were noted. Comments on new applications and appeals were agreed as outlined below.</p> <p>It was noted that, where appropriate, reference would be made to the Neighbourhood Plan policies/Village Design Statement when commenting on planning applications. See <a href="https://www.tendringdc.gov.uk/planning/planning-applications">https://www.tendringdc.gov.uk/planning/planning-applications</a> for current applications. It was noted that weekly lists provided by Tendring District Council (TDC) were sent to Councillors</p>

<p><b>Applications</b></p>	<p><a href="#">23/00738/FULHH</a> Rear extension. 1 Redbury Cottages, Colchester Road, Ardleigh. CO7 7PQ. <b>The Council had no objection.</b></p> <p><a href="#">23/00910/VOC</a> Variation of condition 2 of 21/01064/FUL, changes to layout to allow existing garage to remain. New access and plot to be moved slightly. 2 Shakespeare Cottages, Turnpike Close, Ardleigh, CO7 7QW. <b>The Council had no objection.</b></p> <p><a href="#">23/00913/FUL</a> Proposed 60 ground mounted solar panels on 6 frames of 8 panels and 2 frames of 6 panels. Chancery Farm Park Road, Ardleigh, CO7 7SS. <b>The Council had no objection.</b></p> <p><a href="#">23/00812/TELLIC</a> Proposed installation of fixed broadband electronic communications apparatus. The Cottage, Green Lane, Crockleford Heath, CO7 7BH (already decided).</p> <p><a href="#">23/00793/FULHH</a> Extension to rear dormer. 3 Chapel Cottage, Colchester Rd, Ardleigh, CO7 7NP. <b>The Council had no objection.</b></p> <p><a href="#">23/00835/FULHH</a> Single storey rear extension etc. Easterling, Station Road, Ardleigh, CO7 7RS. <b>The Council had no objection.</b></p> <p><a href="#">23/00837/FULHH</a> Detached Cartlodge, 2 storey front &amp; rear extension/ single storey side extension (Resubmission of 23/00377/FULHH). Blenheim, Bromley Road, Ardleigh, CO7 7SF. <b>The Council had concerns about the scale of the application and would not wish the cartlodge to become a separate dwelling.</b></p> <p><a href="#">23/00847/WTPO</a> 1 No. Holm Oak – tree work. 25 Ingrams Piece, Ardleigh, CO7 7PZ. <b>The Council had no objection.</b></p> <p><a href="#">23/00741/FULHH</a> Proposed single and part two storey side extensions, rear and forward projecting 20 Harwich Road, Ardleigh, CO7 7SF. <b>The Council objected to the over-development of this site.</b></p> <p><a href="#">23/00846/FULHH</a> Rear two storey extension with garage and new front porch (Amendment to refused planning 23/00263/FULHH). Brackpools, Frating Road, Ardleigh, CO7 7SY. <b>The Council objected and considered that the reasons for refusal still applied.</b></p> <p><a href="#">23/00954/WTPO</a> Reduce branches and dead bough on Lombardy Poplar, Holly and Oak trees. Systematic Business Park, The Nexus. Old Ipswich Road. Ardleigh. CO7 7QL <b>The Council had no objection.</b></p> <p><a href="#">23/00933/WTPO</a> Reduction of Silver Maple and Norway Maple trees. The Maples, Mary Warner Road, Ardleigh. CO7 7RP. <b>The Council had no objection.</b></p>
<p><b>23.109</b></p>	<p><b>Other Planning and Infrastructure Issues</b></p> <p>23.109.1 <b>Tendring/Colchester Borders Garden Community (and related issues)</b> It was noted that the public consultation for the ‘Submission Version Plan’ had now closed and that the plan could be seen at <a href="https://tcbgardencommunity.oc2.uk/">https://tcbgardencommunity.oc2.uk/</a>.</p> <p>23.109.2 <b>Neighbourhood Plan (and related issues)</b> It was noted that the public consultation (regulation 15/16) on our Plan had closed and that the Parish Council had submitted a formal letter of support to Tendring District Council (TDC). It was noted that Cllr Fairley had raised our concerns on the impact of any changes to the Conservation Area with TDC. It was understood that further stages and any changes to the Neighbourhood Plan should be met by TDC.</p> <p>23.109.3 <b>Pylons, Substations, Windfarms and related</b> The disappointment of the Council was noted that National Grid did not hold a consultation meeting in Ardleigh and the nearest meeting was held in Lawford on the same day as The Tendring Show and hence was not well attended. A strong objection would be submitted to the latest consultation.</p>

	It was agreed a public information meeting would be arranged for September for the residents to meet with politicians and councillors.																																
<b>23.110</b>	<b>Highways, Public Rights of Way (PRoW) and related issues (including A12 diversions)</b> It was noted that complaints had been received from a number of residents in respect of overgrown footpaths. Residents would be advised to contact Essex County Council directly using the word "obstruction" in their report. It was noted that the expected A12 diversion route from Cllr Scott was still awaited and that although this was no longer time-critical it would still be pursued.																																
<b>23.111</b>	<b>Community Projects, meetings and events and request for support</b> 23.111.1 It was agreed that the bottle bank recycling point in the Village Hall car park would be extended for a further six months. It was agreed that research would be undertaken to explore options to minimize noise/nuisance for neighbours. 23.111.2 It was noted that the first meeting of the environmental group, Ardleigh PACE, had been well attended and the options for solar power and EV point at the Village Hall would be raised at the September meeting.																																
<b>23.112</b>	<b>Reports and Correspondence</b> 23.112.1 <b><i>District and County Councillor and Police Reports Cllr Guglielmi had provided a written report.</i></b> Cllr Fairley advised that she had shared information with Parish Clerk in respect of requesting mobile fly tipping cameras. Ongoing liaison with TDC, Essex Highways and National Highways had not clarified responsibility for a green space at Plains Farm Close. Cllrs Guglielmi and Fairley would follow up. The forthcoming TDC Local Plan and Planning Policy Committee meeting was flagged where a review of the Ardleigh Conservation Area was under consideration. This would be followed by formal consultation on any proposed changes. Thanks were given to Cllr Fairley for her assistance in expediting the installation of the bike racks in 'Ardleigh Cross' Car Park. 23.112.2 <b><i>Councillors' Reports</i></b> Nothing to report. 23.112.3 <b><i>Clerk's Report</i></b> The Clerk's report was received with particular note made of the extensive "to do" list.																																
<b>23.113</b>	<b>Parish Council Finance and Staffing</b> 23.113.1 The financial reports to 30 June 2023 were received. 23.113.2 The following payments were approved plus salaries including HMRC and pension contributions totalling £3459.60. Bills for payment for the Village Hall were also agreed. <table border="1"> <tr><td>Superfine Fencing</td><td>£135.00</td></tr> <tr><td>Adobe Acrobat (Clerk's expenses)</td><td>£19.97</td></tr> <tr><td>Cottage Landscapes</td><td>£1,050.00</td></tr> <tr><td>Clerk's expenses</td><td>£16.65</td></tr> <tr><td>Cloudy IT</td><td>£187.44</td></tr> <tr><td>Ardleigh Village Hall</td><td>£32.50</td></tr> <tr><td>Bland landscapes</td><td>£1,990.80</td></tr> <tr><td>Chair's allowance (Chris Whitfield)</td><td>£66.66</td></tr> <tr><td>Chair's allowance (Tim Barrott)</td><td>£33.33</td></tr> <tr><td>CVST</td><td>£25.00</td></tr> <tr><td>SLCC</td><td>£144.00</td></tr> <tr><td>BDF (awaiting invoice)</td><td>£540.00</td></tr> <tr><td>npower</td><td>£125.48</td></tr> <tr><td>Superfine fencing</td><td>£90.00</td></tr> <tr><td>Craft nurseries</td><td>£756.00</td></tr> <tr><td>DM payroll services</td><td>£84.00</td></tr> </table>	Superfine Fencing	£135.00	Adobe Acrobat (Clerk's expenses)	£19.97	Cottage Landscapes	£1,050.00	Clerk's expenses	£16.65	Cloudy IT	£187.44	Ardleigh Village Hall	£32.50	Bland landscapes	£1,990.80	Chair's allowance (Chris Whitfield)	£66.66	Chair's allowance (Tim Barrott)	£33.33	CVST	£25.00	SLCC	£144.00	BDF (awaiting invoice)	£540.00	npower	£125.48	Superfine fencing	£90.00	Craft nurseries	£756.00	DM payroll services	£84.00
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<b>23.114</b>	<b>Amenities and Contracts</b> <b>(a) Council contracts and contractors. Floral displays</b> It was agreed that excess funds would be held and used for next year's floral displays. <b>(b) Play and Exercise Equipment – safety checks/outstanding items</b> It was agreed that this would be deferred to a future meeting. <b>(c) The Ardleigh Recreation Ground</b> Nothing to report. <b>(d) Cemetery / churchyard matters</b> It was RESOLVED to seek a Community Asset Transfer of land belonging to Essex Highways close to the existing Ardleigh Cemetery (opposite the Highways Depot) to be used as an extension to the Ardleigh Cemetery and for local public green space. <b>(e) Village Hall matters</b> A meeting of Council as sole trustee would be held following this meeting. <b>(f) Other Amenities and Open Space Issues</b> Discussion was held on the possibility of charging new company for using VH car park. It was also noted that foliage around car park sign should be cut back.		
<b>23.115</b>	<b>Co-option of New Councillor</b> James Blyth was unanimously co-opted as a member of Ardleigh Parish Council and completed the Declaration of Acceptance of Office in the presence of the Clerk. An application from another prospective Councillor was deferred as the applicant was not in attendance. It was noted that it was desirable for candidates to have previously attended meetings of the Council prior to any co-option.		
<b>23.116</b>	<b>Judicial Review</b> 23.116.1 <i>Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the and public were excluded during the discussion of this agenda item as the Council was considering legal and contractual issues. Members of the public were asked to leave the room.</i> 23.116.2 A verbal update on developments since the last meeting was received.		
<b>23.117</b>	<b>Future meetings and meeting closure</b> The meeting closed at 9pm next meeting would be held on <b>Monday 11 September at 7.30pm</b> at Ardleigh Village Hall (with remote link).		

Signed by Meeting Chair ..... on .....