



**MINUTES OF THE MEETING OF THE PARISH COUNCIL  
HELD ON 11 JULY 2016 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chairman),  
Cllrs Halsey , Chase-Gardener, Partridge, Thompson, Scott-Barrett, Fryer, Smith and Talbot.  
Clerk - Karen Thompson

IN ATTENDANCE: There were several members of the public attending.

380 **Chairman's Welcome**

The Chairman welcomed everyone to the meeting.

381 **Apologies for absence**

There were no Councillors absent but apologies had been received from District Cllr Stock, County Cllr Guglielmi.

382 **Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared.

383 **Council Vacancies**

383.1 **To receive an update on the applications for the Ardleigh Parish Council Casual Vacancy, being managed by Tendring District Council.**

Tendring District Council confirmed that 2 residents had submitted applications for the Casual Vacancy. Therefore a nomination period would commence for formal nominations and a poll will take place on the 18<sup>th</sup> August if more than one nomination is received.

383.2 **To receive presentations from and question the applicants, for the long standing Councillor vacancy to be filled via co-option, and to decide successful applications.**

Three residents had applied for the Councils long standing vacancy and all were questioned by members of the Council. The Council voted and selected Mrs Jayne Marshall to the position. Mrs Marshall signed the Declaration of Office and took her seat at the Council table.

384 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

The Council received a thank you for promptly arranging for overgrown hedging to be cut back so that a pavement could be walked more easily.

Ardleigh Pre-School secured a grant from the Solafields Community Scheme which will enable them to create a hardstanding and fenced area behind the Village Hall. This will allow the children to ride on their scooters and trikes rather than battling through the mud. The Council agreed in principle to the work but would need to approve the detailed design and plan of work.

There was support for a planning application for a small area of land that is difficult to use for any other purpose.

A local resident expressed thanks for the work of the Council, especially Cllr Barrott for helping to resolve a burial enquiry and for showing tremendous support to the family during this time.

There was also a request to cut back some of the bushes and trees in the Cemetery to make it easier to walk the paths.

Finally there were members of the public who requested the Council to support the significant number of local objections to the planning application to demolish the Ardleigh Hall Squash Club premises and build 7 large houses on the site. It was confirmed that Ardleigh Hall is registered with TDC as an 'Asset of Community Value', the site is zoned as "safeguarded green open space", development of that area is not in the emerging TDC local plan and there is no demonstrated need for more large housing in Ardleigh Village. The spokesperson encouraged villagers to submit objections to the planning application on-line. The Council agreed to support the opposition to the application.

- 385 **Minutes of the last meeting of the Council held on 13<sup>th</sup> June 2016**  
**Councillors were asked to agree the draft minutes of the meeting of 13<sup>th</sup> June 2016 as a true and accurate account of the proceedings of the meetings.**

The Council amended the paragraph at 363 so that the last sentence says '...could step in...'  
The Minutes were then approved.

- 386 **Clerk's Report**  
**To receive the report of resolutions agreed at Parish Council Meetings and progress to date.**

The Council accepted the Clerk's Report.

- 387 **District and County Councillor Reports**  
The District and County Councillors were not present. Councillor Gugliemli had sent a report which would be circulated after the meeting.

- 388 **Planning**  
**Ardleigh Squash and Leisure Club Dedham Road Ardleigh Colchester Essex CO7 7NH**  
Demolition of existing building and construction of 7 No. 4 bedroom detached houses and associated garages and diversion of existing footpath public right of way.

**16/00878/FUL**

The Council commented that this land was designated 'green open space' which is badly needed in Ardleigh and agreed to strongly object to the planning proposal on this and other appropriate grounds.

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**Land adjacent to Briar Cottage Briar Road Ardleigh Essex CO7 7TA**  
Erection of one four bedroom house with detached garage with access.

- 16/00865/OUT** The Council noted that this proposal was outside the village envelope on greenfield space and was not part of the Tendring Local Plan and therefore resolved to object to the proposal.

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**Willowell Spring Valley Lane Ardleigh Colchester Essex CO7 7SD**  
Proposed erection of two detached dwellings

- 16/00861/OUT** The Council resolved to oppose this application as it was outside the village envelope and did not wish to see the development of rural areas.

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- 16/00859/OUT** **Site Adj Willowell Spring Valley Lane Ardleigh Colchester Essex CO7 7SD**  
Proposed erection of three detached dwellings.

	The Council resolved to oppose this application as it was outside the village envelope.
<b>16/00857/FUL</b>	<p><b>Land at John De Bois Hill Ardleigh Essex CO7 7PH</b> Erection of 2 No. detached dwellings and ancillary out-buildings, improvements (shared) to highway access. (2 No. self-build dwellings)</p> <p>The Council accepted this was a difficult piece of isolated land and although it lay outside the village envelope the Council supported the application.</p>
<b>16/00646/FUL</b>	<p><b>Wood View Cottage Bromley Road Ardleigh Colchester Essex CO7 7SE</b> Proposed construction of two detached dwellings and associated parking.</p> <p>The Council resolved to oppose this application as it was outside the village envelope</p>
<b>16/00826/FUL &amp; 16/00827/LBC</b>	<p><b>Hillhouse Farm Lodge Lane Ardleigh Colchester Essex CO7 7RD</b> Extending the decking between the approved landing/steps at the entrance doors east elevation.</p> <p>The Council supported this planning application.</p>
<b>16/00876/FUL &amp; 16/00877/LBC</b>	<p><b>Hillhouse Farm Lodge Lane Ardleigh Colchester Essex CO7 7RD</b> Demolition to an outbuilding (cartlodge-garage/studio) with replacement outbuilding re-sited within curtilage of the listed house.</p> <p>The Council supported this planning application.</p>
<b>16/00845/FUL</b>	<p><b>Heaterfield, Colchester Road, Ardleigh</b> Erection of single storey outbuilding.</p> <p>The Council supported this planning application.</p>
<b>16/00923/LUPR OP</b>	<p><b>Aslan Cottage, The Street, Ardleigh</b> Rear extension plus canopy. For information only.</p> <p>The Council supported this planning application.</p>
<b>Decisions:</b>	No Action Required
<b>16/00649/FUL Approval - Full</b>	<p><b>Mayo House Crown Lane</b> Demolition of existing dwelling, garage and other outbuildings. Construction of a new dwelling, garage and indoor swimming pool.</p>
<b>16/00235/FUL Approval - Full</b>	<p><b>Woodview Lodge Chapel Lane Cockleford Heath</b> Change of use of outbuilding for continued use as home office and domestic store.</p>
<b>16/00688/LBC Approval – Listed Building Consent</b>	<p><b>Chilvers Cottage Lodge Lane</b> Form a new porch on front of the cottage.</p>
<b>16/00691/FUL Approval - Full</b>	<p><b>Hammonds Farm Bromley Road</b> Erection of single storey outbuilding and change of land use from agricultural to garden.</p>
<b>16/00050/FUL</b>	<p><b>Churchgate House The Street</b></p>

**& 16/00052/LBC Approval - Full** Change of use from office B1 to residential property. Erection of brick and timber fence boundaries. Remodelling of existing rear (west) wall. Raising of lean-to roof to south side elevation and replacing with tiled roof and new window. Installation of family bathroom and - suites. Installation of slimline flue to northern elevation.

**Refusal:**

**16/00587/OUT Refusal – Outline** Land at 4 and 5 Green Lane  
Construction of two detached bungalows.

**389 Village Hall**

**389.1 To decide any changes required to the Village Hall letting policy as a result of the issues resulting from the party held on Friday 17<sup>th</sup> June 2016.**

Costs were incurred as a result of a recent party at the Village Hall that exceeded the amount of cash deposit taken. The Council resolved to increase the cash deposit required for young people parties to £250.00 to cover possible damage. The Council also agreed that all costs incurred as a result of the hiring would be recovered from the hirer and that the deposit would be retained as a contribution towards these costs.

389.2 The Council agreed to the Clerk and Chairman investigating alternative energy tariffs for the Village hall.

**390 Churchyard and Cemetery**

**390.1 To receive reports and consider any decisions on expenditure.**

The Risk Assessment Checklist for the Churchyard and Cemetery was presented with no significant items. Cllr Chase-Gardener reported that a full survey was undertaken and would be presented to the Council meeting in August.

**391 Recreation, Play and Open spaces Colchester Road play area**

**391.1 To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.**

The report was received and it was noted that the small swing on the Millennium Green needs work to repair a rotting post.

**391.2 To decide the repairs to the Recreation Ground and Millennium Green play areas as a result of the annual play inspections.**

It was agreed to immediately authorise those repairs categorised as Medium Risk and to achieve the other recommendations as part of the on-going maintenance.

**391.3 Colchester Road Play Area - To update the Council on the progress of the replacement project for the Colchester Road Play Area.**

The Council noted that three quotes, based on an identical invitation to tender, would be available for the next meeting.

The Clerk reported that the owners of the Solar farm - Solafields had approved a grant of £10,000.00 to part fund the play ground project.

The Council agreed that an Essex County Council Community Interest Fund application should be made along with applying for Tendring District Council Section 106 money to complete the project.

- 392 **Environment and maintenance.**
- 392.1 **To receive reports and consider any decisions for expenditure.**
- No items identified.
- 392.2 **To consider the frequency of verge cuts at the Dead Lane/Wick Lane Junction, in light of a further traffic collision recently.**
- The Council resolved to request a six-weekly cut during the growing season to the dangerous junction of Wick Lane and Dead Lane to ensure sight lines were maximised.
- 392.3 **To consider initiating the tender process for non-urgent tree works, as decided at the Parish Meeting on 11<sup>th</sup> April 2016.**
- Cllr Barrott and the Clerk would meet to initiate this process.
- 392.4 **Essex County Council and Southend-on-Sea Borough Council Joint Replacement Waste Local Plan – Submission, June 2016**
- Council noted the submission (circulated by email prior to the meeting).
- 392.5 **To complete the Tendring Rural Infrastructure Survey 2016.**
- The Council recalled a previous survey and would seek to find the previous information to use as a baseline for this Survey.
- 393 **Public Rights of Way**
- 393.1 **To receive reports and consider any decisions for expenditure.**
- None received.
- 393.2 **To consider the state of footpaths where correspondence indicates they are not being maintained.**
- Cllr Talbot reported that two of the footpaths in question were being maintained and one was walkable although over potato planted field.
- 394 **Parish Council Financial Report**
- 394.1 **To receive report on Parish Council accounts as at the 30<sup>th</sup> June 2016.**
- The report was received by the Council.
- 394.2 **Accounts for payment –Cheques/Bacs payments to be approved for payment and signed.**
- The following payments were agreed and authorised for payment:
- |   |           |
|---|-----------|
| Bruce Landscapes (Play area repairs).....   | £ 240.00  |
| JF Tree Specialist .....                    | £ 2563.99 |
| Clerk Expenses & Paper for Councillors..... | £ 67.48   |
| Verge Cutting – Philip Liverton .....       | £ 1320.00 |
| S Farrer – Watering & Maintaining Floral    |           |
| Displays .....                              | £ 672.00  |
| Clerk Pay (inc PAYE and NI) Mar – Jun 2016. | £ 1509.56 |
| Bland Landscapes .....                      | £ 2243.10 |

Paid last month  
Gift for Internal Auditor ..... £ 106.08

CLlr Chase-Gardener suggested that a full review of budgets and spend forecasts were undertaken so that the Clerk could keep them maintained. This would be undertaken in the coming weeks.

395 **Village Hall Financial Report**

395.1 **To receive report on Village Hall accounts as at the 30<sup>th</sup> June 2016.**

The report was received and accepted.

395.2 **Accounts for payment –Cheques/Bacs payments to be approved for payment and signed**

The following were agreed and authorised for payment:

Bookings & Cleaning – July .....	£401.10
Affinity Water .....	£327.41
Lock smith .....	£ 60.00
Flowers and gift for volunteer helpers.....	£ 53.00
CLlr Expenses for Village Hall repairs .....	£ 14.40

396 **TDALC (Tendring District Association of Local Councils)**

**To receive any report or minutes from latest meetings.**

No meeting to report.

397 **Exclusion of Press and Public from this Meeting**

Resolution to exclude the Press and Public from the meeting at this point to allow discussion of a dispute arising with the Council.

Public Bodies Admission to Meetings Act 1960

The Council resolved to exclude the members of the Public from the meeting but there were no members to exclude.

398 **Dispute – Cemetery Regulations**

The Clerk updated the Council that mediation services for a dispute meeting could be arranged at a cost of £450.00. The Council resolved to see if the resident in dispute with the Council would attend a shorter less formal meeting first.

399 **Information for the attention of the Clerk for the next meeting.**

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

No business was presented.

400 **Meeting Closure & Date of Next Meeting**

Meeting closed at 10:00pm

The next meeting will be held on Monday 8 August 2016

**Signed by Chair .....** on .....