



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 14 NOVEMBER 2016 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chairman),
Cllr's Partridge, Fryer, Thompson, Scott-Barrett, Marshall, Halsey, Andrews and Talbot.
Clerk - Karen Thompson

IN ATTENDANCE: Attending were several members of the public.

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

459 Apologies for absence

Apologies were received from Cllr's Smith and Chase-Gardener.

460 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

Cllr Fryer declared an interest in the invoices due to be paid.

The Council also noted that the Clerk had an interest in Item 471 – Clerk's Pay.

461 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

There were a number of people attending the public participation session concerned about the planning application 16/01332/FUL which has been made by Anglian Water, for an office building, car parking and a replacement fishing lodge to the East of Ardleigh Reservoir. The development would affect residents along the A137 and those living in Clover Way. The Council noted the deferment of the planning application decision date to the end of November. A residents meeting has been held and a further Public Meeting is planned for Ardleigh residents to meet Anglian Water and Tendring District Council. The date is to be confirmed. **The Council agreed to seek availability of ECC Cllr Gugliemli and TDC Cllr Stock for the Public Meeting.** A suggestion to Anglian Water regarding alternative space on the west of the Reservoir had been discussed with the company but Anglian Water had said there was insufficient space and insufficient services. A resident also suggested that an earlier dispute raised was not yet resolved and that Anglian Water may yet be in breach of planning. It was noted that the residents' action group had engaged a planning advisor.

A resident sought Council support for a possible application to widen a driveway entrance for properties on the Harwich Road. The Council were very sympathetic to the widening of the drive entrance because the area is dangerous and turning into the driveway is difficult.

The final points brought attention to the flattened bollard at the village centre crossroads, the broken window at one of the new bus-stops and a request for a rubbish bin for the Village Car Park. The damaged bollard and broken window at the bus shelter have been reported.

462 Minutes of the last meeting of the Council held on 10th October 2016

The Council agreed the draft minutes of the meeting were a true and accurate account of the proceedings.

463 Clerk's Report

The Council received the report of resolutions agreed at previous Parish Council Meetings and noted action to date.

464 District and County Councillor Reports

TDC Cllr Neil Stock and ECC Cllr Carlo Guglielmi were both absent.

465 Planning

- 465.1 **To receive an update report on the meeting between Ardleigh, Elmstead Market, Frating, Wivenhoe and Bentley Parish Councillors regarding the proposed 'garden village development' and to review the Parish Council's involvement in these meetings.**

Representatives of the Council attended a meeting of a number of parish and town councils concerned about the joint plans (TDC/Colchester Borough Council) for a large community garden housing development to the East of Colchester. It was resolved that Ardleigh Parish Council would participate in the group as Ardleigh Parish would be affected and by joining the joint group of councils, constructive challenge could be more successful.

- 465.2 **To receive an update on the planning application 16/01332/FUL. Erection of a new office (B1 use) and a replacement 'fishing lodge' with associated access, parking and landscaping.**

Land to The East of Clover Way Ardleigh Essex CO7 7PT

The Council noted the strength of feeling by local residents affected by the proposed development and that a residents fund was being established to pay for assistance in challenging the planning application. It was resolved that it would be inappropriate for the money raised for the fighting fund to be held by the Council and would advise the residents action group accordingly.

- 465.3 **To consider Council input to the road name decision for the former Notcutts site.**

The Council decided not to support the TDC suggested new road name of Notcutts Close as it did not wish to support road naming after a commercial company. In recognition of the Roman brick kiln that existed behind the site the Council decided to suggest Kiln Road and Kiln Close, to TDC, as options.

- 465.4 **To receive an update on ECC Waste Team investigation into dumping of waste at Newbridge Farm.**

It was reported that Ardleigh Council concerns were not yet supported by ECC findings.

- 16/01208/LUEX [Change of use of agricultural buildings to B8 storage use.](#)
Storage Warehouse at rear of 18 Coggeshall Road Ardleigh Colchester Essex CO7 7LP

- 16/01210/LUEX [Change of use of agricultural land to a haulage yard.](#)
18 Coggeshall Road Ardleigh Colchester Essex CO7 7LP

Both 1208 and 1210 were taken together. The Council strongly objected to these applications as the potential storage warehouse will require large lorries/HGVs to access and leave the site onto the A137. The entrance/exit point is onto a blind bend on a busy road with insufficient space to turn from the site onto the northbound A137. Development of the site will lead to danger and the potential for serious accidents.

- 16/01226/FUL [Dormer window extension to rear of property.](#)

1 Chapel Cottages Colchester Road Ardleigh Colchester Essex CO7 7NP

The Council supported this application.

Proposed extension.

South View Colchester Road Ardleigh Colchester Essex CO7 7NS

16/01495/FUL

The Council supported this application.

Proposed new dwelling including workshop.

Hillside Cottage John De Bois Hill Ardleigh Colchester Essex CO7 7PH

16/01608/FUL

The Council objected to this application on the grounds of the development being outside the settlement development boundary or village envelope.

Approvals: The following planning approvals were noted.

1 Betula Pendula - crown reduce by 30%

16/01571/TCA

3 Church View Ardleigh Colchester Essex CO7 7TG

Conversion of barns from offices and storage to children's day nursery.

16/01384/FUL

Redbury Farm Barn Colchester Road Ardleigh Essex

Construction of a one bedroom detached bungalow.

16/01461/OUT

Holly House Chapel Lane Ardleigh Colchester Essex CO7 7BJ

1 No. Eucalyptus - Reduce back to previous points.

16/01468/TCA

3 Wheatlands Station Road Ardleigh Colchester Essex CO7 7RS

Erection of three detached dwellings and associated garaging.

16/01480/OUT

Land at 19 Harwich Road Ardleigh Colchester Essex CO7 7LT

Discharge of conditions 2(Landscaping), 4(Ecological enhancement scheme), 10(Construction Method Statement) and 13(Risk assesment and method statment) of approved planning application 16/00857/FUL.

16/01610/DISCON
Approval -
Discharge of
Condition

Land at John De Bois Hill Ardleigh Essex CO7 7PH

The Council recorded that it was disappointed that even though objections had been made to other planning applications, TDC had approved new dwellings outside the village envelope and it was resolved to ask Cllr Stock for the reasoning that 16/01480/OUT had been approved.

Refusals: The following refusals were noted.

16/01563/HHPN
OT
Application
Turned Away

Rear Extension 7.7mwidth x 8.0m depth x3.9m high. Sideextension 6.3m width x3.85m depth x 3.9m high

Mount View, Fox Street, Ardleigh

466

Village Hall

466.1 To receive reports and consider any decisions on expenditure.

A verbal report included notice that work was required to replace/repair door handles, lights and the hall flooring.

466.2 To consider progress on the Pre-School funded work to the rear of the Village Hall.

It was noted that Ardleigh Pre-School were making every effort to secure corrective/completion work by the Contractor for the concreting and outside works to the Village Hall. The responsibility for the works still currently sits with the Pre-School.

466.3 To consider Community Wifi

After discussion the Council concluded that the benefits of providing a Wifi facility at the Village Hall was of limited benefit to current hirers and the ongoing monthly costs could not be justified. The decision was made to not install Wifi at this time.

467 Churchyard and Cemetery

467.1 To receive reports and consider any decisions on expenditure.

It was noted that a tree in the Churchyard had died as a result of the prevalent honey fungus. A replacement was considered but a decision was delayed until the Council could raise the issue with the new Curate. The removal of the tree would form part of the tender process for low priority tree work in the village.

It was also decided to arrange an early meeting with the new Curate of St Mary's Church in Ardleigh to discuss future joint working projects.

It was noted that Cllr Barrott had attended the Remembrance Service at St Marys.

467.2 The following was noted.

Burials:

Ashes, Taylor, GoR plot 41.

Burial, Anne Guiver, D95

Headstone applications:

Plumb, D111

Green, B216

Additional inscription:

Ruffell D45

468 Recreation, Play and Open Spaces Colchester Road Play Area

468.1 To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.

The health and safety report was received and it was noted that the repairs to the tug boat and swing had been completed on the Recreation Ground.

468.2 Progress update on signage stating dogs to be on leads.

Cllr Thompson said that the signage had been received and was would be erected shortly.

468.3 To receive an update on the observation regarding limited day time car parking space in the Recreation Ground Car Park.

The works to the Mill car park will be finished shortly and the car parking situation would be monitored after completion.

468.4 To consider a residents concern regarding evening and night time parking at the Recreation Ground and littering.

The Council agreed to monitor the situation.

468.5 To receive an update on the Colchester Road Play Area.

Works are due to start on the replacement of the Colchester Road Play Area on the 21st November. Cllr Barrott asked to meet the contractors before starting to see the plan of works.

469 Environment and maintenance

469.1 To receive reports and consider any decisions for expenditure.

It was noted that the street signs at the Cross Inn Pub, Long Road, Lawford and Bromley Road (just before the A120) were missing and need to be reported. Also there is a significant pot hole on Crown Lane North to be reported.

It was also noted that the Highways Depot lighting issue was temporary. It was also hoped that the hedging planned for the Depot would be planted as this formed part of the planning application.

469.2 To consider the concerns regarding HGV Lorries passing through parish weight restricted roads and HGV congestion on Home Farm Lane.

The HGVs attending Peake Fruit on Home Farm Lane are regularly queuing to access the yard, which can only accommodate a few vehicles at any time and has insufficient space for turning. This leads to drivers reversing in from the highway or out on to it, which is both dangerous and causes regular congestion. The Council agreed to write to Peake Fruit about the danger and suggest that they speak to the relevant haulage companies to an attempt to better schedule arrival/departures from Peake Fruit.

The Council also noted that Tendring Planning Department would be concerned about overnight parking on Home Farm Lane.

469.3 To consider the traffic danger with the site of the bus stop at the end of Home Farm Lane.

The Council are aware that the bus shelter on the southbound A137 is very dangerous for traffic exiting the junction from Home Farm Lane. The junction is sited on a bend and as drivers look right to the traffic travelling southbound their sight line is significantly impeded by people waiting for the bus. The Council has previously attempted to get the bus shelter re-sited but without success but would like to see it moved towards Lawford where the road is straighter. It was agreed that a request for pedestrians to be considerate of drivers trying to see the road be included in the Ardleigh Advertiser article.

470 Public Rights of Way

470.1 To receive reports and consider any decisions for expenditure.

None received.

470.2 To receive an update on footpath 49 dispute.

The Council noted that the court case to resolve the issue of Footpath 49 had been withdrawn by Essex County Council. A compromise, but practical solution has been reached.

471 Clerks Pay

471.1 To consider the application to regrade the Parish Clerk position (NALC Grades and Pay Scales).

The case made to reconsider the grading of the position of Clerk to Ardleigh Parish Council was considered against the guidance for Clerks Pay and it was agreed that the LC2 scale was more appropriate than LC1. The change would be implemented for November 2016 and onwards.

472 Parish Council Financial Report

472.1 To receive report on Parish Council accounts as at the 31 October 2016.

The report was accepted.

The Council also noted that the forecast spend shows that funds are available for community projects that can be started in this financial year, but also asked the Clerk to show the anticipated funds from Essex CIF and Section 106 monies needed to fund the Colchester Road Play Area.

The Council resolved that as the traditional Clerks gratuity is no longer appropriate for new Clerks the standing order to the Gratuity fund would be cancelled and the monies in the Gratuity fund account moved back into the Council's main bank account. The Gratuity account could then be closed.

The Council were advised of the legal requirement to auto-enrol employees into a pension scheme with effect from 1 February 2017. The pension payments will be shown alongside gross pay and PAYE tax in the Councils financial reports.

472.2 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed

Clerk Pay (inc PAYE and NI) Oct 2016.....	£ 357.52
Clerk Mileage & Postage (Sep).....	£ 35.55
JF Tree Specialist	£ 1426.00
A and J Lighting	£ 156.00
Liverton (Verge cutting)	£ 1320.00
Haward Horological Ltd (church clock).....	£ 300.00
Bruce Landscapes	£ 281.28
Wreath	£ 18.00
Bland Landscapes (MGT)	£ 664.80

The invoice for Bland Landscapes was for unexpected work done for the Millennium Green which Cllr Thompson (representing the Millennium Green Trust) said should be passed to the Trust for payment. Therefore this invoice was not approved for payment but the remaining invoices were approved.

473 Village Hall Financial Report

473.1 To receive report on Village Hall accounts as at the 31 October 2016.

This was accepted. It was also agreed that the Clerk would again write to the hirers of the Hall where damage occurred to seek payment for the damages.

455.2 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed:

Bookings & Cleaning – September.....	£401.10
Humidifier Service (dehum.com).....	£486.00
Roalco (Kitchen door replacement).....	£267.60

These were approved.

**474 TDALC (Tendring District Association of Local Councils)
To receive any report or minutes from latest meetings.**

There had been no meeting.

475 Information for the attention of the Clerk for the next meeting.

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

No business was presented.

476 Meeting Closure & Date of Next Meeting

Meeting closed at 09:50pm.

The next meeting will be held on Monday 12th December 2016.

Signed by Chair on