

**ARDLEIGH PARISH COUNCIL**  
**MINUTES OF THE MEETING OF THE PARISH COUNCIL**  
**HELD ON 11 NOVEMBER 2019 AT THE VILLAGE HALL AT 7.30PM**



**PRESENT:** Cllr Barrott (Chair),  
Cllr's Bolingbroke, Chase-Gardener, Fontaine, Marshall, Mason, Talbot, Thompson and  
Whitfield  
Clerk – Rachel Fletcher

**ALSO IN** Cllr Guglielmi

**ATTENDANCE:** There were members of the public in attendance.

**19/194 Chairman's Welcome**

The Chairman welcomed all those attending.

**19/195 Apologies and reasons for absence**

Cllr Culham had sent written apologies, these were circulated to the Councillors' present.

Cllr Stock (Tendring District) had also sent apologies.

**19/196 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.**

Cllr Chase-Gardener declared an interest in item 19/203.1 link road between A133 and A120

Cllr Whitfield declared an interest in planning application 19/01588/TCA under item 19/201

**19/197 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

Members of the public raised concerns about issues relating to hedges and verges in Mill Lane, visibility at Morrow Lane/ Back Road/ Waterhouse Lane crossroads, parking and poor maintenance of footpaths in and around Old Ipswich Road and it was noted that there had been correspondence and previous discussions on these matters.

There was a discussion about the missing flashing 'school' sign on Harwich Road which had been damaged in February 2017 and the 30 mph sign which had been reported repeatedly for some 2 ½ years.

Cllr Guglielmi offered to arrange a site visit with representatives from other local authorities and Parish Councillors to review the above sites, plus the new bus stop close to the school on Harwich Road, and parking at The Street, which had been raised previously.

A member of the public thanked Cllr Guglielmi for attending a meeting with a Highways officer regarding management of Wick Lane. The clerk would circulate an email from Cllr Guglielmi summarising the issues. The possibility of further work to improve the safety of the Wick Lane/ Dead Lane crossroads was raised.

It was also reported that the method of reporting HGV vehicles using roads on which they were not generally permitted on was cumbersome. Further details would be shared with Cllr Guglielmi.

County Councillor's report- Cllr Guglielmi (Essex County Council- ECC) had sent his ECC summary report to the Council by email. It was noted that further Tendring-focussed consultation regarding the A133/ A120 link road had been requested. There had been a visit from The Right Honourable Robert Jenrick MP, Secretary of State for Housing, Communities and Local

Government, who was welcomed on 10th October by representatives from Essex County Council, Essex Police, Tendring District Council and other authorities from across the county.

Cllr Guglielmi drew attention to the Risk-Avert programme which Essex schools were being encouraged to take part in see [www.risk-avert.org](http://www.risk-avert.org)

**19/198 Minutes of the last meeting of the Council held on 14 October 2019**

Councillors resolved to accept the minutes of the meeting.

**19/199 Clerk's report and correspondence**

The report showing the actions which were outstanding from previous meetings, actions completed, key tasks undertaken since the last meeting and related correspondence was received.

There was a discussion about siting of glass recycling (19/0171). Tendring District Council had determined that the main village car park would not be a suitable location. A member of the public offered to make space available within the car park of their business premises. Cllrs expressed gratitude for this offer and further liaison would take place with TDC.

A message would be sent by the Clerk to Ringways regarding intrusive lighting at their salt depot.

A follow up message would be sent to 19 Harwich Road regarding overgrown vegetation.

**19/200 Neighbourhood Plan**

It was resolved to formally approach Tendring DC to start the process of developing a Neighbourhood Plan for Ardleigh – requesting that the entire Parish of Ardleigh is designated. A Neighbourhood Plan would help to focus where and how development might take place; to meet the needs of our community (who would be consulted) and help to respond more vigorously to unwanted development. The future needs for additional Cemetery space could be included in the consultation and planning.

It was noted that a meeting had taken place with a consultancy firm who could help us to obtain funding and support the consultation process. It was agreed that another firm would be asked to present their proposals and to quote for the work and a decision on who to contract would be deferred to a future meeting.

Cllrs Mason and Whitfield and others expressed willingness to be involved in a Neighbourhood Plan sub-committee or working group but a decision about the format and membership of such a group (including input from members of the public) would be made once a consultancy had been chosen.

**19/201 Planning**

**Applications**

19/01392/  
DETAIL

[Reserved matters for details of appearance, landscaping, layout, scale, levels and lighting and related development of outline planning permission reference 17/00859/OUT for the erection of 145 dwellings and associated development.](#) 

Land to The South of Bromley Road Ardleigh Essex CO7 7SE

The Council had no comments to make on this application which already had planning permission.

[Proposed single storey extension.](#)

19/01577/FUL

Strathcorrie Colchester Road Ardleigh Colchester Essex CO7 7NX

The Council had no comments to make on this application

19/01522/ADV

[Proposed internally illuminated and non-illuminated elevational signs and freestanding signage.](#)

The Cottage Site Ipswich Road Colchester Essex CO4 9HB

The Council had no comments to make on this application

19/01520/FUL

[Variation to conditions 2 \(approved plans\), 3 \(approved landscape details\) and 20 \(acoustic fencing\) to approve minor material amendments to the previously approved scheme in application 17/02136/FUL \(allowed at appeal APP/P1560/W/18/3203537\)](#)

19/01588/TCA The Cottage Site Ipswich Road Colchester Essex CO4 9HB  
The Council had no comments to make on this application  
[1 No. Eucalyptus - remove](#)  
4 Chapel Croft Ardleigh Colchester Essex CO7 7TQ  
The Council had no comments to make on this application

**Decided Approvals:** The Council noted the planning application decisions made by TDC on items with the following reference numbers

19/01350/FUL  
19/01349/FUL  
19/01277/FUL  
19/01433/TCA  
19/01508/TELLIC  
19/01376/DISCON  
19/01262/DISCON  
19/01195/LBC  
19/01194/FUL  
19/01396/NMA

**Decided refusals:** The Council noted the planning application decisions which had been refused with the following reference numbers.

19/01271/OUT  
19/01176/FUL  
19/01148/OUT

**19/202 North Essex Garden Communities**

It was noted that further public consultation was underway by North Essex Garden Communities (NEGC) prior to the planning inspector decision expected 14 January 2020. There had been a stakeholder workshop and public exhibitions which representatives of the Parish Council had attended, expressing concerns about impact on local services including hospitals. Cllr Chase- Gardener reported that she had spoken to Richard Bayley, chief executive of NEGC and encouraged Ardleigh to stay firmly in their thinking when consulting with local communities. It was suggested that Mr Bayley be invited to attend a future Parish Council meeting.

**19/203 Highways matters**

- 19/203.1 The consultation on a proposed new link road between A133 and A120 passing through parts of Ardleigh was noted. The consultation brochure could be downloaded at: <https://www.essexhighways.org/transport-and-roads/highway-schemes-and-developments/highway-schemes/a120-a133-link-and-rapid-transit.aspx> with comments required by 16 December. It was agreed that all councillors would review the options and proposed comments would be considered at the 9 December meeting. It was noted that the link road would be a prerequisite for any significant North Essex Garden Communities development
- 19/203.2 It was noted that correspondence had been received relating to the bus stop adjacent to Ardleigh School. The Parish Council had previously requested that the 'bus stand' outside the school be designated a full bus stop but had not been directly consulted on the proposed new site which was outside the entrance to a house. Cllr Guglielmi would conduct a site visit with Cllrs Marshall and Talbot.
- 19/203.3 Concerns were noted about visibility at the junction of Morrow Lane, Waterhouse Lane and Back Road. Cllr Guglielmi would conduct a site visit with Cllrs Marshall and Talbot.

**19/204 Parish Council Finance**

19/204.1 The Parish Council Financial Statement as at 31 October 2019 was received. No significant change was reported from the previously projected outturns

19/204.2 To approve the bills for payment for Parish Council  
The following were approved for payment:

Net Salaries	£506.81
HMRC	£127.00
Pension contribution	£185.77
Clerk's Expenses	£96.29
Phillip Liverton Ltd	£2,870.40
A & J Lighting	£336.00
J F Tree Specialist	£864.00
Councillor expenses	£30.00
Tending District Council	£251.10
Action Play and Leisure	£21,414.00

19/204.3 It was noted that a proposed budget for 2020-21 would be prepared for the December meeting. It had been confirmed that the notional tax base on which council tax could be levied had increased from 915.6 in 2018 to 963.4 in 2019 which represented growth in the number of households of approximately 5%. It was noted that the 2020-21 budget could include amounts for VE75 celebrations and work preparing a neighbourhood plan

**19/205 Recreation, Play and Open Spaces**

19/205.1 Reports on condition of play areas and equipment were received, no urgent health and safety risks were identified.

19/205.2 It was noted that the new boat in the children's play area at the Recreation Ground funded by GCG Environmental Trust had been completed with sand donated by SRC Aggregates, thanks were recorded for to SRC Aggregates for the donation.

A competition to name the boat on the Parish Council Facebook page (@ardleighparishcouncil) had generated 28 different suggestions (including a few duplicates), those present at the meeting (including members of the public) were asked for their preferences.

As the boat would be used by children of the village a shortlist of names would be forwarded to the primary school for consideration before the chosen name was announced. **Action** Chairman to send shortlist of proposed names to the school.

**Millennium Green**

**19/206** A verbal report was received from the Trustees if the Millennium Green in accordance with the MOU between the Millennium Green and Ardleigh Parish Council. It was noted that remedial work would commence within the following few days. The handyman would be asked to look into repairing the roof of the 'teen shelter' close to the play equipment.

**19/207 Churchyard & Cemetery**

The councillor inspection report was received and number of potential health & safety repairs identified. The Clerk would forward the report to the handyman to request that priority maintenance work be undertaken.

**19/208 Parish Council Policies**

None to consider this month

**19/209 75th VE Day Commemoration Event**

It was noted that the planning is progressing well a quote had been obtained for ;bouncy castles; which the Parish Council might be asked to fund- but no immediate action was requested of the Council. A further planning meeting would be taking place on 12 November.

**19/210 Information and proposed items for the next meeting**

It was noted that the Village Hall would be required for the forthcoming General Election and that, if possible, the invoice for hire of the hall should include a contribution to the displaced hirers towards lost income.

It was suggested that a PO Box Number be obtained for Ardleigh Parish Council rather than using the personal address of the Clerk for official correspondence.

**19/211 Meeting Closure & Date of Next Meeting**

The meeting closed at 20:45 and the next meeting date was confirmed as Monday 9 December 2019.

**Signed by Meeting Chair ..... on .....**