



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 8 AUGUST 2016 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chairman),
Cllrs Chase-Gardener, Thompson, Scott-Barrett, Smith, Marshall, Andrews and Talbot.
Clerk - Karen Thompson

IN ATTENDANCE: There were several members of the public attending.

401 **Chairman's Welcome**

The Chairman welcomed everyone to the meeting.

402 **Apologies for absence**

Apologies were received from Cllrs Halsey, Partridge, Fryer and apologies had been received from Tendring District Cllr Stock, Essex County Cllr Guglielmi.

403 **Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared.

404 **New Councillor(s)**

404.1 Mrs Carole-Anne Andrews was received onto the Council and signed her Declaration of Office.

404.2 Declarations of Interest forms are still to be signed by Councillors Mrs Jayne Marshall and Mrs Carole-Anne Andrews, and will be signed when the right forms are located.

405 **Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

Firstly a representative from Great Bromley Parish Council asked if Ardleigh Council would have any objections to new solar powered speed signs being installed on the Frating Road as you approach Great Bromley from Ardleigh. The Council had no objection to the proposed speed signs. The Council was also advised of overgrown hedging along Mill Lane (off the Frating Road). It is the landowner's responsibility to keep hedging cut back and the Council agreed to write to the landowner requesting that the hedging be cut back.

We were also told of a large number of white articulated lorries travelling between Ardleigh and Great Bromley, especially in the late afternoon. There is a 7.5 tonne weight restriction on the road except where the vehicle is needed for access. The Council did not know who the lorries belonged to.

A further discussion followed on the topic of the Tendring Local Plan which is currently open for consultation. This is a vital plan specifying where development will be permitted and which areas will be protected. It also makes reference to the Ardleigh Reservoir Catchment Area and a policy to protect the quality of drinking water. The Plan, Chapter 7 Protected Areas, says "Ardleigh Reservoir is surrounded by a catchment area within which certain proposals for development will be subject to consultation with the operator of the site. This may result in restrictions being imposed or planning permission being refused if the development could materially affect the quality of water draining into the reservoir." It was

suggested that this Plan wording is not strong enough, the original thought being that land surrounding the Reservoir would at some point become a public amenity with open access. A resident asked that individuals and the Parish Council comment accordingly on the Plan. It was also suggested that further development on the Ardleigh approach to Ipswich Road should be resisted as encroachment towards Ardleigh would put the Village at greater risk of future development and that the Council should comment on these points.

Also raised at the meeting was an explanation and support to the planning application for additional parking (21 spaces) at the Vale View Business Units on Crown Lane South. The Council did, later in the meeting, support this application.

There was public support for a further planning application that was due to be discussed at the meeting.

406 **Minutes of the last meeting of the Council held on 11th July 2016**

The Council agreed the draft minutes of the meeting were a true and accurate account of the proceedings.

407 **Clerk's Report**

The Council received the report of resolutions agreed at Parish Council Meetings and progress on these to date. It was also agreed that the verge cutting was important at dangerous junctions and the contractor would be asked to cut ensuring maximum sight lines especially at the junction of Dead Lane and Wick Lane.

408 **District and County Councillor Reports**

The District and County Councillors were not present.

409 **Planning**

409.1 The Council discussed the proposals stated in the Tendring Local Plan as they are shown to affect Ardleigh. The village settlement boundary appears unchanged and Ardleigh Hall sits on land designated 'protected green open space'. Of interest is the proposal for a new 'garden village' to the east of Colchester, towards Crockleford, with a proposed new A120 junction possibly at the place where the A120 crosses under the A137. The Council discussed the merit in holding a public meeting however, decided that residents should be encouraged to attend the public sessions being run by Tendring District Council.

16/01003/
DETAIL **Land to The Side of Fairfield Colchester Road Ardleigh**

Proposed single detached bungalow with new access to Colchester Road (reserved matters application following approval of 14/01783/OUT). The Council had no comment.

16/01017/FUL **Vale View Business Units Crown Lane South Ardleigh**

Development proposal for the provision of 21 car parking spaces. The Council supported this application.

16/00972/OUT **Land adjacent Maryland Cottage, Turn Pike Close Ardleigh**

Proposed two no. 3 bedroom detached dwellings. The Council opposed this application on the grounds it was outside the village settlement boundary.

16/01083/FUL **16 Gernon Road Ardleigh**

Proposed single storey extension to form playroom, dining area and shower w/c. This was supported by the Council.

16/01104/FUL **Hammonds Farm Bromley Road**

Proposed single storey extension to south-west elevation to comprise lobby, wet room, and

kitchen and dining/breakfast area. This application was supported.

- 16/00523/OUT **Land opposite the Old Mission, Bromley Road, Ardleigh**
Erection of two detached dwellings. Amended plans. The Council opposed this planning applications as it fell outside the village settlement boundary and would cause highway issues.
- 16/00993/FUL **Gilead, Wivenhoe Road, Ardleigh**
Proposed single storey extension to form sitting room. This proposal was supported.
- 16/01051/TCA **The Mill, Station Road, Ardleigh**
Fell 6 flowering cherries. This application had already been approved by Tendring District Council.
- 16/00959/FUL **Hillside Cottage, John de Bois Hill, Ardleigh**
Proposed new dwelling including workshop. This application was for an eco-cottage and although the Council was sympathetic to the proposal agreed to oppose the application as it fell outside the village settlement boundary.
- 16/01147/CMTR **Land at Veolia Waste Transfer Station, Ardleigh**
Variation of Condition 5. Condition 5 is a noise monitoring process. The Council felt that a visit to the site would be helpful and Cllr Chase-Gardener agreed to try and arrange.
- 16/01112/
HHPNOT **7 Gernon Road, Ardleigh**
Proposed single storey extension
For information only.

Approvals:

The following planning approvals were noted.

- 16/00760/FUL **Holmesdale The Street Ardleigh**
Approval - Full
20.07.2016
Proposed extension and associated alterations.
Delegated Decision
- 16/00826/FUL **Hillhouse Farm Lodge Lane Ardleigh**
16/00827/LBC
Approval - Full
20.07.2016
Extending the decking between the approved landing/steps at the entrance doors east elevation.
Delegated Decision
- 16/00876/FUL **Hillhouse Farm Lodge Lane**
16/00877/LBC
Approval - Full
27.07.2016
Demolition to an outbuilding (cartlodge- garage/studio) with replacement outbuilding re-sited within curtilage of the listed house.
Delegated Decision
- 16/00846/FUL **Wood View Cottage Bromley Road Ardleigh**
Approval - Full
21.07.2016
Proposed construction of two detached dwellings and associated parking.
Delegated Decision
- 16/00751/FUL **Land adjacent Valley Springs Fox Street Ardleigh**
Approval - Full
11.07.2016
Proposed 3 bedroom detached house and single detached garage.
Delegated Decision
- 16/00857/FUL **Land at John De Bois Hill**
Approval – Full
Erection of 2 No. detached dwellings and ancillary out-buildings, improvements (shared) to

25.07.2016 highway access. (2 No. self build dwellings).
 Delegated
 Decision
Refusal: The following refusal was noted.
 16/00632/OUT **Land off Wick Lane Ardleigh**
 Refusal - Outline Outline planning permission for up to 118 residential dwellings (including 25% affordable
 20.07.2016 housing), the introduction of structural planting and landscaping, informal public open
 Delegated space and children's play area, surface water flood mitigation and attenuation, vehicular
 Decision access point from Wick Lane and associated ancillary works.

410 **Village Hall**

410.1 **To decide any changes required to the Village Hall letting policy as a result of the issues resulting from the party held on Saturday 30th July 2016.**

Disruption and damage was caused as a result of a recent party at the Village Hall. The Council resolved to refuse young people's parties at the Village Hall as the damage to property and disruption to residents in the village was too much. NB The upper age limit for children's parties would be 12.

It was agreed to approve the necessary repairs as quickly as possible.

410.2 **To decide if additional works are required to the outside area behind the hall.** The Council discussed the opportunity to improve the space to the rear of the Village Hall whilst work was being undertaken that is funded by the Pre-school. Quotes would be obtained and external funding sought.

411 **Churchyard and Cemetery**

411.1 **To receive reports and consider any decisions on expenditure including the recommendation to ask Mr Farrer to include watering the distressed Churchyard tree.**

The risk assessment was received with no significant issues. The removal of the large tree in the corner of the Cemetery would form part of the non-urgent tree works tender process.

It was agreed that Mr Farrer would be asked to extend his watering contract to include the distressed churchyard trees.

The Council also discussed the known possible sites that might be available to extend the Cemetery space in the village. Cllrs Barrott and Talbot agreed to arrange a meeting with the landowner(s).

412 **Recreation, Play and Open Spaces Colchester Road Play Area**

412.1 **To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.** The tugboat is in need of attention and the Council asked the Clerk to arrange the repairs.

412.2 **To consider the issue of dogs not on leads on the Recreation Ground.**

The Council although concerned about the issue of dogs not being on leads but felt that monitoring the Recreation Ground was not possible; however, the Council did agree to replace the aging signs making the requirement to keep dogs on leads much more visible. It was further resolved to consider replacing any Millennium Green signs as necessary.

412.3 **Colchester Road Play Area – To decide which company that has tendered for the work should be awarded the contract to replace the playground equipment.**

Three quotes were compared with some difference in price. It was decided that the Council should seek references from other organisations that have had playground work done by the company submitting the cheapest quote.

413 **Environment and maintenance**

- 413.1 **To receive reports and consider any decisions for expenditure.** The issue of the junction of Fenn Lane and Dead Lane was raised where the waste ground is traditionally cut back by the landowner. It appears that this hasn't been done this year. The Council resolved to ask the landowner to cut down the vegetation growth.

The Council noted that £575 had been raised from Ardleigh businesses sponsoring the Ardleigh Floral Displays. A thank you notice would be placed in the Ardleigh Advertiser.

- 392.3 **To consider the recommendation to increase the number of grass cuts this year.**
The Council resolved to fund an additional cut given that the grass had grown very quickly this year.

- 413.3 **Still to complete the Tendring Rural Infrastructure Survey 2016.**
It was decided to ask Tendring if they hold a copy of our last submission.

414 **Public Rights of Way**

- 414.1 **To receive reports and consider any decisions for expenditure.**
Cllr Marshall reported that the footpath lighting at Blacksmiths Lane was ineffective partly due to a broken light and overgrown vegetation. The Council agreed to ask the landowner for permission to cut back the vegetation which the Council would also fund. The Council would arrange for any repairs/bulb replacements that were necessary.

The issue of the overgrown hedging in Green Lane was raised and the Council agreed to write to the landowners asking them to arrange for the vegetation to be cut back.

415 **Parish Council Financial Report**

- 415.1 **To receive report on Parish Council accounts as at the 31st July 2016.**
The report was received by the Council and the revised forecasts noted. These had been amended to reflect the correct booking of payments.

- 415.2 **Accounts for payment –Cheques/Bacs payments to be approved for payment and signed.** The following payments were agreed and authorised for payment:

S Farrer – Watering & Maintaining Floral	
Display	£ 424.00
TDC – recharge for Councillor Vacancy	£ 75.00
Clerk Expenses Stamps + envelopes.....	£ 28.19
Clerk Pay (inc PAYE and NI) Jul 2016.....	£ 409.84
Birketts legal advice,.....	£ 2100.00
TDALC Affiliation Fee	£ 15.00
Clerk Mileage	£ 130.00
Data Protection Renewal	£ 35.00
LCR renewal.....	£ 17.00
JF Tree Specialist	£ 1195.99
Paid last month	
Affinity Water	£ 18.73

416 **Village Hall Financial Report**

- 416.1 **To receive report on Village Hall accounts as at the 31st July 2016.**
The report was received and accepted.

- 416.2 **To decide if the Council wishes to maintain membership of the RCCE at a cost of £60.00.**

The Council agreed to maintain membership.

- 416.3 **To decide if the Council wishes to service the dehumidifier at £405.00 for one year or £1125.00 for three years.**

The Council agreed to service the humidifier for a further one year.

- 416.4 **To decide to authorise window repairs at estimated £238 + Vat (£285.60).**

The window repairs were approved.

- 416.2 **Accounts for payment –Cheques/Bacs payments to be approved for payment and signed**

The following were agreed and authorised for payment:

Bookings & Cleaning – July	£401.10
T Hall Electrician (2 bills)	£870.00
EON electricity.....	£ 79.18
RCCE	£ 60.00
Dehumidifier Service	£ 405.00

It was also agreed to reimburse the cleaner/bookings clerk for time worked on between 9pm and 4am on Saturday 30th July.

- 417 **TDALC (Tendring District Association of Local Councils)
To receive any report or minutes from latest meetings.**

No meeting to report.

- 418 **Exclusion of Press and Public from this Meeting**

Resolution to exclude the Press and Public from the meeting at this point to allow discussion of a dispute arising with the Council.
Public Bodies Admission to Meetings Act 1960

No members of the public were excluded.

- 419 **Dispute – Cemetery Regulations**

Cllr Chase-Gardener reported that she had met with the resident with a dispute with the Council regarding a grave in the Cemetery. Both Cllr Chase-Gardener and the resident visited the grave in question. She recommended that the Council continue to permit that the resident maintains the grave and restricts floral tributes to the number that were present on the day of their visit.

- 420 **Information for the attention of the Clerk for the next meeting.**

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

No business was presented.

- 421 **Meeting Closure & Date of Next Meeting**

Meeting closed at 09:45pm

The next meeting will be held on Monday 12th September 2016

Signed by Chair on