

ARDLEIGH VILLAGE HALL



MINUTES OF THE MEETING OF THE TRUSTEES OF ARDLEIGH VILLAGE HALL
HELD ON 10 SEPTEMBER 2018 AT THE VILLAGE HALL

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Fryer, Andrews, Partridge, Smith, Halsey, Marshall, Fontaine and Talbot
Clerk - Karen Thompson

VH18/052 Apologies and reasons for absence
Cllr Scott-Barrett was absent from the meeting having submitted apologies.

VH18/053 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
None declared.

VH18/054 Minutes of the last meeting of the Village Hall Trustees held on 13 August 2018.
The Council agreed the draft minutes were a true and accurate account of the proceedings.

VH18/055 Village Hall
VH18/55.1 To receive reports and consider any decisions on expenditure including:

- **The quote to replace all the lights with LED fittings and cages of £2516.**
- **The cost of door signage for committee room and main hall from Timpson. Signs at £36 each = £72.00**

It was agreed to get additional quotes for the electrical work and also to arrange for PAT testing of the electrical items.
The door signage was agreed.

VH18/056 Village Hall Finance
VH18/56.1 To receive financial report on Village Hall accounts as at the 31 August 2018.
This was received and noted.

VH18/56.2 To agree and authorise the invoices to be paid.
The following bills were authorised for payment.

Bookings & Cleaning	£ 412.33
Sandman Skip Hire	£ 150.00 *
CHUBB annual service	£ 81.26

- Denotes paid

VH18/057 Meeting Closure & Date of Next Meeting
Monday 8 October 2018.

Signed by Meeting Chair on