

ARDLEIGH VILLAGE HALL



**MINUTES OF THE MEETING OF THE TRUSTEES OF ARDLEIGH VILLAGE HALL
HELD ON 14 MAY 2018 AT THE VILLAGE HALL**

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Chase-Gardener, Marshall, Andrews, Talbot, Halsey, Scott-Barrett, Fryer
and Smith.
Clerk - Karen Thompson

VH18/026 Apologies and reasons for absence
Cllr's Partridge was absent from the meeting having submitted their apologies.

VH18/027 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
None declared.

VH18/028 Minutes of the last meeting of the Village Hall Trustees held on 9 April 2018.
The Council agreed the draft minutes were a true and accurate account of the proceedings.

VH18/029 Village Hall
VH18/29.1 To receive reports and consider any decisions on expenditure including results of hall walk round.
The Trustees discussed the progress made on the outside area which was being funded by the GCG Trust.
It was agreed to ask the Pre-school group to remove some of their rubbish behind one of the sheds.
Mr Talbot agreed to speak to Pre-school about their concerns raised about the safety of the gap between the concrete area and the shed. Pre-school would be instructed that the area should not be used until the area was deemed safe.
Mr Bruce would be asked to conduct a safe remedy as soon as possible.
The Pre-school group would also be asked for details of their insurance coverage and that they put away all equipment when not in use.

In addition the Trustees would commission Mr Bruce to replace the fence panel behind one of the sheds.

VH18/030 Village Hall Finance
VH18/30.1 To receive financial report on Village Hall accounts as at the 30 April 2018.
This was received and noted.

VH18/30.2 To agree and authorise the invoices to be paid.
The following bills were authorised for payment.

Bookings & Cleaning	£ 412.33
Anglian Water sewage	£ 69.85

VH18/031 Meeting Closure & Date of Next Meeting
Monday 11 June 2018.

Signed by Meeting Chair on