

ARDLEIGH VILLAGE HALL



Minutes of the Meeting of the Trustees of Ardleigh Village Hall held on Monday 10th June 2019

PRESENT: Cllr Barrott (Chair),
Cllr's Chase-Gardener, Marshall, Mason, Talbot, Thompson, Wilson and Whitfield
Clerk - Karen Thompson

Chairman's Welcome

- VH19/034 Apologies and reasons for absence**
Cllr Culham and Fontaine had sent apologies.
- VH19/035 Declaration of Interests - to receive interests relating to items on the agenda.**
None declared.
- VH19/036 Minutes**
To agree the accuracy of the Ardleigh Village Hall Minutes of the 8 May 2019.
These were agreed.
- VH19/037 Village Hall**
- VH19/37.1 To consider dealing with Business Waste (see attached paper).**
The Trustees noted that the Village Hall was responsible for its own waste and that the Pre-School request for permission to have a trade waste bin which the Village Hall could use was sensible. It was decided to permit a pre-school trade waste bin and to support the cost of the bin by formalising a Parish Council donation to pre-school for £500 per annum. The trade waste bin would need to be sited in the shed area and not easily accessible to the public.
- VH19/37.2 To consider a request to allow pre-school to lock the kitchen cupboards they use. The Pre-school has a no-cross contamination policy to meet Ofsted requirement and are finding other users using their kitchen equipment.**
This was approved and a spare key should be held by the Clerk to the Trust.
- VH19/038 Village Hall Finance**
- VH19/38.1 To receive financial report on Village Hall accounts as at the 30 April 2019.**
The Trustees noted that £3701 had been received and £3013 has been spent during the first 2 months of the financial year.
- VH19/31.2 To agree and authorise the invoices to be paid. (See attachment).**
The following was approved for payment:
- Cleaners Pay £422.33
- VH19/039 Meeting Closure & Date of Next Meeting**
Date of next meeting is Monday 8th July 2019.