

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on
Monday 9 March 2020 at the Village Hall commencing at 7.30pm
For the purpose of transacting the business as set out in the Agenda**

Rachel Fletcher - Clerk
Dated 4 March 2020

Rachel Fletcher

- 20/035 Chairman's Welcome**
To confirm that there are two vacancies to be filled by co-option
- 20/036 Apologies and reasons for absence**
- 20/037 Declaration of Interests**
To confirm the requirements for declarations of interest and dispensations and to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
- 20/038 Public participation session relating to items on the agenda or other matters of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item, members of the public will no longer be permitted to address the Council.
- 20/039 Reports and Correspondence**
- 20/039.1 **District and County Councillors reports-** District and County Councillors invited to attend and to provide a report.
- 20/039.2 **Clerk's report-** To receive a report on key correspondence and tasks undertaken since the last meeting. Including details of new website see www.ardleigh.website
- 20/039.3 **Councillors reports-** to receive any reports from Councillors including reports of any meetings attended on behalf of the Council.
- 20/039.4 **Police Report-**To receive a report on policing matters including plans for 'coffee with cops' session on 22 April.
- 20/040 Minutes of the last meeting of the Council held on 10 February 2020**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (see attachment).
- 20/041 Planning**
- Applications** To provide comments on the applications below and any others published on the TDC planning portal <https://www.tendringdc.gov.uk/planning/planning-applications> which cannot be deferred.
- 20/00074/FUL** [Proposed erection of a dwelling.](#) Land adjacent to Lamberts Chapel Lane Ardleigh CO7 7BJ
- 19/01932/LUEX** [Application for lawful existing use as Chinese \(hot food\) takeaway.](#) Ardleigh Fish and Chip Shop Colchester Road Ardleigh CO7 7NP
- 20/00159/FUL** [Proposed new 3 bay garage.](#) The New Bungalow Turnpike Close Ardleigh CO7 7QW
- 20/00158/OUT** [Proposed erection of 3 No. Self Build single storey dwellings, ancillary outbuildings and change of use of land.](#) Land to South West of Ardleigh Bowls Club Colchester Road Ardleigh Essex CO7 7PQ
- 20/00082/FUL and 20/00083/LBC** [Proposed internal and external alterations to form extended living area and annexe accommodation for use by the main dwelling along with single storey extension to form glazed walkway and demolition of existing courtyard wall with proposed chimney.](#) Orchard House Badliss Hall Lane Ardleigh CO7 7LX
- 20/00007/OUT** [Outline planning application with all matters reserved for a single story residential dwelling on land adjacent Woodland Lodge.](#) Woodland Lodge Spring Valley Lane Ardleigh CO7 7SD

- Decided Approvals** For information- full details can be found on the Tendring District Council web pages - <https://www.tendringdc.gov.uk/planning/planning-applications>
- 19/01907/FUL** Proposed side extension to form accessible WC. Ardleigh Village Hall
- 19/01835/FUL** Replacement dwelling and demolition of existing, extension to residential curtilage. Hollydene Spring Valley Lane Ardleigh CO7 7SB
- 20/00092/TCA, 20/00093/TPO, 20/00168/TCA** 1 No. Fir Tree - Fell. 1 No. Holly Tree - Fell. Lime Trees - Pollard to Boles. Holly Hedge - Razed to the ground & Firs - Remove lower branches & Azalea, Cherry, Holm oak and others Little Court Harwich Road Ardleigh CO7 7LB
- Decided Refusals** For information- full details can be found on the Tendring District Council web pages - <https://www.tendringdc.gov.uk/planning/planning-applications>
- 19/01879/OUT** Outline planning permission with all matters reserved for the erection of up to 4 detached dwellings. Land adjacent Chapel House, Ardleigh Road, Great Bromley, CO7 7TL
- 19/01740/OUT** Outline planning application with all matters reserved for the construction of 9 no. custom build/self-build dwellings, access road and pavement. Land to The North of Mount View, Fox Street, Ardleigh, CO7 7PS
- Other** For information and/or further comment including discharge of conditions- full details can be found on the Tendring District Council web pages - <https://www.tendringdc.gov.uk/planning/planning-applications>
- 19/01629/FUL** [Demolition of existing dwelling and replacement with the construction of 4 no. 2 bedroom bungalows, associated accesses, parking and garden areas.](#) Hope Cottage Crown Lane South Ardleigh CO7 7PL (The Council previously objected, amended designs submitted)
- 20/00222/DISCON and 20/00261/DISCON** [Discharge of conditions 6\(roofing materials\) and 7\(hardstanding materials\) for planning approval 19/01110/FUL.](#) and [Discharge of conditions 3 \(external materials\), 4 \(Rooflight details\) and 5 \(Hardstanding materials\) for approval 19/01088/LBC.](#) Lodge Farm Barn Lodge Lane Ardleigh CO7 7PG
- 20/00234/DISCON and 20/00207/DISCON** [Discharge of conditions 3 \(landscaping\), 5 \(part 1 - contamination site characterisation\) and 6 \(Construction Method Statement\) for approved application 18/01816/FUL.](#) and [Discharge of condition 3 \(materials\) for approved application 18/01817/LBC.](#) Good Hall Coggeshall Road Ardleigh CO7 7LR
- 20/00205/DISCON** [Discharge of conditions 9 \(Environmental Construction Method Statement\), 10 \(Surface Water\) , 11 \(Run-Off\) , 12 \(Maintenance Plan\) and 20 \(Foul Water\) for approval 18/02118/FUL.](#) Crown Business Centre Old Ipswich Road Ardleigh CO7 7QR
- Appeals** None this month
- 20/042 Neighbourhood Plan**
To update on meetings with consultant and Rural Community Council of Essex (RCCE), quotes received/ expected, composition of the steering group and other current issues.
- 20/043 Parish Council Finance**
- 20/043.1 To receive the Parish Council Financial Statement as at end February 2020 (see attachment).
- 20/043.2 To approve the bills for payment for Parish Council (see attachment).
- 20/043.3 To confirm the bills which are paid by Direct Debit and identify any additions. To agree that basic salary payments should be made monthly as per contractual requirements.
- 20/044 Village Hall**
- 20/044.1 To formally confirm the appointment of Sue Mutimer as Village Hall Caretaker with new job description and updated contract of employment based on National Joint Council for Local Government terms and conditions- including access to the Essex Pension Fund
- 20/044.2 To update on progress on Village Hall refurbishment including Fire Safety Matters.
- 20/045 Parish Council Policies**
To review the following policies (see attachments)
Risk Register, Asset Register, Councillor Co-option Procedure, plus any other policies required for audit requirements.

- 20/046 Pavement Parking**
To note findings of the House of Commons Transport Committee report on Pavement Parking <https://publications.parliament.uk/pa/cm201719/cmselect/cmtrans/1982/1982.pdf> and advice from the Community Policing Team on inconsiderate or illegal parking. To consider any actions for Ardleigh particularly where concerns have been reported to the Council.
- 20/047 Spring Clean**
To receive an update on plans for the Ardleigh Spring Clean on 4 April 2020.
- 20/048 Public Rights of Way**
To respond to informal consultation regarding the proposed extinguishment of footpath 48 (note this is not yet open to public consultation). To update on correspondence with Tendring Ramblers. (see attachments)
- Recreation, Play and Open Spaces**
To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.
- 20/049 Millennium Green**
To receive any reports from the Trustees of the Millennium Green in accordance with the Memorandum of Understanding between the Millennium Green and Ardleigh Parish Council
- 20/050 Churchyard & Cemetery**
To receive an update on Cemetery matters, including the councillor inspection report, and to consider any urgent health & safety repairs.
- 20/051 75th VE Day Commemoration Event**
To receive an update from the VE75 event Working Group.
- 20/052 Meeting Closure, Date of next meeting, confirm new date for Annual Parish Assembly**
Next meeting Monday 06 April 2020. Annual Parish Assembly during week beginning 25 May 2020