

# ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on Monday 8 June 2020 by remote Zoom link commencing at 7.30pm for the purpose of transacting the business as set out in the Agenda. The link to the Zoom meeting will be emailed to members before the meeting.**

Members of the public wishing to attend should email the Clerk [ardleighpc@gmail.com](mailto:ardleighpc@gmail.com) for the link and password.

Rachel Fletcher - Clerk  
Dated 3 June 2020

*Rachel Fletcher*

## **Chair's welcome**

**20/087 Apologies and reasons for absence**

**20/088 Declaration of Interests**

To confirm the requirements for declarations of interest and dispensations and to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

**20/089 Public participation session relating to items on the agenda or other matters of mutual interest**

There will be 15 minutes available for question time, if required. At the close of this item members of the public will no longer be permitted to address the Council. Members of the public wishing to speak should raise their hand to be unmuted.

**20/090 Reports and Correspondence**

**20/090.1 District and County Councillor and Police reports** To receive verbal updates from those present and confirm that regular reports received from District and County Councillors or the police, plus key updates from other organisations continue to be forwarded to members by email- key points can be noted for information.

**20/090.2 Clerk's report** To receive a report on key correspondence and tasks undertaken since the last meeting including ratification of emergency decisions.

**20/091 Minutes of the last meeting of the Council held on 11 May 2020**

Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting (see attachment).

**20/092 Covid-19 issues and community response**

To receive an update on current issues including Ardleigh Advertiser; the Dedham and Ardleigh Helpline; support for shielded residents. To identify any current issues of concern for Ardleigh.

**20/093 North Essex Garden Communities and A133/ A120 Link Road**

To receive an update on recent decisions and implications for Ardleigh. (see attachment)

**20/094 Planning**

**Applications and appeals** To provide comments on the applications below and any others published on the TDC planning portal <https://www.tendringdc.gov.uk/planning/planning-applications> which cannot be deferred.

20/00498/FUL Mount View Fox Street Ardleigh CO7 7PS [Proposed demolition of existing dwelling and erection of four dwellings \(variation of approval 19/00427/FUL\).](#)

20/00536/FUL Newbridge Farm Fox Street Ardleigh CO7 7PN [Proposed replacement of three former poultry units with a three bed dwelling \(in lieu of Prior Approval for three x 1 bedroom dwellings subject to application 19/01742/COUNOT\).](#)

20/00570/FUL Newbridge Farm Fox Street Ardleigh CO7 7PN [Proposed single storey rear extension.](#)

20/00576/OUT Land at Crockleford Stud Bromley Road Ardleigh CO7 7SF [Proposed 3 dwellings.](#)

**Decisions**

To note planning decisions confirmed since the last meeting. Full details can be found on the Tendring District Council web pages - <https://www.tendringdc.gov.uk/planning/planning-applications>, weekly updates are forwarded to members and are available online.

- 20/095 Neighbourhood Plan**
- 20/095.1 To receive an update on recent meetings of the Neighbourhood Plan Steering Group and Working group identifying any items needing direction or decisions from the Parish Council
- 20/095.2 To receive an update on the meeting of the TDC Planning Policy and Local Plan Committee
- 20/096 Audit and Annual Governance and Accountability Return**
- 20/096.1 To consider the Annual Internal Audit Report of Accounts Year Ended 31 March 2020. (see attachment).
- 20/096.2 To consider the effectiveness of the system of internal control and to approve the Annual Governance Statement (Annual Governance and Accountability Return (AGAR)-section 1)
- 20/096.3 To consider the Accounting Statements (AGAR- section 2). To approve the Accounting Statements, by resolution, and arrange for the Accounting Statements to be signed and dated by all required parties including the Chair and Clerk of this meeting.
- 20/096.4 To decide the dates and confirm arrangements for the exercise of Public Rights of Inspection commencing before 1 September 2020 and running for a period of 30 working days. To note the requirement to publish a notice of the Public Right of Inspection at least 1 working day before the period of inspection on the Council website along with the 'Council Accounts: A Summary of Your Rights'. (see attachment)
- 20/096.5 To consider whether to appoint Heelis and Lodge as internal auditors for 2020-21 or to seek alternative internal auditors.
- 20/097 Councillor Allowances**
- To note the report of the Parish Independent Remuneration Panel (copies available to members of the public on request). To formally consider and determine whether it wishes to make any payments during 2020/2021 municipal year for allowances, travel and/or subsistence. If allowances are to be paid, determine amounts and publicise the decision taken.
- 20/098 Parish Council Finance**
- 20/098.1 To receive the Parish Council Financial Statement at end May 2020 (see attachment).
- 20/098.2 To approve the bills for payment for Parish Council (see attachment) including payments already made under delegated powers. Email confirmation from signatories rather than handwritten signatures are acceptable to allow payments to be approved.
- 20/099 Parish Council Staffing** (this part of the meeting will not be open to the public)
- 20/099.1 To receive a confidential paper on Parish Council staffing, workload and priorities and to consider options for the future.
- 20/099.2 To note changes to the Government's Job Retention Scheme and consider whether this might be used by the Parish Council for any posts not funded through the precept.
- 20/0100 Village Hall**
- To note that separate meetings of the Village Hall trustees will recommence to prepare for planned reopening.
- 20/0101 Health and Safety-Recreation, Play and Open Spaces, Millennium Green**
- To note the annual inspection of play and exercise equipment and recommendations for Millennium Green Play Area, Colchester Rd Play Area and Recreation Ground
- To confirm that while equipment remains closed, checks on condition of play areas and equipment will continue where practicable with reports to be forwarded to the Clerk by email or post. To note any other Health and Safety concerns.
- 20/0102 Churchyard & Cemetery**
- To receive an update on Cemetery matters.
- 20/0103 Parish Council Policies**
- None to be considered this month.
- 20/0104 Meeting Closure, Date of next meeting**
- Next scheduled meeting Monday 13 July 2020.