

# ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

**You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on Monday 09 November 2020 by remote Zoom link commencing at 7.30pm for the purpose of transacting the business as set out in the Agenda.**

Rachel Fletcher - Clerk  
Dated 4 November 2020

*Rachel Fletcher*

*Link to join the Zoom Meeting via internet*

<https://us02web.zoom.us/j/87050865087?pwd=U3Y4RXNkenR4YXRLeMdm5VEZtRWtvQT09>

Meeting ID: 870 5086 5087 Passcode: 381382

*Members of the public wishing to attend by **telephone** should contact the Clerk [ardleighpc@gmail.com](mailto:ardleighpc@gmail.com)*

- 20/184 Chair's welcome and outline of proceedings on Zoom**
- 20/185 Apologies and reasons for absence**
- 20/186 Declaration of Interests**  
To receive declaration of any pecuniary or non-pecuniary interests relating to agenda items.
- 20/187 Public participation session relating to items on the agenda or other matters of mutual interest**  
There will be 15 minutes available for question time, if required. At the close of this item members of the public will no longer be permitted to address the Council.
- 20/188 Minutes of the last meeting of the Council held on 12 October 2020**  
To agree the minutes of the last meeting as a true and accurate record (see attachment).
- 20/189 Planning**  
To comment on the applications below and others published/ received which cannot be deferred
- Applications**
- 20/00943/FUL [Proposed conversion of barn to 1 no. 3-bed and 2 no. 4-bed dwellings alongside the creation of gardens, parking provision and a new vehicular access.](#)** Newlands Nursery Slough Lane Ardleigh CO7 7RU
- 20/01335/OUT [Proposed erection of 2 semi detached dwellings.](#)** Land adjacent 39 Harwich Road Lawford Manningtree CO11 2LS
- 20/01251/FUL and 20/01252/LBC [Proposed renovation of an existing garage, construction of a new summerhouse/store, and replacement timber fence to boundary.](#) and [Proposed renovation of an existing garage, construction of a new summerhouse/store, and replacement timber fence to boundary.](#)** Witheys Dead Lane Ardleigh CO7 7QD
- 20/01257/FUL [Proposed cart lodge \(renewal of 17/01596/FUL with revised position of cart lodge\).](#)** Hunters Oak Hunters Chase Ardleigh CO7 7LN
- 20/01387/FUL [Proposed two storey and single storey side extensions and oak framed canopy.](#)** Elizabeth Cottage Frating Road Ardleigh CO7 7SY
- 20/01518/TCA [1 No. Ash - fell as suffering from Ash die back and dropping branches over lawn below.](#)** The Old Stores The Street Ardleigh CO7 7LD
- 20/01383/FUL [13m span x 31m long Taper trellis galvanised steel canopy with Opal 60 roof cladding.](#)** 34 Harwich Road Lawford Manningtree CO11 2LS
- 20/01372/FUL [Variation of condition 2 \(approved plans\) of planning permission 18/02118/FUL to secure a number of design amendments, primarily to the proposed 90 commercial Evolve units.](#)** Crown Business Centre Old Ipswich Road Ardleigh CO7 7QR
- 20/01378/FUL [New front boundary wall; conversion of attached garage; new balcony to rear first floor bedroom; new outbuilding comprising garage and office.](#)** Longsprings Plains Farm Close Ardleigh CO7 7QU
- Other/ Appeals**  
To receive updates on other planning and related matters including licencing and enforcement issues which the Council has been made aware of. To consider any appeals received.
- Decisions**  
To note planning decisions confirmed since the last meeting. Weekly updates are forwarded to

members and available online <https://www.tendringdc.gov.uk/planning/planning-applications>,

- 20/190 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road**  
To receive an update on any recent developments and implications for Ardleigh.
- 20/191 Reports and Correspondence**
- 20/191.1 ***District and County Councillor and Police reports*** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email- key points can be noted for information.
- 20/191.2 ***Clerk's report*** To receive a report on key correspondence and tasks undertaken since the last meeting including ratification of any emergency decisions. (see attachment)
- 20/191.3 ***Councillors' reports*** To receive reports from Parish Councillors including meetings attended.
- 20/192 Neighbourhood Plan**  
To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group. To consider any items needing direction or decisions from the Parish Council.
- 20/193 Health and Safety/ Recreation, Play and Open Spaces, Millennium Green**  
To receive an update on any other matters relating to Recreation, Play and Open Spaces and Millennium Green including inspection reports
- 20/194 Council contracts, tender Specification**  
To review specification of contracts due for renewal April 2021 and confirm timetable for tendering/ advertising and awarding of contracts for Floral Displays; Grassed areas (Churchyard and Cemetery); Grassed areas (other); Highway verges; Millennium Green; Recreation Ground; Clock; Street lighting; Tree Surveys (see attachment)
- 20/195 Community Projects, COVID-19 responses and requests for support**
- 20/195.1 To receive an update on local community projects and events
- 20/195.2 To receive an update on latest COVID-19 restrictions and discuss any implications for Ardleigh and actions required by the Council.
- 20/196 Highways, Public Rights of Way and related issues**  
To receive an update on new and ongoing matters relating to highways, public rights of way and related issues. To consider whether to ask Council contractors to address any ongoing issues and seek reimbursement (eg Blacksmiths Lane, Old Ipswich Road)
- 20/197 Churchyard & Cemetery**  
To receive an update on Cemetery matters.
- 20/198 Parish Council Finance and Staffing**
- 20/198.1 To receive the Parish Council Financial Statement and bank reconciliation at end October 2020 (see attachment).
- 20/198.2 To approve the bills for payment for Parish Council (see attachment) including payments already made under delegated powers.
- 20/198.3 To consider whether the public should be excluded for this item. To receive an update on staffing matters including Clerk's annual review, and implications of changes to government furlough arrangements.
- 20/199 Parish Council Policies**  
None to review this month
- 20/200 Ardleigh Village Hall**  
To receive an update from the Village hall Management Committee and to note and discuss any matters relating to the Village Hall requiring Parish Council direction or decisions.
- 20/201 Meeting Closure, Date of next meeting**  
Next scheduled meeting Monday 14 December 2020, 7.30pm, via Zoom.