

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 9 October 2023 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 4 October 2023

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person or online. Councillors attending online are not considered to be officially present so are not permitted to vote.

Microsoft Teams link to join the meeting online

[Click here to join the meeting](#)

Meeting ID: 361 816 077 128 Passcode: V3ppZv

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AGENDA

23.134 Chair's Welcome

23.135 Apologies and reasons for absence

23.136 Public participation session relating to items on the agenda

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

23.137 Declaration and Register of Interests and Dispensations

To receive declarations of any interests relating to agenda items and/or dispensations requested.

23.138 Minutes of meetings held on 11 September 2023 and 2 October 2023

Councillors are asked to approve the draft minutes of the previous meetings as a true and accurate record and to note any delegated decisions subsequently made (see attachment).

23.139 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.

Applications [23/01235/FULHH](#) installation of new fencing to front and [23/01299/DISCON](#) Discharge of External Lighting condition re 21/00002/FUL. Three Elms, Harts Lane, Ardleigh, CO7 7QH

[23/00646/FUL](#) Change of use of nursery/horticultural land to residential curtilage to allow for an extension to private garden land. Kalm Oak Nursery Hunters Chase Ardleigh CO7 7LW

[23/01333/FULHH](#) Single storey rear extension. The Orchard, The Street, Ardleigh, CO7 7LD.

[23/01295/FUL](#) Extension to workshop and additional car parking (resubmission following lapse of period). Curtis Machine Tools Ltd Martells Industrial Estate, Slough Lane, Ardleigh, CO7 7RU

Other/ Appeals To consider comments to be made, or made using delegated authority, on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues.

23.140 Other Planning and Infrastructure issues

23.140.1 **Tendring/Colchester Borders Garden Community (and related issues).** To note recent public engagement events and any issues arising.

23.140.2 **Neighbourhood Plan (and related issues)** To note further correspondence from independent examiner and any other updates.

23.140.3 **Pylons, Substations, Windfarms and related** to note recent public meeting, any other campaign developments and any follow up required. To discuss the role of the Parish Council with respect

to local campaign groups and consider whether any changes to existing informal arrangements are desirable (eg to have designated leads or a PC- co-ordinated Working Group).

23.141 Highways, Public Rights of Way (PRoW) and related issues

23.141.1 To update on recent meeting with District and County Councillors and flag any urgent issues and updates. Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us

23.142 Community Projects and assets

23.142.1 **Community Projects and Initiatives** To receive updates on any developments including reports received (eg Litter Pickers; Community Speedwatch; Defibrillator and first aid training; Bottle banks update; Police reports).

23.142.2 To consider responding to consultation on an area-wide **Public Spaces Protection Order** (PSPO) proposed by Tendring District Council (TDC), targeting dog fouling and nuisance dogs off leads. <https://www.tendringdc.gov.uk/consultation>

23.142.3 **Environment and Biodiversity** To receive an update on the newly-formed Ardleigh Practical Actions for Climate and Environment (APACE) group (see attachment). To note the duty on public authorities in England to have regard to conserving biodiversity as part of their policy or decision making with recently-published guidance for Parish Councils in this regard (Natural Environment and Rural Communities Act 2006) [SLCC | New Government Guidance on Biodiversity](#)

23.143 Reports and Correspondence

23.143.1 **District and County Councillor reports** To receive verbal updates from those present. Any written reports received from District and County Councillors are sent to members by email.

23.143.2 **Councillors' reports** including reports of training or meetings attended.

23.143.3 **Clerk's report** - To receive a report on key correspondence and tasks undertaken since the last meeting including delegated decisions (see attachment).

23.144 Parish Council Finance and Staffing

23.144.1 To receive financial reports to 30 September 2023.

23.144.2 To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.

23.144.3 *Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues.* To consider recommendations from Staffing Committee held on 2 October concerning staffing arrangements. (confidential attachment)

23.145 Amenities and Contracts

To receive updates and take decisions on Parish Council amenities and contracts including:

a) **Council contracts and contractors**

b) **Play and Exercise equipment**

c) **The Ardleigh Recreation Ground**

d) **Cemetery/churchyard matters** Update on site meeting with representatives of the church.

e) **Millennium Green**

f) **Village Hall matters** RAAC investigations, Electric Vehicle (EV) charging (see attachment), Village Hall energy efficiency update and extended Sunday booking request.

g) **Other Amenities and Open Spaces issues**

23.147 Judicial Review

23.147.1 *Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues.* To receive an update on developments since the last meeting including TDC Grounds of Defence and costs claim and to consider any further steps.

23.148 Future meetings, including dates for 2024 and meeting closure

To confirm the scheduled next meeting on Monday 13 November, 7.30pm, Ardleigh Village Hall (with remote link) and to set dates for 2024 meetings.