

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 13 November 2023 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 8 November 2023

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person or online. Councillors attending online are not considered to be officially present so are not permitted to vote.

The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

[Click here to join the meeting](#)

Meeting ID: 386 418 607 086 Passcode: yMkttH

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AGENDA

23.149 Chair's Welcome

23.150 Apologies and reasons for absence

23.151 Public participation session relating to items on the agenda

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

23.152 Declaration and Register of Interests and Dispensations

To receive declarations of any interests relating to agenda items and/or dispensations requested.

23.153 Minutes of meetings held on 9 October 2023

Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachment).

23.154 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.

Applications [23/01433/FULHH](#) Proposed single storey extension to south elevation. The Ranch, Green Lane, Ardleigh, Colchester

[23/01440/FUL](#) Proposed 3 bedroom dwelling. The Lodge at 22 Harwich Road, Ardleigh, Essex

[23/01496/AGRIC](#) Prior approval application for erection of an agricultural machinery store extension to add to existing unit for weather protection and security/safety. Workshop and Premises at 30 Harwich Road, Ardleigh

[23/01474/TCA](#) Replace two sycamore trees with two malus trees. 4 The Limes, Ardleigh CO7 7RW

[23/01461/NOTIF](#) Proposed installation of a glass reinforced plastic (GRP) kiosk substation. Martells Quarry Slough Lane Ardleigh CO7 7RU

Other/ Appeals

To consider comments to be made, or made using delegated authority, on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues.

[ESS/07/20/TEN](#) Continuation of minerals work associated with the construction of a public water storage reservoir. Changes to operational areas, phasing of the development, shape and capacity of the completed reservoir. Additional development time requested plus provision of an

additional car parking area, new workshop building and installation and use of a bagging facility. Crown Quarry (Wick Farm), Old Ipswich Road, Ardleigh, CO7 7QR

23.155 Other Planning and Infrastructure issues

23.155.1 **Tendring/Colchester Borders Garden Community (and related issues).** To note further public engagement events and any updates on other matters.

23.155.2 **Neighbourhood Plan (and related issues)** To note further correspondence with TDC and any other updates.

23.155.3 **Pylons, Substations, Windfarms and related** to note any updates since the last meeting and actions needed by the Parish Council

23.156 Highways, Public Rights of Way (PROW) and related issues

23.156.1 To flag any urgent issues and updates including recent reports of hedges causing obstructions to pavements.

Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us

23.157 Community Projects and assets

23.157.1 **Community Projects and Initiatives** To receive updates on any developments including reports received (eg Litter Pickers; Community Speedwatch; Defibrillator and first aid training (22 Nov, Village Hall 5.30pm); Ardleigh Practical Actions for Climate and Environment (APACE); Police reports).

23.158 Reports and Correspondence

23.158.1 **District and County Councillor reports** To receive verbal updates from those present. Any written reports received from District and County Councillors are sent to members by email.

23.158.2 **Councillors' reports** including reports of training or meetings attended. Councillor's site report on Martell's quarry.

23.158.3 **Clerk's report** - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).

23.159 Parish Council Finance and Staffing

23.159.1 To receive financial reports to 31 October 2023.

23.159.2 To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority. To note agreed pay award for permanent staff.

23.159.3 To discuss key issues and projects for inclusion in 2024-25. Budget to be prepared for the December meeting with a view to finalising the budget and setting the Precept in time for the January deadline.

23.160 Amenities and Contracts

To receive updates and take decisions on Parish Council amenities and contracts including:

a) **Council contracts and contractors**

b) **Play and Exercise equipment** Update on outstanding issues and priorities (see attachment)

c) **The Ardleigh Recreation Ground**

d) **Cemetery/churchyard matters**

e) **Millennium Green**

f) **Village Hall matters** Village Hall meeting scheduled for November 20th at 7pm.

g) **Other Amenities and Open Spaces issues** including update on tree report and works to be prioritised. (see attachment)

23.161 Parish Council Governance and Policies

23.159.1 To discuss and approve the draft Biodiversity Policy (see attachment).

Public authorities in England have a duty to have regard to conserving biodiversity as part of their policy or decision making see [Guidance on Biodiversity for Parish Councils](#)

23.162 Judicial Review

- 23.162.1 *Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues.*
- 23.162.2 To receive an update on developments since the last meeting including actions taken using delegated authority, submission of amended grounds and witness statement on behalf of the Council.
- 23.162.3 To discuss any further actions required.

23.163 Future meetings, including dates for 2024 and meeting closure

To confirm the scheduled next meeting on Monday 11 December, 7.30pm, Ardleigh Village Hall (with remote link) and to confirm dates for 2024 meetings 8 January, 12 February, 11 March, 8 April, 13 May, 10 June, 8 July, 9 September, 14 October, 11 November, 9 December.
No scheduled meeting in August.