

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 11 December 2023 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 6 December 2023

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

[Click here to join the meeting](#)

Meeting ID: 393 808 862 331 Passcode: dnWVMJ

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AGENDA

23.164 Chair's Welcome

23.165 Apologies and reasons for absence

23.166 Public participation session relating to items on the agenda

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

23.167 Declaration and Register of Interests and Dispensations

To receive declarations of any interests relating to agenda items and/or new dispensations requested.

23.168 Minutes of meetings held on 13 November 2023

Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachment).

23.169 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.

- Applications**
- [23/01641/FUL](#) Appearance and layout amendments to the erection of one dwelling granted under planning application 21/01769/FUL. Guide Post Farm, Dead Lane, Ardleigh CO7 7PF
 - [23/01647/WTPO](#) Oak Tree, 50% reduction. Bullock Wood (part of) Land to The East of Ipswich Road, Ardleigh
 - [23/01651/TCA](#) Fell and stump grind - 1 Scots Pine and 1 Rowan. 21 Ardleigh Court, Ardleigh CO7 7LA
 - [23/01652/WTREX](#) Fell and stump grind - 1 Beech, 1 Sycamore and 1 White Beam. 21 Ardleigh Court, Ardleigh, CO7 7LA
 - [23/01555/COUNOT](#) Prior Approval Application under Part 3, Class Q of the Town and Country Planning Order 2015 for conversion of agricultural building into one dwelling. The Barn, Chapel Lane, Ardleigh

Other/ Appeals To note or consider any other applications including enforcement issues.

23.170 Other Planning and Infrastructure issues

- 23.170.1 **Tendring/Colchester Borders Garden Community (and related issues).** To note further public engagement events and any updates on other matters.
- 23.170.2 **Neighbourhood Plan (and related issues)** To note further correspondence with TDC, proposed dates for consultation, and any other updates.
- 23.170.3 **Pylons, Substations, Windfarms and related** to note any updates since the last meeting and actions needed by the Parish Council. To update on announcements regarding Offshore Co-ordination Support Scheme (OCSS) and consider Parish Council response to Sea Link consultation deadline 18 December <https://www.nationalgrid.com/electricity-transmission/network-and-infrastructure/infrastructure-projects/sealink/about-sea-link>

23.171 Highways, Public Rights of Way (PRoW) and related issues

- 23.171.1 To update the Council options relating to overgrown hedges on private land (attachment).
Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us. A demonstration of the 'tell-us' reporting process can be given for members of the public and councillors present.

23.172 Community Projects and assets

- 23.172.1 **Community Projects and Initiatives** To receive updates on any developments including reports received (eg Litter Pickers; Community Speedwatch; Ardleigh Practical Actions for Climate and Environment (APACE); Police reports).
- 23.172.2 **First Aid/ Defibrillator** Feedback and questions raised following the training session in November, update from discussions with Community Heartbeat Trust and request for a second defibrillator. Siting/ costs to be discussed if supported.
- 23.172.3 **Asset of Community Value Status for The Lion public house** To ratify delegated Council decision to support designation of The Lion pub as an Asset of Community Value for community use and to discuss next steps.

23.173 Reports and Correspondence

- 23.173.1 **District and County Councillor reports** To receive verbal updates from those present. Any written reports received from District and County Councillors are sent to members by email.
- 23.173.2 **Councillors' reports** including reports of training or meetings attended including meeting with Sir Bernard Jenkin MP on 1 December.
- 23.173.3 **Clerk's report** - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).

23.174 Parish Council Finance and Staffing

- 23.174.1 To receive financial reports to 30 November 2023 (see attachment).
- 23.174.2 To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.
- 23.174.3 To consider proposed budget and precept requirement for 2024-25. Budget must be finalised and precept set in time for the January deadline. (see attachment)

23.175 Amenities and Contracts

To receive updates and take decisions on Parish Council amenities and contracts including:

- a) **Council contracts and contractors**
- b) **Play and Exercise equipment** Update on outstanding issues and priorities (see attachment)
- c) **The Ardleigh Recreation Ground**
- d) **Cemetery/churchyard matters**
- e) **Millennium Green**

f) **Village Hall matters** Items to be discussed and actions taken following the Village Hall meeting on November 20.

g) **Other Amenities and Open Spaces issues** including update on tree works.

23.176 Parish Council Governance and Policies

23.176.1 To discuss and approve the draft Biodiversity Policy (see attachment). Carried forward from November.

Public authorities in England have a duty to have regard to conserving biodiversity as part of their policy or decision making see [Guidance on Biodiversity for Parish Councils](#)

23.177 Judicial Review

23.177.1 *Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues.*

23.177.2 To receive an update on developments since the last meeting including actions taken using delegated authority and expected permissions hearing date and arrangements.

23.177.3 To discuss any further actions required.

23.178 Future meetings and meeting closure

To confirm the scheduled next meeting on Monday 8 January 2024, 7.30pm, Ardleigh Village Hall (with remote link).