

# ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

**Monday 10 July 2023 at 7.30pm at Ardleigh Village Hall.**

Rachel Fletcher – Parish Clerk

Dated 5 July 2023

*Rachel Fletcher*

This meeting is open to the public who are welcome to attend either in person or online.

Councillors attending online are not considered to be officially present so are not permitted to vote.

Microsoft Teams link to join the meeting online

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 327 549 119 847 Passcode: LFS5yL

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## AGENDA

**23.103 Chair's Welcome**

**23.104 Apologies and reasons for absence**

**23.105 Public participation session relating to items on the agenda**

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

**23.106 Declaration and Register of Interests and Dispensations**

To receive declarations of any pecuniary or non-pecuniary interests relating to agenda items and/or dispensations requested.

**23.107 Minutes of meeting held on 12 June 2023**

Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note any delegated decisions subsequently made (see attachment).

**23.108 Planning**

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals received since the last meeting, including any received after the publication of the agenda.

**Applications** See <https://www.tendringdc.gov.uk/planning/planning-applications> for current applications. Weekly lists provided by Tendring District Council (TDC) are also sent to Councillors.

[23/00738/FULHH](#) Rear extension. 1 Redbury Cottages, Colchester Road, Ardleigh. CO7 7PQ.

[23/00910/VOC](#) Variation of condition 2 of 21/01064/FUL, changes to layout to allow existing garage to remain. New access and plot to be moved slightly. 2 Shakespeare Cottages, Turnpike Close, Ardleigh, CO7 7QW.

[23/00913/FUL](#) Proposed 60 ground mounted solar panels on 6 frames of 8 panels and 2 frames of 6 panels. Chancery Farm Park Road, Ardleigh, CO7 7SS.

[23/00812/TELLIC](#) Proposed installation of fixed broadband electronic communications apparatus. The Cottage, Green Lane, Crockleford Heath, CO7 7BH (already decided).

[23/00793/FULHH](#) Extension to rear dormer. 3 Chapel Cottage, Colchester Rd, Ardleigh, CO7 7NP.

[23/00763/FUL](#) Erection of office building (following demolition of existing store). Craft Nurseries, 34 Harwich Road, Lawford, CO11 2LS.

[23/00835/FULHH](#) Single storey rear extension etc. Easterling, Station Road, Ardleigh, CO7 7RS.

[23/00837/FULHH](#) Detached Cartlodge, 2 storey front & rear extension/ single storey side extension (Resubmission of [23/00377/FULHH](#)). Blenheim, Bromley Road, Ardleigh, CO7 7SF.

[23/00847/WTPO](#) 1 No. Holm Oak – tree work. 25 Ingrams Piece, Ardleigh, CO7 7PZ.

[23/00741/FULHH](#) Proposed single and part two storey side extensions, rear and forward projecting 20 Harwich Road, Ardleigh, CO7 7SF.

[23/00846/FULHH](#) Rear two storey extension with garage and new front porch (Amendment to refused planning [23/00263/FULHH](#)). Brackpools, Frating Road, Ardleigh, CO7 7SY.

**Other/ Appeals** To receive updates and consider comments to be made on other planning and related matters including appeals, licensing, minerals and waste and enforcement issues.

**23.109 Other Planning and Infrastructure issues**

23.109.1 ***Tendring/Colchester Borders Garden Community (and related issues)*** – note comments submitted to latest consultation.

23.109.3 ***Neighbourhood Plan (and related issues)*** – to note responses received and consider next steps.

23.109.3 ***Pylons, Substations, Windfarms and related*** To note recent developments and discuss/plan next steps. More details of latest National Grid consultation [Norwich to Tilbury | National Grid ET](#)

**23.110 Highways, Public Rights of Way (PROW) and related issues**

23.110.1 To flag any urgent issues and updates on previous reports, noting that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct to Highways [www.essexhighways.org/tell-us](http://www.essexhighways.org/tell-us)

**23.111 Community projects and assets**

23.111.1 **Bottle Bank** – to note complaint received and consider whether trial should be made permanent.

23.112.2 To update on any developments regarding community projects and initiatives including reports received (eg Litter Pickers, Community Speedwatch, new environment group, Police reports).

**23.112 Reports and Correspondence**

23.112.1 ***District and County Councillor and Police reports*** To receive verbal updates from those present. Any written reports received from District and County Councillors are sent to members by email.

23.112.2 ***Councillors' reports*** including reports of training or meetings attended.

23.112.3 ***Clerk's report*** - To receive a report on key correspondence and tasks undertaken since the last meeting including delegated decisions (see attachment).

**12.113 Parish Council Finance and Staffing**

23.113.1 To receive financial reports to 30 June 2023.

23.113.2 To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.

**23.114 Amenities and Contracts**

To receive updates and take decisions on Parish Council amenities and contracts including:

a) **Council contracts and contractors** – to update on floral displays sponsorship received

b) **Play and Exercise equipment** – to receive and discuss annual safety inspection reports

c) **The Ardleigh Recreation Ground**

d) **Cemetery/churchyard matters** Consider a **RESOLUTION** to seek a Community Asset Transfer of land belonging to Essex County Council as an extension to Ardleigh cemetery (attachment)

e) **Millennium Green**

f) **Village Hall matters** note that meeting of Sole Trustee to take place after this meeting.

g) **Other Amenities and Open Spaces issues** note enquiry about Electric Vehicle (EV) charging and Village Hall energy efficiency.

**23.115 Co-option of members of the Council**

To consider co-opting members of the Council in accordance with the Council's co-option policy. The vacancies have been advertised. Interested candidates were asked to confirm their eligibility and experience and attend an informal discussion with members in advance of this meeting.

**23.116 Judicial Review**

- 23.116.1 *Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues.*
- 23.116.2 To receive an update on developments since the last meeting.
- 23.116.3 To consider any further steps to be taken.

**23.117 Future meetings and meeting closure**

To confirm the scheduled next meeting on Monday 11 September, 7.30pm, Ardleigh Village Hall (with remote link) and consider whether an August meeting may be required.