

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on Monday 15 February 2021 by remote Zoom link commencing at 7.30pm for the purpose of transacting the business as set out in the Agenda.

Rachel Fletcher - Clerk
Dated 10 February 2021

Rachel Fletcher

Link to join the Zoom Meeting via **internet**

<https://us02web.zoom.us/j/81171034263?pwd=UlpQY0dRSXhXT3lGb2RlTUhSOXBSQT09>

Meeting ID: 811 7103 4263 Passcode: 632328

Members of the public wishing to attend by **telephone** should contact the Clerk ardleighpc@gmail.com

- 21.020 Chair's welcome and outline of proceedings on Zoom**
- 21.021 Apologies and reasons for absence**
- 21.022 Public participation session relating to items on the agenda or other matters of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item members of the public will no longer be permitted to address the Council.
- 21.023 Co-option of Councillors**
To confirm that all relevant forms had been received from Councillors Salmon Thrower, Twine, Waters. To note that there is one remaining vacancy. To consider whether and when to actively seek further candidates(s) for the vacancy.
- 21.024 Declaration of Interests**
To receive declaration of any pecuniary or non-pecuniary interests relating to agenda items.
- 21.025 Minutes of the last meeting of the Council held on 11 January 2021**
To agree the minutes of the last meeting as a true and accurate record (see attachment).
- 21.026 Planning**
To comment on the applications published/ received/ validated since the last meeting which cannot be deferred
- Applications** All applications for consideration can be found on the Tendring District Council web pages <https://www.tendringdc.gov.uk/planning/planning-applications> and have been sent to Councillors via the weekly lists provided the Tendring District Council.
- Other/ Appeals** To receive updates on other planning and related matters including licensing and enforcement issues which the Council has been made aware of.
To consider any appeals received including Land to rear of Three Elms, Harts Lane. Ardleigh Application reference: 20/00551/COUNOTAppeal reference: APP/P1560/W/20/3265747
- Decisions** To note planning decisions confirmed since the last meeting. Weekly updates are forwarded to members and available online <https://www.tendringdc.gov.uk/planning/planning-applications>,
- 21.027 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road**
To receive an update on any recent developments and implications for Ardleigh including adoption of Part One of the Local Plan and correspondence from Crockleford and Elmstead Action Group.
- 21.028 Reports and Correspondence**
- 21.028.1 **District and County Councillor and Police reports** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email-key points can be noted for information.
- 21.028.2 **Clerk's report** To receive a report on key correspondence and tasks undertaken since the last meeting including ratification of any emergency decisions. (see attachment)
(Correspondence to include Freedom of Information request relating to UAV flights. Issues relating to Blacksmiths Lane)
- 21.028.3 **Councillors' reports.** To receive reports from Parish Councillors, eg meetings or training attended.

- 21.029 Neighbourhood Plan**
To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group including results of the consultation questionnaire and next steps. To consider any items needing direction or decisions from the Parish Council.
- 21.030 Health and Safety/ Recreation, Play and Open Spaces, Millennium Green**
To receive an update on matters relating to Recreation, Play and Open Spaces and Millennium Green including inspection reports and closure of equipment in line with government guidance.
- 21.031 Community Projects, COVID-19 responses and requests for support**
 - 21.031.1 To receive an update on local community projects including #KeepArdleighLitterFree.
 - 21.031.2 To receive an update on latest COVID-19 restrictions, public health information and discuss any implications for Ardleigh and actions required by the Council.
- 21.032 Highways, Public Rights of Way and related issues**
To receive an update on new and ongoing matters relating to highways, public rights of way and related issues. (including reopening of footpath 7 at level crossing; Old Ipswich Road litter and other concerns; Blacksmiths Lane-confirmation of TDC ownership and planned remedial action)
- 21.033 Churchyard & Cemetery**
To receive an update on Cemetery matters including any updates regarding cemetery extension.
- 21.034 Parish Council Staffing**
 - 21.034.1 To consider whether the meeting should be closed to the public for part, or all, of this item.
 - 21.034.2 To receive an update on staffing matters including proposed amendments to the Clerk's contract and proposals for Deputy Clerk (see confidential attachment).
- 21.035 Parish Council Finance**
 - 20/035.1 To receive the Parish Council Financial Statement and bank reconciliation at end January 2021 (see attachment).
 - 20/035.2 To approve the bills for payment for Parish Council (see attachment) including payments already made under delegated powers.
- 21.036 Parish Council Policies**
None this month
- 21.037 Ardleigh Village Hall**
To note any urgent matters and that a separate meeting of the Parish Council as sole trustee to Ardleigh Village Hall would be held on 15 March.
- 21.038 To confirm date of next meeting. Meeting closure**
Next meeting is Monday 8 March

**Meeting of Ardleigh Parish Council to be held on
Monday 15 February 2021
Appendix to agenda**

21.026 Planning

To comment on the applications published/ received/ validated since the last meeting which cannot be deferred

Applications The applications for consideration are listed below.

21/00200/FUL [Retention of brick screen boundary wall \(revised application following refusal 20/00706/FUL\)](#). 20 Harwich Road Ardleigh Colchester Essex CO7 7LT

21/00072/FUL and **21/00067/LBC** [Proposed conversion of existing outbuilding to form a swimming pool building. Proposed conversion of existing outbuilding to form a swimming pool building.](#) Hungerdowns Hungerdown Lane Ardleigh Colchester Essex CO7 7LZ

21/00003/FUL [Retrospective erection of warehouse building for roofing trade supplies](#) Land adjoining Ipswich Road and Wick Lane Ardleigh Essex CO7 7QL

21/00002/FUL [Erection of 2 detached bungalows and garage.](#) Land to rear of Three Elms Harts Lane Ardleigh Essex CO7 7QH

20/01809/FUL [Proposed first floor extension and internals alterations with proposed new cart lodge.](#) The Pippins Waterhouse Lane Ardleigh Colchester Essex CO7 7TE

20/01806/FUL [Proposed garage conversion to form annexe with hip to gable ends, 2 No. front pitched roof dormers and 4 No. rear velux rooflights.](#) New Forge House Station Road Ardleigh Colchester Essex CO7 7RR

20/01783/FUL [Construction of up to 30 'start-up' business units under flexible E\(g\), B2 and B8 use and associated development.](#) Systematic Business Park Old Ipswich Road Ardleigh Essex CO7 7QL

20/01553/FUL [Planning application for variation to planning permission 12/00642/FUL to include aggregate sales.](#) 19 Harwich Road Ardleigh Colchester Essex CO7 7LT

20/01762/FUL [Proposed boundary wall, access gates and dropped kerb.](#) Carlyle Plains Farm Close Ardleigh Colchester Essex CO7 7QU