

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

You are hereby summoned to attend the Meeting of Ardleigh Parish Council to be held on Monday 12 April 2021 by remote Zoom link commencing at 7.30pm for the purpose of transacting the business as set out in the Agenda.

Rachel Fletcher - Clerk

Dated 7 April 2021

Rachel Fletcher

Link to join the Zoom Meeting via **internet**

<https://us02web.zoom.us/j/87924850533?pwd=eTNWWk5MWVBmclh1RENZaURyVVI5dz09>

Meeting ID: 879 2485 0533 Passcode: 531109

Members of the public wishing to attend by **telephone** should contact the Clerk ardleighpc@gmail.com

- 21.058 Chair's welcome and outline of proceedings on Zoom**
- 21.059 Apologies and reasons for absence**
- 21.060 Public participation session relating to items on the agenda or other matters of mutual interest**
There will be 15 minutes available for question time, if required. At the close of this item members of the public will no longer be permitted to address the Council.
- 21.061 Minerals Local Plan Review**
To welcome representatives from Essex County Council Planning Service to provide background information and take questions relating to the Minerals Local Plan Review
www.essex.gov.uk/minerals-consultation. See also Planning Other/ Appeals below.
- 21.062 Declaration of Interests**
To receive declaration of any pecuniary or non-pecuniary interests relating to agenda items.
- 21.063 Minutes of the last meeting of the Council held on 8 March 2021**
To agree the minutes of the last meeting as a true and accurate record (see attachment).
- 21.064 Planning**
To comment on the applications published/ received/ validated since the last meeting which cannot be deferred. All applications for consideration can be found on the Tendring District Council web pages <https://www.tendringdc.gov.uk/planning/planning-applications> and are normally sent to Councillors via the weekly lists (of new applications and determinations) provided by Tendring District Council.
- Applications**
- 21/00368/FUL and 21/00369/LBC** [Proposed demolition of existing sunroom/conservatory, construction of new sloped roof extension, re-roofing of property and replacement of roof felt.](#) Chilvers Cottage Lodge Lane Ardleigh Colchester Essex CO7 7RD.
- Ref. No: 20/01786/FUL** [Retrospective planning application to retain lean to, marquee, pergolas, shed, concrete slab, play area and outside bar.](#) The Bengal Diner Fox Street Ardleigh Colchester Essex CO7 7PP
- 21/00537/FUL** [Proposed single storey rear extension, front porch extension and proposed new gates.](#) Inglenook Dedham Road Ardleigh CO7 7LL
- 21/00478/DISCON** [Discharge of conditions 5 \(Hard and Soft Landscaping works\), 7 \(Screen Walls and Fences\) and 9 \(Biodiversity Enhancement Strategy for Protected and Priority species\) of approved planning application 20/01247/FUL](#) Bloomfields Farm Wick Lane Ardleigh CO7 7RF
- 21/00365/NMA** [Non-Material Amendment to Planning Permission \(granted under Appeal ref: APP/P1560/W/18/3205269\) for 3 bedroom detached dwelling with external parking space at 22 Harwich Road, Ardleigh. Amendments to consist of removal of glazed roof, replaced with traditional tile and additional dormer in centre of roof, same size as proposed dormers at either ends of roof](#) The Lodge at 22 Harwich Road Ardleigh Essex CO7 7LS
- 21/00457/DISCON** [Discharge of Condition 3 \(Landscaping Plan\) of approved Planning Permission ref: 20/01598/FUL](#) Good Hall Coggeshall Road Ardleigh CO7 7LR

21/00400/DETAIL [Reserved Matters \(Appearance, Landscaping, Layout and Scale 20/00158/OUT granted under Appeal Ref: APP/P1560/W/20/3253927\) for proposed erection of 3.No self build, single storey dwellings ancillary out buildings and change of use of land, utilising existing vehicular access](#) Land to South West of Bowling Club Colchester Road Ardleigh CO7 7PQ

**Other/
Appeals**

To receive updates on other planning and related matters including licensing and enforcement issues which the Council has been made aware of.

Minerals and Waste

To consider response to Local Mineral Plan Review. See www.essex.gov.uk/minerals-consultation. Responses to be submitted via <https://consultations.essex.gov.uk/planning/emlprc> by 17:00 on 29 April 2021.

Licensing Applications

None

Appeals

None

Decisions

To note planning decisions confirmed since the last meeting including retrospective permission granted and consider any follow up which may be possible.

21.065 Tendring Local Plan, Tendring/Colchester Borders Garden Community, A133/ A120 Link Road

To receive updates on recent developments and implications for Ardleigh including briefing for Parish and Town Councils held on 6 April.

21.066 Reports and Correspondence

21.066.1 ***District and County Councillor and Police reports*** To receive verbal updates from those present and confirm that regular reports and updates continue to be forwarded to members by email- key points can be noted for information.

21.066.2 ***Clerk's report*** To receive a report on key correspondence and tasks undertaken since the last meeting including ratification of any emergency decisions. (see attachment)

21.066.3 ***Councillors' reports.*** To receive reports from Parish Councillors, eg meetings or training attended.

21.067 Neighbourhood Plan

To receive an update on recent meetings and activities of the Neighbourhood Plan Steering Group and Working Group including progress of draft plan, proposed policies, action plan for issues outside the scope of the Neighbourhood Plan (eg recycling facilities) and any next steps. To consider any items needing direction or decisions from the Parish Council.

21.068 Health and Safety/ Recreation, Play and Open Spaces, Millennium Green

21.068.1 To receive an update on matters relating to Recreation, Play and Open Spaces and Millennium Green including inspection reports and closure of equipment in line with government guidance.

21.068.2 To note damage and disruption caused at Recreation Ground by vehicles pumping sewage, on behalf of Anglian Water and to consider next steps such as complaint to Anglian Water.

21.069 Community Projects, COVID-19 responses and requests for support

21.069.1 To receive an update on local community projects including #KeepArdleighLitterFree.

21.069.2 To receive an update on latest COVID-19 developments such as road map out of lockdown, public health information and discuss any implications for Ardleigh and/or actions required.

21.070 Scheme of Delegation and Remote meetings

21.070.1 To update on the latest position regarding remote Council meetings and agree any actions.

- Letter to Council leaders

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/973494/Letter_to_council_leaders_-_remote_meetings.pdf?fbclid=IwAR24ZxQ_oANpNbZi5gpgJ5DPNCNiE2msMqWMphGY-QZ5IsuUty4XaIN9kb8

- Call for evidence.

https://consult.communities.gov.uk/local-government-stewardship/local-authority-remote-meetings-call-for-evidence/consultation/subpage.2021-03-25.1317771500/?fbclid=IwAR2DZ_w4Btt09FTw8dptxbYpFpSWKdmOtJlunnVGNvYubeU07eoKVhqqSI

21.070.2 To agree changes to the scheme of delegation to permit decisions to be enacted without face-to face/ official meetings taking place should this be necessary (see attachment)

21.071 Highways, Public Rights of Way (PRoW) and related issues

To receive an update on new and ongoing matters relating to highways, public rights of way and related issues

- Old Ipswich Road/ Ardleigh interchange (joint action with Dedham and Langham PCs?)
- The Street parking restrictions
- Wivenhoe Road, Crockleford- weight restrictions
- Spring Valley Lane

21.072 Parish Council Finance and Staffing

21.072.1 To receive the Parish Council Accounts and bank reconciliation at end March 2021 (see attachment).

21.072.2 To approve the bills for payment for Parish Council (see attachment) including payments already made under delegated authority.

21.072.3 To update on the proposed process for internal and external audit in the light of changes to remote meeting arrangements.

21.072.4 To confirm outcome of recent recruitment process to appoint a new Deputy Clerk including eligibility to join the Local Government Superannuation Scheme.

21.073 Parish Council Policies

To note that policies updated at the last meeting have been published. Further updates would be considered following the internal audit.

21.074 Parish Council Contracts

To note that costs of providing floral displays would increase for 2021 and to confirm whether to go ahead.

21.075 Ardleigh Village Hall

To consider any urgent matters noting latest guidance on reopening and updates to risk assessments. To note that separate meetings of the Parish Council as sole trustee to Ardleigh Village Hall would be held as needed.

21.076 Churchyard & Cemetery

To receive an update on Cemetery matters. To confirm new charges for the Cemetery from 1 April 2021 (see attachment)

21.077 Future meetings

To confirm whether to go ahead with a brief remote Annual Parish Assembly on 5 May at 7pm or to cancel this meeting.

To confirm date of next meeting which is the Annual Meeting of the Parish Council. Wednesday 5 May at 7.30pm on Zoom.

Meeting closure.