

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 15 January 2024 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 9 January 2024

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

[Click here to join the meeting](#)

Meeting ID: 366 686 758 167 Passcode: 2Fbd6R

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AGENDA

24.001 Chair's Welcome

24.002 Apologies and reasons for absence

24.003 Public participation session relating to items on the agenda

There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.

24.004 Declaration and Register of Interests and Dispensations

To receive declarations of any interests relating to agenda items and/or new dispensations.

24.005 Minutes of meeting held on 11 December 2023

Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachment).

24.006 Planning

To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.

Applications [23/01716/COUNOT](#) Prior Approval Application for change of use from restaurant (Class E) to single dwelling house (Class C3). Restaurant and Premises, Fox Street, Ardleigh CO7 7PP
[23/01758/FUL](#) and [23/01763/FUL](#). Single storey side extension and new storage unit within the southwest corner of the existing workshop. The Pod, Old Ipswich Road, Ardleigh CO7 7QL
[23/01778/LUEX](#) Application for an Existing Lawful Development Certificate for change of use to the permanent stationing of 7 mobile homes for occupation by agricultural workers, mid-Feb to mid-Nov. Holly Tree Nursery, Hungerdown Lane, Ardleigh CO7 7LZ
[23/01645/FUL](#) Retention of six mobile homes for occupation of up to 24 seasonal workers. Wallings Nursery Ltd, 38 Harwich Road, Lawford, Manningtree CO11 2LS
[23/01789/FUL](#) Change of use of a commercial unit from Class E/B8 to a beauty clinic (Sui generis). 23 Mayfly Way, Ardleigh CO7 7WX
[23/01822/FULHH](#) Erection of detached annex with verandah ancillary to host dwelling. Blenheim, Bromley Road, Ardleigh CO7 7SF

Other/ Appeals To note or consider any other applications including enforcement issues.

24.007 Other Planning and Infrastructure issues

24.007.1 **Tendring/Colchester Borders Garden Community (and related issues).** To note any updates.

24.007.2 **Neighbourhood Plan (and related issues)** To consider new consultation on modifications to Neighbourhood Plan suggested by Examiner, the Habitat Regulations and the new National Planning Policy Framework (NPPF).

24.007.3 **Pylons, Substations, Windfarms and related**

- a) to note any updates since the last meeting and actions needed by the Parish Council.
- b) Council to discuss and agree a proposed submission to the East Anglia Study being undertaken by National Grid ESO. (see attachment) More information can be found using this link: <https://www.nationalgrideso.com/future-energy/projects/offshore-coordination-project/east-anglia-study>

24.008 Highways, Public Rights of Way (PRoW) and related issues

Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us.

24.009 Community Projects and assets

24.009.1 **Community Projects and Initiatives** To receive updates on any developments including reports received (eg Litter Pickers; Community Speedwatch; Ardleigh Practical Actions for Climate and Environment (APACE); Police reports).

24.009.2 **First Aid/ Defibrillator** Feedback and questions raised following the training session in November, carried forward from December meeting. Update from discussions with Community Heartbeat Trust and request for a second defibrillator. Siting/ costs to be discussed if supported.

24.010 Reports and Correspondence

24.010.1 **District and County Councillor reports** To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.

24.010.2 **Councillors' reports** including reports of training or meetings.

24.010.3 **Clerk's report** - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).

Policy Reviews are underway and will be brought to Council at upcoming meetings.

24.011 Parish Council Finance and Staffing

24.011.1 To receive financial reports to 31 December 2024 (see attachment).

24.011.2 To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.

24.011.3 To consider and agree revised budget for 2024-25 (see attachment).

24.011.4 To confirm precept requirement for 2024-25 (see attachment)

24.012 Amenities and Contracts

To receive updates and take decisions on Parish Council amenities and contracts including:

- a) **Council contracts and contractors**
- b) **Play and Exercise equipment**
- c) **The Ardleigh Recreation Ground**
- d) **Cemetery/churchyard matters**
- e) **Millennium Green**
- f) **Village Hall matters**
- g) **Other Amenities and Open Spaces issues**

24.013 Parish Council Governance and Policies

24.013.1 Proposal to add the following clause to the Biodiversity Policy in relation to hedge cutting: *Hedge cutting will take place outside of the bird nesting season. (Beginning of March to end August unless the hedge constitutes a health and safety issue, for example: a hedge overhanging a public footpath which might force pedestrians into the road; a roadside hedge which restricts visibility of road users.*

24.013.2 To review or update decisions/ actions taken regarding biodiversity in the Parish.

24.014 Judicial Review

24.014.1 *Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and contractual issues.*

24.014.2 To receive an update on developments since the last meeting including confirmation of the listing of the public oral permissions hearing on 29 February 2024. The hearing will take place in person at the Royal Courts of Justice in London. The time of the hearing will be [published in the Cause List](#) the day before the hearing (available online from 2.30pm that day).
<http://www.justice.gov.uk/courts/court-lists/list-rcj>

24.014.3 To discuss any further actions required.

24.015 Future meetings and meeting closure

To confirm the scheduled next meeting on Monday 12 February 2024, 7.30pm, Ardleigh Village Hall (with remote link).