

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 8 April 2024 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 3 April 2024

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

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Meeting ID: 359 295 976 532 Passcode: Vqxdnx

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AGENDA

24.051	Chair's Welcome
24.052	Apologies and reasons for absence
24.053	Public participation session relating to items on the agenda
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
24.054	Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
24.055	Minutes of meeting held on 11 March 2024
	Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
24.056	Planning
	To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.
Applications	a) 24/00118/LBC Proposed alterations: existing doorway to window, removal of internal wall, construction of shower room, creation of doorway, repurposing existing doorway. Lamberts, Chapel Lane, Ardleigh CO7 7BJ (comment date passed, previously circulated by email) b) 24/00106/FULHH Replacement of existing flat roof with similar new covering and insulation. Roof surround to be increased in height; overall roof height will increase by 140mm. Solar panels will be mounted on roof. 21 Ardleigh Court, Ardleigh CO7 7LA
Other/ Appeals	To note or consider any other applications including enforcement issues. a) Reconsider 24/00119/FUL Demolition of existing buildings and construction of new storage warehouse, associated yard, parking and ancillary storage. Ardleigh Oaks, Old Ipswich Road Ardleigh CO7 7RQ. <i>Application discussed at the February meeting; Council resolved to object. Application to be reconsidered following new information received from the applicant.</i> b) Essex Minerals Plan. To confirm Council's comments to be submitted before the extended deadline of Tuesday 9 April. https://www.essex.gov.uk/replacement-essex-minerals-local-plan-review-2025-2040/tell-us-your-views

24.057	Other Planning and Infrastructure issues
	<p>a) Tendring/Colchester Borders Garden Community (and related issues) Deadline to register to participate in the Garden Community Examination Hearings is 19 April. These will be held between Tuesday 7– Friday 10 May 2024. Council to decide on comments and attendance.</p> <p>b) Neighbourhood Plan (and related issues) To note updates since the last meeting.</p> <p>c) Pylons, Substations, Windfarms and related To note updates since the last meeting.</p>
24.058	Community Projects, events and assets
	<p>a) Local Green Spaces To note correspondence relating to the allotments at Glebe Corner and consider next steps.</p> <p>b) D-Day Event To note updates since last meeting.</p> <p>c) Community Projects and Initiatives To receive written reports /updates on any developments.</p>
24.059	Highways, Public Rights of Way (PRoW) and related issues
	<p>Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us.</p> <p>To note a meeting was held with Cllrs Guglielmi and Fairley on 3 April 2024 and any action required.</p> <p>To note/ comment on proposed parking restrictions at Old Ipswich Road.</p>
24.060	Reports and Correspondence
	<p>a) District and County Councillor reports To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p>b) Councillors' reports including reports of training or meetings.</p> <p>c) Clerks' report - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
24.061	Parish Council Finance
	<p>a) To receive draft end of year accounts, financial reports and bank reconciliation to 31 March 2024. (see attachments).</p> <p>b) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p> <p>c) To note timetable for internal audit and for the Annual Accountability and Governance Review (AGAR). To receive draft accounting statement and variance report (attached).</p> <p>d) To note the need for an investment strategy/ policy and consider next steps.</p>
24.062	Amenities and Contracts
	<p>To receive updates and take decisions on Parish Council amenities and contracts including:</p> <p>a) Council contracts and contractors</p> <p>b) Play and Exercise equipment To note Playquip have been instructed to repair various items as resolved at the March meeting. Payment has been made with a Pro-Forma invoice as resolved. Dates for completion of the work are pending. As resolved at the March meeting, Cottage Landscapes have been instructed to repair the boat/sandpit. The Deputy Clerk has arranged with Tendring District Council for release of Town and Country Planning Act, Section 106, funding for the whole cost. Risk assessments will be submitted in advance of the work; commencement date is pending. The Deputy Clerk and Cllr Blyth will discuss further improvements with Tendring District Council using S106 funding in due course.</p> <p>c) The Ardleigh Recreation Ground note Charity Commission return submitted.</p> <p>d) Cemetery/churchyard matters</p> <p>e) Millennium Green</p> <p>f) Village Hall matters</p> <p>g) Other Amenities and Open Spaces issues</p>
24.063	Parish Council Governance and related items
	<p>To consider and approve updates, as necessary, to the following (see attachments):</p> <p>a) Complaints Policy (updated)</p> <p>b) Vexatious Complaints Policy (new)</p> <p>c) Social Media Policy and guidance (updated)</p>

24.064	Judicial Review
	<p>a) <i>Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal issues.</i></p> <p>b) To note progress on the Appeal and any action needed.</p>
24.065	Future meetings and meeting closure
	<p>a) To confirm the Annual Parish Council Meeting scheduled on Monday 13 May 2024, 7.30pm, Ardleigh Village Hall (with remote link) and to flag any proposed changes to the format or key issues for discussion.</p> <p>b) Meeting closes.</p>