

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 10 June 2024 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 5 June 2024

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

[Click here to join the meeting](#)

Meeting ID: 371 838 861 408

Passcode: 7YyGxW

[Download Teams](#) | [Join on the web](#)

AGENDA

24.085	Chair's Welcome
24.086	Apologies and reasons for absence
24.087	Public participation session relating to items on the agenda
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
24.088	Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
24.089	Minutes of meeting held on 13 May 2024
	Councillors are asked to approve the draft minutes of the previous meeting as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
24.090	Planning
	To note the applications published/ received/ validated and/or decided since the last meeting. To consider comments on new applications and appeals, including any received after the publication of the agenda.
Applications	<p>a) 24/00035/FUL Proposed one dwelling in lieu of approved application 22/00359/COUNOT (Barn A). Re-submission of 23/00773/FUL. Barn A to the rear of 5 Hunters Chase, Ardleigh CO7 7LW (amended information, application referred to TDC Planning Committee)</p> <p>b) 24/00628/FULHH First floor rear extension above previously extended ground floor. Changing some windows and external doors to ground floor. Holly Trees Poultry Farm, Wick Lane, Ardleigh CO7 7RG</p> <p>c) 24/00674/FUL Demolish existing stable barn, construct new storage barn, mobile unit tack room, 2 mobile unit stables, new hay storage and trailer carport (construction material from demolished stables. Use existing concrete slab), fencing. 17 Coggeshall Road, Ardleigh CO7 7LP</p> <p>d) 24/00736/FULHH New porch. Silver Birch Barn, Frating Road, Ardleigh CO7 7SU</p> <p>e) 24/00778/CMTR (ESS/07/24/TEN) Installation and use of a sand drying plant together with the erection and use of a building for sand bagging and storage operations with associated access onto the highway. Martells Quarry, Slough Lane, Ardleigh, CO7 7RU</p> <p>f) 24/00739/TCA Conservation area. Remove larch tree. 17 Church View, Ardleigh CO7 7TG</p>

	<p>g) 24/00751/TCA Conservation area. Tree works to ash trees, holly, sycamore, silver birch and maple. Aslan Cottage, The Street, Ardleigh CO7 7LD</p> <p>h) 24/00746/TELLIC Installation of fixed line broadband electronic communications apparatus. Carringtons, Bromley Road, Ardleigh CO7 7SH</p>
Other/ Appeals	To note or consider any other applications including enforcement issues. 24/00716/NACON Consultation from Colchester City Council application no 240931 - for removal or variation of a condition to limit to office use. Apex 12, Old Ipswich Road, Ardleigh CO7 7QR
24.091	Other Planning and Infrastructure issues
	<p>a) <i>Tendring/Colchester Borders Garden Community (and related issues)</i> To note any updates since the last meeting.</p> <p>b) <i>Neighbourhood Plan (and related issues)</i> To note updates since the last meeting including delay of referendum due to General Election. New date requested 5 September 2024.</p> <p>c) <i>Pylons, Substations, Windfarms and related</i> The National Grid Submission Working Group have produced substantial draft documentation. Council to consider what the approach should be in relation to requests for mitigation and compensation and whether external professional advice should be sought. Council to note updates relating to Five Estuaries and agree action needed.</p>
24.092	Community Projects, events and assets
	a) <i>Community Projects and Initiatives</i> To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports).
24.093	Highways, Public Rights of Way (PRoW) and related issues
	Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us .
24.094	Reports and Correspondence
	<p>a) <i>District and County Councillor reports</i> To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p>b) <i>Councillors' reports</i> including reports of training or meetings.</p> <p>c) <i>Clerk's report</i> - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
24.095	Audit and Annual Governance and Accountability Return (AGAR)
	<p>a) To receive and note the Annual Internal Audit Report of Accounts to 31 March 2024 including Local Government Act 1972 Section 137 spend (see attachment).</p> <p>b) To consider the effectiveness of the system of internal control and to approve the Annual Governance Statement (AGAR)-section 1) (see attachment).</p> <p>c) To consider the Accounting Statements (AGAR- section 2). which have been certified by the Responsible Financial Officer To approve the Accounting Statements, by resolution, and arrange for the Accounting Statement to be signed and dated by all required parties. (see attachment).</p> <p>d) To decide the dates for the exercise of Public Rights of Inspection- (proposed Tuesday 18 June – Friday 29 July 2022) and confirm arrangements. To note the requirement to publish a notice of the Public Right of Inspection at least one working day before the period of inspection on the Council website along with the 'Council Accounts: A Summary of Your Rights'. (see attachment).</p> <p>e) To consider obtaining quotes for alternative internal auditors for 2024-25 before a decision is made to reappoint Heelis and Lodge.</p>
24.096	Parish Council Finance
	<p>a) To receive financial reports to 30 April and 31 May 2024 and finalised accounts for 2023-24 with update to general and earmarked reserves (see attachments).</p> <p>b) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority (see attachment). To note that Standing Orders have been set up for salaries based on 90% of expected salary.</p>

24.097	Amenities and Contracts
	<p>To receive updates and take decisions on Parish Council amenities and contracts including:</p> <ul style="list-style-type: none"> a) Council contracts and contractors b) Play and Exercise equipment – Playquip have advised the cost for additional operational safety inspections in September and December 2024 and March 2025 for the three play areas would be £1275. Council to consider whether to proceed. c) The Ardleigh Recreation Ground d) Cemetery/churchyard matters – the landowner who was in contact recently about sale of allotment land near the cemetery has asked for communication to go through their solicitors. Councillor Guglielmi is seeking to establish the availability of the Essex Highways land near the cemetery for the Parish Council. Council to consider taking further advice with a view to seeking planning permission for this land. e) Millennium Green – Council to note recent liaison between Millennium Green Trust and Ardleigh Parish Council and agree next steps (see attachments). f) Village Hall matters to note that advice has been sought on proposals for an Executive Committee and updates to Village Hall Governing Documents. To consider update on Saturday booking enquiry, in light of new information. g) Other Amenities and Open Spaces issues h) Biodiversity issues and updates
24.099	Future meetings and meeting closure
	<ul style="list-style-type: none"> a) To confirm the scheduled next meeting on Monday 8 July 2024, 7.30pm, Ardleigh Village Hall (with remote link) and to flag any proposed changes to the format or key issues for discussion. b) Meeting closes.