

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 8 July 2024 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 3 July 2024

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online [Click here to join the meeting](#)

Meeting ID: 321 457 950 594 Passcode: HnwJ8y [Download Teams](#) | [Join on the web](#)

AGENDA

24.100	Chair's Welcome
24.101	Apologies and reasons for absence
24.102	Public participation session relating to items on the agenda
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
24.103	Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
24.104	Minutes of meeting held on 10 June 2024
	Councillors are asked to approve the draft minutes of the previous meetings as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
24.105	Planning
	To note applications published, received, validated and/or decided since the last meeting. To consider comments on new applications/ appeals, including any received after agenda publication.
Applications	<p>a) 24/00774/FUL Extension to hotel to provide additional bedrooms together with alterations to the car park and all associated works. Premier Inn, Ipswich Road, Colchester CO4 9WP</p> <p>b) 24/00925/FUL Replacement of existing garage/store. Former Packaging Shed at Morrow Lane Nurseries, Morrow Lane, Ardleigh CO7 7NG</p> <p>c) 24/00767/FULHH Single storey flat roof conservatory. 1 Redbury Cottages, Colchester Road, Ardleigh CO7 7PQ</p> <p>d) 24/00922/LBC and 24/00921/FULHH Listed Building Consent and Householder Application - remove cement render, lime plaster replacement. Repair wet rotted woodwork as necessary. Install 2 skylights. Bloomfields Farm, Wick Lane, Ardleigh CO7 7RF</p> <p>e) 24/00883/DISCON Discharge of conditions application for 24/00324/FULHH - Condition 3 (Agreement of Materials). High View, Fox Street, Ardleigh CO7 7PS</p> <p>f) 24/00909/NMA Non Material Amendment 24/00017/FULHH - finishes of garage roof to match adjacent bungalow. Bungalow rear of Woodland Lodge, Spring Valley Lane, Ardleigh CO7 7SD</p> <p>g) 24/00956/S106 Legal Agreement re RAMS for application reference 24/00062/FUL. (Request for Legal Team to prepare agreement) Harveys Farm, Old Ipswich Road, Ardleigh CO7 7QS</p> <p>h) 24/00943/TCA Tree work maple, lime, oak. 3 The Limes, Ardleigh CO7 7RW</p> <p>i) 24/00898/TCA Tree work in a Conservation Area: tree of heaven, 3 cypresses, dead tree, cherry. Crossways, The Street, Ardleigh CO7 7LD</p>

Other/ Appeals	To note or consider any other applications including enforcement issues. 24/00035/FUL Proposed one dwelling in lieu of approved application 22/00359/COUNOT Barn A to the rear of 5 Hunters Chase, Ardleigh CO7 7LW. Planning Committee Agenda 9 July 2024 5pm
24.106	Other Planning and Infrastructure issues
	<p>a) Neighbourhood Plan (and related issues) To note updates since the last meeting. New referendum date of 5 September 2024 requested, awaiting response.</p> <p>b) Pylons, Substations, Windfarms and related To note updates since the last meeting, including working group meetings, liaison with other Parish Councils and local residents and outcome of General Election and any actions arising. To confirm instruction of Simon Bell for legal advice and support prior to completion of documentation National Grid statutory consultation. To consider community fundraising. To note representations made to Five Estuaries National Infrastructure Project</p> <p>c) Tending/Colchester Borders Garden Community (and related issues) To note any updates since the last meeting. Link Road preparation groundwork at Clingoe Hill.</p>
24.107	Community Projects, events and assets
	<p>a) Community Projects and Initiatives To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports).</p> <p>b) New Projects To note correspondence with TDC regarding S106 funding available and identify which options would be the highest priority projects for the Council. (see attachment)</p>
24.108	Highways, Public Rights of Way (PRoW) and related issues
	To receive update on potential actions from meeting with Cllr Guglielmi held on 24 June 2024 including Old Ipswich Road parking restrictions and clearing of footpaths/ pavements. Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us .
24.109	Reports and Correspondence
	<p>a) District and County Councillor reports To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p>b) Councillors' reports including reports of training or meetings.</p> <p>c) Clerk's report - To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
24.110	Parish Council Finance and staffing
	<p>a) To receive quarterly financial reports to 30 June 2024- (see attachments).</p> <p>b) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p>
24.111	Amenities and Contracts
	To receive updates and take decisions on Parish Council amenities and contracts including: <p>a) Council contracts and contractors - Note recent contact regarding Trees at Millennium Green and Recreation Ground. To consider whether additional verge cuts may be needed due to growing conditions.</p> <p>b) Play and Exercise equipment – To note progress since last meeting relating to Play Equipment weekly inspections, processes, training attended and proposed and liaison with contractors and other parties and agree any next steps.</p> <p>c) The Ardleigh Recreation Ground - To note response awaited from Essex Association of Local Councils regarding <u>parking</u> enforcement options. Note communication with Ardleigh Cricket Club and a member of the public regarding <u>grass clippings</u>. Note meeting held on site with <u>Anglian Water</u> regarding damage to grass by tankers.</p> <p>d) Cemetery/churchyard matters – To note email received from Essex County Council by Cllr Guglielmi and to consider the Council's next steps.</p> <p>e) Millennium Green – To note meeting with Millennium Green Trust on 15 July 2024.</p> <p>f) Village Hall matters – to note the Clerk has progressed contact with the Rural Community Council of Essex about updating Village Hall Governing Documents (to allow formation of an Executive Committee etc).</p>

	<p>g) Other Amenities and Open Spaces issues – overflowing bins have been reported by residents and reported twice to Tendring District Council by the Clerks.</p> <p>Costed proposals for <u>additional bins</u> to be brought to a future meeting.</p> <p><u>Allotment land</u>. Contact with solicitors acting for beneficiaries. Awaiting registration with land Registry. Deeds offered for inspection.</p> <p>Clerk has contacted TDC portfolio holder for update on measures to <u>tackle irresponsible dog owners</u></p>
24.112	Parish Council Governance
	<p>a) To consider and adopt revised Complaints Procedure.</p> <p>b) To note publication of new model Financial Regulations, to be reviewed at future meeting</p>
24.113	Legal and Staffing matters
	<p><i>Items in confidence. Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public may be excluded during all or part of the discussion of this agenda item as the Council will be considering legal and/or Staffing issues.</i></p> <p>a) To consider any legal matters requiring the Council’s attention such as updates on Judicial Review appeal.</p> <p>b) To consider any staffing matters requiring the Council’s attention.</p>
24.114	Future meetings and meeting closure
	<p>a) To confirm the scheduled next meeting on Monday 9 September 2024, 7.30pm, Ardleigh Village Hall (with remote link) and to flag key issues for discussion.</p> <p>b) Meeting closes.</p>