

ARDLEIGH PARISH COUNCIL



To: Members of Ardleigh Parish Council

Council Members are summoned to attend the Ardleigh Parish Council meeting on

Monday 9 September 2024 at 7.30pm at Ardleigh Village Hall.

Rachel Fletcher – Parish Clerk

Dated 4 September 2024

Rachel Fletcher

This meeting is open to the public who are welcome to attend either in person (if there is sufficient space) or online. Councillors attending online are not considered to be officially present so are not permitted to vote. The meeting will be recorded for the purposes of minute taking.

Microsoft Teams link to join the meeting online

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Meeting ID: **337 846 383 401**/ Passcode: **ZHNRn5**

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AGENDA

24.115	Chair's Welcome
24.116	Apologies and reasons for absence
24.117	Public participation session relating to items on the agenda
	There will be 15 minutes available if required. At the close of this item members of the public will no longer be permitted to address the members of the Council.
24.118	Declaration and Register of Interests and Dispensations
	To receive declarations of any interests relating to agenda items and/or new dispensations.
24.119	Minutes of meeting held on 8 July 2024
	Councillors are asked to approve the draft minutes of the previous meetings as a true and accurate record and to note/reconfirm any delegated decisions subsequently made (see attachments).
24.120	Planning
	To note the applications published/ received/ validated and/or decided since the last meeting are for information only and listed separately. Delegated comments made where indicated. (see attachment). To consider comments on new applications and appeals, including any received after the publication of the agenda.
Applications	a) 24/01103/FUL Change of Use from Residential Dwelling (Use Class C3) to Non-Residential Creche, Day Centre or Nursery (Use Class E). Copeland, John De Bois Hill, Ardleigh CO7 7PJ b) 24/01189/FUL Retention of Class E (g) (iii) workshop used for the processing of locally-sourced timber. Land North West of The Ranch, Green Lane, Ardleigh CO7 7PE c) 24/01046/FULHH Proposed detached games room outbuilding with flue to multifuel heating device. Appletree Cottage, Hunters Chase, Ardleigh CO7 7LN d) 24/01203/VOC Application under Section 73 of the Town and Country Planning Act for Variation of Condition 2 (approved plans) of 23/01088/VOC to add a single storey side extension and front boundary wall/fence/gates. Glenryck, Dead Lane, Ardleigh CO7 7QD e) 24/01274/TCA Trees in a Conservation Area – Work to an ash and leylandii. Aslan Cottage, The Street, Ardleigh CO7 7LD f) 24/01339/WTPO Works related to Tree Preservation Order (11/00017/TPO) - T1 and T2 - Sycamores, to be felled. Land to the North of Tall Trees, Station Road, Ardleigh, CO7 7RT
Other/ Appeals	To note or consider any other applications including enforcement issues. a) Total Roofing – no reapplication has been made.

24.121	Other Planning and Infrastructure issues
	<p>a) Tendring/Colchester Borders Garden Community (and related issues) To note updates since the last meeting. Update on Link Road and Planning Inspector proposed amendments. Meeting of Joint Committee (5 September 2024). Request for meeting to discuss</p> <p>b) Neighbourhood Plan (and related issues) To note Referendum on the Plan 12 September, at St Mary's Church, Ardleigh. Polling cards have been distributed, information has been shared on social media and via the Parish Council Newsletter produced for September.</p> <p>c) Pylons, Substations, Windfarms and related</p> <ol style="list-style-type: none"> The National Grid Working Group submitted a detailed objection for the closing date of 26 July 2024. TDC have submitted a unanimous objection and statement. Five Estuaries have requested a meeting with Ardleigh and Little Bromley Parish Councils. The Clerks for both Parishes are liaising with a date likely for end September. Five Estuaries dates of preliminary Planning Inspectorate meetings published https://infrastructure.planninginspectorate.gov.uk/wp-content/ipc/uploads/projects/EN010115/EN010115-000555-20240820%20Hearings%20Notice.pdf <p>d) Judicial Review The Parish Council's application for 'permission to appeal against the refusal of the High Court to grant permission to apply for judicial review' has itself been refused. The Council to consider whether to seek legal advice regarding ensuring conditions attached to the original planning permission from Tendring District Council are adhered to.</p>
24.122	Community Projects and initiatives
	<p>a) Community Projects and Initiatives To receive updates on any developments including reports received (eg Litter Pickers, Community Speedwatch, Ardleigh Practical Actions for Climate and Environment (APACE), Police reports) See attachments.</p> <p>b) Ardleigh Advertiser/ Parish Council newsletter To note current position, including publication of Parish Council newsletter for September 2024.</p> <p>c) Requests for support To agree timetable for small grant applications for current year.</p>
24.123	Highways, Public Rights of Way (PRoW) and related issues
	<p>a) Parking Matters - Station Road. To consider issues relating to parking complaints and concerns around Station Road (including Village Hall and Recreation Ground) (see attachment).</p> <p>b) Note consultation on Essex Transport Strategy and consider Council response.</p> <p>c) Note that updates on highways, public rights of way and related issues usually take place outside the meeting and should be reported direct www.essexhighways.org/tell-us. Note Old Ipswich Road – further double red line parking restrictions now in place.</p>
24.124	Reports and Correspondence
	<p>a) District and County Councillor reports To receive verbal updates from those present. Any written reports received from District and County Councillors are emailed to members.</p> <p>b) Councillors' reports including reports of training or meetings attended.</p> <p>c) Clerks' report To receive a report on key tasks undertaken since the last meeting including delegated decisions and key correspondence (see attachment).</p>
24.125	Parish Council Finance
	<p>a) To confirm internal review of financial files and transactions as part of our Internal Control procedures.</p> <p>b) To confirm the bills for payment for Parish Council and Village Hall including payments made using delegated authority.</p> <p>c) To note the completion of the review of the Annual Governance & Accountability Return (AGAR) for Ardleigh Parish Council for the year ended 31 March 2024. The External Auditors found the information in accordance with Proper Practices and no other matters came to their attention. To note requirements for publication and rights of inspection- see website https://ardleigh.website/annual-audit for all relevant documents.</p>
24.126	Amenities and Contracts
	To receive updates and take decisions on Parish Council amenities and contracts including:

	<p>a) Council contracts and contractors To note receipt of annual Tree Inspection Report and confirm next steps (attachment)</p> <p>b) Play and Exercise equipment To note progress since last meeting (see attachment).</p> <p>c) The Ardleigh Recreation Ground</p> <p>d) Cemetery/churchyard matters</p> <p>e) Millennium Green To note meeting of MG trust and Parish Council held on 19 August 2024. To consider whether the Council wishes to review its role in management and maintenance of the Green and/or to propose further amendments to the Memorandum of Understanding (see attachment).</p> <p>f) Village Hall matters</p> <p>g) Other Amenities and Open Spaces issues</p> <p>i. Council to discuss issues with dogs off lead and dog fouling. Tendring District Council have implemented a Public Spaces Protection Order targeting these issues. Signage obtained for Recreation Ground, Millennium Green and Cemetery.</p> <p>ii. Additional litter bins proposal- see attachment.</p> <p>iii. Biodiversity issues and updates</p>
24.127	Future meetings and meeting closure
	<p>a) To confirm the scheduled next meeting on Monday 14 October 2024, 7.30pm, Ardleigh Village Hall (with remote link) and to flag any proposed changes to the format or key issues for discussion.</p> <p>b) Meeting closes.</p>