



ARDLEIGH PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 10 SEPTEMBER 2018 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Fryer, Andrews, Partridge, Smith, Halsey, Marshall, and Talbot
Clerk - Karen Thompson

ALSO IN ATTENDANCE: There were several members of the public in attendance

Chairman's Welcome

The Chair welcomed those attending.

18/0161 Apologies and reasons for absence

Cllr Scott-Barrett was absent from the meeting having submitted apologies.

18/0162 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared

18/0163 Public participation session with respect to items on the agenda and other matters that are of mutual interest

A member of the public suggested that the Council order the commemorative wreath in good time this year.

18/0164 Minutes of the last meeting of the Council held on 13 August 2018.

It was noted that the vote of thanks to Cllr Chase-Gardener was not included in the minutes. The chair wished the following to be recorded

A sincere vote of thanks to the many days and years of invaluable service given to Ardleigh Parish Council by Councillor Lynda Chase-Gardener.

The minutes were also corrected to reflect the absence of Cllr Fryer at the meeting. The minutes were then agreed as accurate.

18/0165 Clerk's Report

The clerk sought the Council's views about allowing the Recreation Ground to be used for a fitness group and the Council agreed subject to a small fee being paid if the fitness group was being run for profit.

The clerk also reported that TDC had not notified the Council of any casual vacancy application received and therefore the Council could co-opt the one person (Helen Fontaine) that had indicated an interest in the vacant position noting that all the positions would be subject to parish council elections in May 2019. The Council took the time to question Ms Fontaine and she was duly co-opted to the vacant position.

TDC had recently written to the Council seeking the emergency points of contact for the parish council. It was agreed that Cllr Barrott, Halsey and Talbot would be nominated. The council's action tracking document was presented and accepted.

18/0166 District and County Councillors

Carlo Gugliemli (ECC) spoke about the pressure he was trying to bring to bear on the HGV traffic situation in Home Farm Lane. He also talked about the frustration that parishes were having with the Local Highways Panel process which had meant that parishes with

funding were unable to get the highway improvements because of the LHP funding constraints. He hoped that the ECC would devolve highways issues to a more local level so that the funding bottleneck could be removed.

Cllr Halsey reminded Cllr Gugliemli about the 2 issues we have with the LHP the changes to the weight restricted area forcing a better route for HGVs to get back to main roads and also the Morrow Lane/Dead Lane junction.

Cllr Stock (TDC) updated the council by saying that Tendring would be moving to fortnightly wheelie bin collections during the next year. Recycling would continue as it currently works.

Cllr Stock also talked about the Inspectors concerns regarding the Tendring Local Plan and the link to the Garden Community planned for East of Colchester. He suggested that much was up in the air. The Parish Council raised the value of a neighbourhood plan covering part or all of Ardleigh and Cllr Stock suggested that it was a good idea but resource intensive.

18/0167


Planning

18/167.1

To note the Anglian Water communication regarding the temporary structure proposed.
This was noted.

Applications

18/01218/LUEX

[Occupation of the Site address in non-compliance with condition 4 of planning permission TEN/1451/84 - Agricultural occupancy condition.](#) 

The Bungalow Hunters Chase Ardleigh Colchester Essex CO7 7LN
The Council did not object to this application.

18/01257/FUL

[Variation of condition 2 \(Approved Plans\) to Approved Planning Application 16/00878/FUL.](#) 

Former Ardleigh Squash and Leisure Club Dedham Road Ardleigh Essex CO7 7NH
The Council did not object to this application.

18/01273/FUL

[Proposed replacement of existing garage with new cartlodge & gym over.](#) 


Meadow Cottage Dedham Road Ardleigh Colchester Essex CO7 7QB
The Council did not object to this application.

18/01386/TCA

[1 No. Horse Chestnut - reduce by 30%](#) 

Churchgate House The Street Ardleigh Colchester Essex CO7 7LD
The Council did not object to this application.

18/01414/TCA

[1 No. Portugese Laurel - Remove all lowext branches to 2m, 1 No. Holly - Remove lowest branches to 2m, 3 No. Lawson's Cypress - sever ivy and remove low branches, 1 No Lawson's Cypress - lift canopy to 2m](#) 

Ardleigh Cemetery Harwich Road Ardleigh Essex CO7 7LA
The Council did not object to this application.

18/01405/OUT

[Proposed erection of 2 no. detached houses.](#) 

Site Adj Evergreen Turnpike Close Ardleigh Colchester Essex CO7 7QW

The Council objected to this proposal as it falls outside the settlement development boundary for Ardleigh.

Decided Approvals:

The approved planning decisions were noted.

Decided

The refused planning decisions were noted.

Refusals:

Appeals

The following appeal was noted.

Site Address: Nobbys Place Bromley Road Ardleigh
Description of development: Erection of four detached dwellings.
Application reference: 17/02190/OUT
Appeal reference: APP/P1560/W/18/3200898

18/0168

Churchyard & Cemetery

18/168.1

To receive reports and consider any decisions on expenditure.

It was noted that the seeding had taken place and also that the sign needs to be replaced. The Council in considering the decreasing space available decided to enquire as to the land ownership and any covenants on the land adjacent to the cemetery to see if it was ever planned for cemetery extension.

It is thought that a local land owner might be willing to sell a piece of land for a possible additional cemetery but the water course level would need to be assessed before this would be considered as the land is closer to the reservoir.

The work required to improve the readability of the Roll of Honour with a new list of names was discussed with the Council deciding to get the new list printed onto 3 panels that could be inserted into the panel spaces.

18/168.2

To consider the supplied quotations for restoring the cemetery railings.

It was agreed to award the restoration of the cemetery railings to AFIP Ltd at a cost of £8550 + VAT and to apply to the GCG trust for some or all of the funding.

18/0169

Recreation, Play and Open Spaces including Colchester Road Play Area

18/169.1

To receive reports on condition of area and identify any health and safety risks of duty and consider any decisions for expenditure.

Although the tug boat has a rotted timber part of the fence it was decided to delay repairs until the spring 2019 when the whole item would be improved.

A broken slat on the Recreation Ground teen shelter would be reported to Andrew Bruce for repair via Cllr Thompson.

Cllr Thompson also reported that the Millennium Green Trustees were discussing replacing the WI bench with the WI and also noted the small play area swing that needs attention.

The recent fun day held on the Millennium Green and Recreation Ground was felt to be a great success and it was decided to send a thank you bouquet to the main organisers. It was noted that over £700 was raised for the Essex Air Ambulance.

18/0170

Environment and maintenance

18/170.1

To receive reports and consider any decisions for expenditure.

It was noted that a church group organised litter pick was scheduled for 13th October and that TDC should be approached for items to help or the council could purchase on their behalf.

It was also decided to investigate the cost and feasibility of placing a litter bin within the village car park where litter was regularly dropped.

18/170.2

To note the placement of the CCTV signage on the Recreation Ground and Village Hall parking areas.

This was noted.

18/170.3 To note the email regarding apples and consider signage.
The Council agreed to install a sign encouraging people to take fruit from the Millennium Green fruit trees when it was ripe.

18/0171 Public Rights of Way
18/171.1 To receive reports and consider any decisions for expenditure.
None reported.

18/0172 Parish Council Risk Register
To agree the proposed Parish Council risk register.
This was noted and it was agreed that the contract for the watering the tubs and hanging baskets should include an eye-ball check on requirement to report and damage or dangerous items. This would be included on the risk register.

18/0173 TDALC
To receive any report or minutes from latest meetings
There was no TDALC meeting recently but the next meeting would take place shortly.

18/0174 Parish Council Finance
18/174.1 To receive report on Parish Council financial statement as at the 31 August 2018.
The financial statements were noted showing the Council reserves at £124,307 which includes a ringfenced set aside to fund the purchase and development of additional cemetery space. This was accepted.

18/174.2 To approve the bills for payment for Parish Council and Village Hall –Cheques/Bacs payments .

The following were approved for payment:

Clerk Pay (inc PAYE, pension, NI, holiday)	£	533.20
Employer Pension	£	10.66
Clerk Travel.....	£	18.45
Clerk Stationery	£	26.29
JF Tree Specialist - Tree Survey & Grass cutting	£	1956.00
Watering Contract – Scott Farrer	£	458.80
EALC Clerk CILCA Registration	£	250.00
CCTV Signage (refund clerk)	£	60.24
Roalco – bus shelter repair	£	236.40
Cemetery Tree work (Dedham Vale Tree)	£	240.00
Jill Hamblin	£	95.36
Funday costs (J Hamblin reimburse)	£	920.21
Memorial Lectern MLS	£	1974.00

18/0175 Meeting Closure & Date of Next Meeting
Monday 8th October 2018.

Signed by Meeting Chair on