



## ARDLEIGH PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 11 MARCH 2019 AT THE VILLAGE HALL AT 7.30PM

**PRESENT:** Cllr Barrott (Chair),  
Cllr's, Smith, Fontaine, Scott-Barrett, Andrews , Fryer, Marshall and Talbot  
Clerk - Karen Thompson

**ALSO IN ATTENDANCE:** There were members of the public in attendance.

**19/036 Chairman's Welcome**

The chair welcomed all those present.

**19/037 Apologies and reasons for absence**

The Council resolved to accept the apologies of Cllr Partridge, Thompson and Chase-Gardener.

**19/038 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.**

Cllr Fryer declared a pecuniary interest in Item 46 – Contract awards for The Tree Survey and the Grass Areas.

**19/039 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

A member of the public raised a complaint with the council and submitted the complaint in writing to the clerk.

A further member of the public raised concerns about the large vehicles attempting to use Springvalley Lane, mistakenly thinking then can get to the businesses in Slough Lane. This has resulted in road closures as a vehicle got stranded on the very sharp bend; the destruction of the verges with mud now blocking the road side drains; vehicles leaving the road and general chaos. Springvalley lane is a protected lane as it has historic significance and has not been altered in character. It was said that there is an immediate need for clear signage that makes clear that the lane is unsuitable for large vehicles.

**19/040 Minutes of the last meeting of the Council held on 11<sup>th</sup> February 2019**

It was resolved that the minutes of the last parish council meeting be approved as a correct record and signed by the chairman.

**19/041 Clerk's Report**

The list of current on-going actions and closed actions was noted.

The clerk also advised that the builders of Avellana Place, Bellway Homes, had provided an update regarding the responsibility for the planned play area when complete, which was agreed as part of the Section 106 requirement and the play area will transfer to Tendring District Council along with a further 10% of the site area being to the western side of the site. Bellways had also agreed to discuss a location for a parish notice board later in the year when the site is nearer to completion.

**19/042 District and County Councillors**

There were no report to present however Cllr Gugliemli joined the meeting later and spoke to the following:

Home Farm Lane – update on meeting with Peake Fruit about traffic management which will result in a Local Highways Panel request for additional road signage. Peake Fruit

intend to provide an improved area for delivery management as part of the refrigeration unit development. The situation needs to be monitored carefully to see that this is satisfactory.

Cllr Gugliemli also asked the parish council write formally requesting TDC consider protecting Wick Lane as part of the emerging Local Plan as ECC have removed County level protected status.

Cllr Gugliemli asked the parish council write formally advising of the Springvalley Lane problems.

**19/043 Planning**

**19/43.1 To decide if the council should consider identifying rural exception sites for rural people to have access to lower cost housing.**

The council noted the concept of Rural Exception Sites and agreed to consider rural housing in any Neighbourhood Plan development.

**Applications**

19/00185/FUL

The council considered the following applications and decided the following comments.

**[Removal of condition 1 of TEN/180/71 to allow unrestricted occupation.](#)**

Birchwood Nursery Harts Lane Ardleigh Colchester Essex CO7 7QH

The council had no objections to the proposed application.

19/00218/FUL

**[Proposed drop kerb to front of property for vehicular access.](#)**

Hamlin House The Street Ardleigh Colchester Essex CO7 7LD

The council had no objections to the proposed application.

19/00221/FUL

**[Proposed attached garage, balcony and detached garden room.](#)**

Tall Trees Station Road Ardleigh Colchester Essex CO7 7R

The council had no objections to the proposed application.

19/00264/FUL

**[Proposed replacement of existing rotting wooden cat chalets with modern UPVC versions.](#)**

Lyndhurst Bromley Road Ardleigh Colchester Essex CO7 7SF

The council had no objections to the proposed application.

19/00297/FUL

**[Proposed dwelling following demolition of existing dwelling.](#)**

The Lodge 22 Harwich Road Ardleigh Essex CO7 7LS

The council noted that this was outside the village envelope but it was replacing an existing dwelling.

19/00302/FUL

**[Extension to existing workshop to provide greater working area & covered storage.](#)**

Martells Industrial Estate Douglas Curtis Machine Tools (Colchester) Ltd Slough Lane Ardleigh Essex CO7 7RU

The council had no objections to the proposed application.

**Decided**

The approved planning decisions were noted.

**Approvals:**

**Decided**

Refused planning decisions were noted.

**Refusals:**

**Appeals**

The following appeals and appeal decisions were noted.

[APP/P1560/W/18/3212705](#)

Lamberts

ARDLEIGH

CO7 7BJ

Comments due by 22 March 2019. TDC reference 19/00015

APP/P1560/W/18/3214618 Former Orchard Barns  
Kindergarten, Badliss Hall  
COLCHESTER  
CO7 7LX

Comments due by 12 March 2019. TDC reference 19/00003

**19/044 Churchyard & Cemetery**

**19/44.1 To receive the councillor inspection report and consider any urgent health & safety repairs.**

There were no reports submitted but the council noted the urgent tree work authorised to deal with trees arranged by the strong winds.

**19/045 Recreation, Play and Open Spaces including Colchester Road Play Area**

**19/45.1 To receive reports on condition of play areas and equipment and resolve to repair any urgent health and safety risks.**

The Colchester Road Play Area report was received, and no repairs were required. There were no reports for the Recreation Ground and Millennium Green.

**19/046 Contract awards**

To decide on awarding the following contracts:

1. Floral Display
2. Grassed areas Churchyard and Cemetery
3. Highway verges
4. Millennium Green
5. Recreation Ground
6. Clock
7. Street lighting
8. Tree Surveys

The error in the agenda was noted as the Street Lighting contract is not due until 2020.

Cllr Fryer left the room for this item.

The council resolved to award contracts as follows:

Floral Display – OakView Nurseries with Mr Farrer providing watering services

Highway verges – Philip Liverton Ltd

Millennium Green – Bland Landscapes

Recreation Ground – Bland Landscapes

Clock – to continue using Harwood Horological Ltd

Tree Surveys – JF Tree Specialists Ltd

Grassed Areas including Churchyard and Cemetery – the council resolved to split this contract and award Churchyard and Cemetery to JF Tree Specialist and the remaining area to Philip Liverton Ltd.

**19/047 Highways**

**19/47.1 To consider the response from ECC Highways regarding the removal of the protected status of Wick Lane.**

The council noted the action earlier in the meeting to request that TDC include protecting Wick Lane in the Emerging Local Plan.

**19/47.2 To note the application for speed calming from the Ardleigh Interchange to the Crown Pub along the Old Ipswich Road, which Cllr Gugliemli is supporting with a request for an initial traffic survey.**

This was noted.

**19/47.2 To receive an update from the meeting with Peake Fruit regarding traffic management on Home Farm Lane.**

This item was dealt with under item 19/42 County Councillors report with an update from Cllr Gugliemli.

**19/048 Village Security Measures**

**To consider actions to improve village security.**

The council noted the progress towards establishing CCTV at the village hall and also noted that the village centre car park lights were due to be repaired on March 12<sup>th</sup>.

**19/049 Subscriptions**

**To consider continuing membership of Campaign to Protect Rural England (CPRE) at a cost of £36.00.**

This was agreed.

**19/050 Parish Council Finance**

**19/50.1 To receive the Parish Council Financial Statement as at the 28 February 2019.**

The council received the financial report showing an end of year forecast of receipts (including grants, burial fees, floral display sponsorship) of £87,125 and a forecast expenditure of £79,132. The current holdings including reserves and money set aside for a further cemetery was reported as £128,113. This was noted.

**19/50.2 To approve the bills for payment for Parish Council–Cheques/Bacs**

The following invoices/bills were approved for payment:

Clerk net pay	£	575.91
HMRC Tax and NI	£	156.04
Pension	£	32.73
Clerk expenses	£	86.30
Fallen Churchyard tree branch - JF Tree Specialist	£	84.00
Paint for railings project with Essex Youth	£	69.38
Offenders		
CPRE membership	£	36.00
Archivist expenses	£	145.17
Handyman day labour	£	180.00
Chair Allowance	£	100.00

**19/051 Information for the next meeting**

**To suggest items for the next meeting**

There were no items raised for inclusion in the next Parish Council meeting.

**19/052 Meeting Closure & Date of Next Meeting**

Monday 8<sup>th</sup> April 2019.

**Signed by Meeting Chair ..... on .....**