



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 11 SEPTEMBER 2017 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Scott-Barrett, Chase-Gardener, Fryer, Marshall, Andrews, Talbot, and
Halsey.
Clerk - Karen Thompson

IN ATTENDANCE: There were several members of the public in attendance.

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

17/0159 Apologies for absence

Cllr's Partridge and Smith sent apologies.

17/0160 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared.

17/0161 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The public participation session included an introduction to the Reverend Antony Wilson who covers both Dedham and Ardleigh Parishes. Rev Wilson is intruding a number of children and family services to both churches and will be conducting the remembrance service at Ardleigh St Mary's Church in November.

If you need to contact Reverend Wilson the email address and phone are:

office@dedham-and-ardleigh-parishes.org.uk

01206 322136

A member of the public raised the issue of bees kept locally and Cllr Andrews was able to advise on good beekeeping practice.

The Council thanked SRC Aggregates and Recycled in Ardleigh who have recently sponsored floral barrels in the village.

17/0162 Minutes of the last meeting of the Council held on 14 August 2017

The Council agreed the draft minutes of the meeting were a true and accurate account of the proceedings.

17/0163 Clerk's Report

The Council received the report of resolutions agreed at previous Parish Council Meetings and noted action to date.

It was noted that the Council had been successful in securing S106 funding from Tendring Parish Council for the Colchester Road Play Area.

17/0164 District and County Councillor Reports

Cllr Stock and Cllr Gugliemli were absent and the Clerk had circulated the Essex County report prior to the meeting.

17/0165 Planning

17/165.1 To update the meeting on the site visit of TDC to the Wick Lane/Old Ipswich Road application 17/00976/Ful – APC requested application be ‘called in’.

Cllr Chase-Gardener reported that the site visit of TDC to Wick Lane to see the problems with the proposed application including vehicle access from Wick Lane had been helpful as TDC were able to see the difficulty with Wick Lane for vehicle. It is understood that TDC will form a working group to include Ardleigh Council to work with the applicants to revert back to the original proposal with access to and from the site from the Old Ipswich Road.

It was also reported that TDC said that Wick Lanes protected status was no longer in place. It was agreed to investigate this as Ardleigh Parish had not been informed of the case to remove protected status.

17/165.2 To note the verbal report of the meeting of councillors with the builders of Avellena Phase 2 on the Land to the North of the former Betts Factory.

The Council reported that a meeting with Strutt Parker, Bellway Homes and the landscaping representative had taken place to discuss the proposed layout, density and landscaping for Phase 2 of the Avellena Place development which is already passed at outline planning permission and will be submitted for detailed planning shortly.

17/165.3 To note the communication regarding Garden Community progress (see attachment).

The Clerk confirmed that a communication bulletin had been received from the North Essex Garden Community and would be published on the Parish website and circulated to Councillors.

Applications

[Change of use of land from agricultural to residential to support a new driveway to dwelling.](#)

Vinces Barn Frating Road Ardleigh Colchester Essex CO7 7SU

17/01293/FUL

The Council had no objection.

[Proposed cartlodge.](#)

1 Chancery Farm Cottages Park Road Ardleigh Colchester Essex CO7 7SS

17/01344/FUL

The Council had no objection.

[Use of mobile home as a permanent dwelling.](#)

Caravan at 18 Coggeshall Road Ardleigh Colchester Essex CO7 7LP

17/01379/LUEX

The Council had no objection.

The Council also looked at 17/01430/FUL and had no objection.

Appeals:

APP/P1560/W/17/3178493 Benson Stud Harts Lane Ardleigh
Proposed detached dwelling, including retention of mobile home for duration of building work.
Comments by 18 September 2017

17/00061/FUL

The Council decided to restate the comment previously made.

Decided Approvals:

The following were noted.

[Discharge of conditions 08 \(materials\) 09 \(landscaping\) 10 \(tree protection\) 11 \(screen walls\) and 13 \(drainage\) of planning permission 16/01798/FUL.](#)

17/00706/DISCON

Land adjacent Cypress Cottage Colchester Road Ardleigh Essex CO7 7NP

[Proposed first floor extension.](#)

17/00880/FUL

Ivy Dene Frating Road Ardleigh Colchester Essex CO7 7SY

17/00997/FUL

[Proposed detached garage.](#)

Brimley Fox Street Ardleigh Colchester Essex CO7 7PP

Single storey rear extension and external cosmetic enhancements.

17/01049/FUL 9 Chapel Croft Ardleigh Colchester Essex CO7 7TQ

Discharge of condition 31 (Residential Travel Information Pack) of approved planning application 15/01299/OUT.

17/01082/DISCON Land at Former Notcutts Garden Centre Station Road Ardleigh Essex

1 No. Ash (T1)- reduce height to approx 3.5 m, 1 No. Crab Apple (T2), 2 No. Leyland cypress (T3 T4) - Fell

17/01119/TCA Ancient House Colchester Road Ardleigh Colchester Essex CO7 7NP

1 No. Small Leaf Lime - Reduce overhanging and bottom fork

17/01302/TCA New Hall Station Road Ardleigh Colchester Essex CO7 7RS

Refusals: The following were noted.

Erection of up to 145 dwellings, the removal of prefabricated livery stables and the provision of public open space, landscaping and sustainable drainage systems and vehicular access point from Bromley Road. All matters reserved except for means of access.

17/00859/OUT Land to The South of Bromley Road Ardleigh Essex CO7 7SE

Outline application for the erection of five detached dwellings and associated garaging (amendment to 16/02014/OUT).

17/01152/OUT Land at Cherrytree Farm Harwich Road Ardleigh Colchester Essex CO7 7LT

Withdrawn:

Application for lawful use of works depot, including storage of plant & materials, the parking of vehicles (daytime and overnight) and the use of associated offices.

15/00979/LUEX Ardleigh Oaks Old Ipswich Road Ardleigh Essex CO7 7QR

To Be Decided by Another Authority

None.

17/0166 Churchyard & Cemetery

17/166.1 To receive reports and consider any decisions on expenditure.

The reports were received with comments on the dead tree in the churchyard, fungus living on some dead wood, a dead bush close to one grave and some litter.

In the cemetery there is a dead branch to a tall pine tree and a comment that the gates/metal fencing need refurbishing and a hole near a gravestone in the older part of the cemetery.

It was also agreed that the Council would look to find a local war memorial restorer.

17/0167 Recreation, Play and Open Spaces & Colchester Road Play Area

17/167.1 To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.

It was reported that the aerial runway and teen shelter would be installed on the Millennium Green towards the end of September. The company would be siting a large container on the Recreation Ground car park and would need access to the changing room toilets.

The Under 12's exercise equipment of 6 pieces, a bench and a sign was to be installed just beyond the entrance to the Millennium Green. The cost of the additional equipment would be paid for by the Council and the GCG Trust would donate £10,000 to cover the cost. The Council expressed a vote of thanks to the GCG Trust for facilitating this.

17/167.2 To note that the application for a CIF grant for the fencing and ground works at the Colchester Road Play Area has passed the first stage and now needs a fuller application submitted by 25th Sep.

This was noted.

17/167.3 To note the progress of seeking quotes for the fencing and ground works for the Colchester Road Play Area.

This was noted.

17/0168 Environment and maintenance

17/168.1 To receive any reports and consider decisions for expenditure.

It was noted that there are some dead trees/shrubs on the Millennium Green and two new benches were required to replace broken benches.

Cllr Thompson agreed to look into refurbishing the beacon so that it can be used in 2018.

It was also reported that the grass cutting for the year had been carried out.

It was also suggested that the village would benefit from vegetation being cut back and the taking away low lying branches of the tree at Oak Tree Corner. It was agreed that this should be costed.

Three signs are missing or damaged in the village – the bend sign between the village and the Essex Sal Depot and also the sign on the A137 opposite Wick Lane entrance where a car has demolished the sign. The school crossing sign is also broken. The Clerk was asked to report these.

It was also noted that the road side hedge alongside the village hall needs to be cut back and it was agreed to ask BLand Landscapes to do this.

17/168.2 To consider any action that can be taken to deter fly-tipping.

Incidents of fly-tipping are continuing are Cllr Marshall asked if ECC could be approached to see if 'No Fly-Tipping' signs/boards were still available.

17/0169 Public Rights of Way

17/169.1 To receive reports and consider any decisions for expenditure.

None received.

17/169.2 To note the response of the Traffic Commissioner to the letter sent from 3 Parish Councils.

It was reported that after receiving a letter from the Office of The Traffic Commissioner explaining that they couldn't help on the issue of HGVs travelling along weight restricted roads, the Council had met with ECC and Cllr Gugliemli which had been helpful in raising the issue and the Council is waiting to see if the weight restricted area would be amended as suggested by Ardleigh Parish Council.

17/0170 Audit

To note the comments raised by the external auditor PKF Littlejohns (see attachment) and note the requirement to update the parish Council asset register.

This was noted and agreed.

17/0171 TDALC

To receive any report or minutes from latest meetings.

The next meeting of TDALC is scheduled for next month.

17/0172 Parish Council Financial Report

17/172.1 To receive report on Parish Council accounts as at the 31 August 2017 (see attachment).

The financial statement was received with no concerns raised. It was also decided to make

a Section 137 donation to the Essex Air Ambulance of £400.00.

17/172.2 To note the results of the Councillor bank reconciliation check.

It was agreed to undertake the bank reconciliation every three months.

17/172.3 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed (see Attachment).

The following were approved for payment.

Clerk Pay (inc PAYE, pension, NI)	£ 595.84
Employer Pension	£ 5.96
Clerk Mileage.....	£ 34.20
Clerk Expenses	
Postage	£ 6.72
Biscuits	£ 4.35
JF Tree Specialist	£ 1,776.00
EALC Training – Advanced Councillor Marshall	£ 80.00
EALC Training – Advanced Councillor Andrews	£ 80.00
EALC Training – End of Year Acctg	£ 50.00
EALC Training – Cemetery Mngt – Karen Thompson	£ 100.00
Watering Contract S Farrer.....	£ 458.80
Fresh Air Fitness	£ 5,300.62
Archivist	£ 83.51

17/0173 Village Hall

17/173.1 To receive reports and consider any decisions on expenditure.

Cllr Chase-Gardener reported that the Village Hall floor would be looked at shortly.

It was also suggested that there may be GCG Trust funding for a further community project and it was decided to look at the feasibility of toilets that could be accessed from the Recreation Ground. Cllr Halsey supported this idea and agreed to work with the Clerk to plan the project, but the first stage was to formally approach the GCG Trust seeking support.

17/0174 Village Hall Financial Report

17/174.1 To receive financial report on Village Hall accounts as at the 30th August 2017.

The report was accepted.

17/174.2 Accounts for payment –Cheques/Bank payments to be approved for payment and signed.

The following list was approved for payment.

Bookings & Cleaning – June	£ 401.10
AtoZ	£ 77.99

17/0175 Information for the attention of the Clerk for the next meeting.

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

None reported.

17/0176 Meeting Closure & Date of Next Meeting

Monday 9 October 2017.

Signed by Meeting Chair on