



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 12 JUNE 2017 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chair),
Cllr's Marshall, Andrews, Talbot, Halsey, Thompson and Scott-Barrett.
Clerk - Karen Thompson

IN ATTENDANCE: There were several members of the public in attendance.

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

17/0103 Apologies for absence

Cllr's Partridge, Fryer, Smith and Chase-Gardener sent apologies as did Essex County Councillor Gugliemli and TDC Councillor Stock.

17/0104 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared.

17/0105 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

Approximately 60 Parson's Heath residents attended to find out more information about a planning application to build 145 houses on the upward ridge of Salary Brook (just in Ardleigh Parish) off the Bromley Road. The residents of Longridge Park currently overlook green countryside and were very concerned to hear of a densely populated plan for more housing. People's concerns were noted and a public meeting would be arranged to discuss the application further. The land in question is part of the space that comes under the potential land for the East of Colchester Garden Development but this application would take place on the land that the Garden Development would make part of a country park along the Salary Brook so this standalone application is unwelcome. Those attending were invited to join the Ardleigh Matters facebook group and to look at the reasons why TDC and the Planning Inspectorate did not allow the Wick Lane application. Ardleigh village residents can look at the proposal on TDCs planning portal, application 17/00859/OUT and comment accordingly.

Other people attending the Public Participation session raised concerns about HGV speeding in the village especially along Station Rd. Cllr Halsey updated the meeting by saying that Ardleigh Parish Council have applied to TDC's Local Highway Panel to have the weight restricted area altered which would require HGVs that are using Slough Lane for loading/unloading to travel a particular route, restricting travel along certain roads.

The Parish Council want to arrange for the cutting back of hedges at the junction of Morrow Lane/Waterhouse Lane/Back Lane as this is known to be a dangerous junction.

More frustration about the number of HGVs queuing in Home Farm Lane was raised and a report of a collision between an HGV and car. The ECC Portfolio Holder for Highways Councillor will be invited to a site meeting because the Highways officers do not seem to understand the seriousness of the situation, mainly because they have failed to attend site

to properly investigate the matter.

17/0106

Minutes of the last meeting of the Council held on 8 May 2017

The Council agreed the draft minutes of the meeting were a true and accurate account of the proceedings.

17/0107

Clerk's Report

The Council received the report of resolutions agreed at previous Parish Council Meetings and noted action to date.

It was noted that Cllr Halsey had submitted a request to the Local Highways Panel to change the 7.5tonne weight restriction roads to require HGVs to travel a better route through the village.

It was also noted that the Pre-school had seen some progress in getting the outside works rectified.

17/0108

District and County Councillor Reports

TDC Cllr Stock and ECC Cllr Gugliemli had sent apologies.

17/0109

Planning

17/109.1

To note and discuss the amended plans for [Erection of a new office \(B1 use\) and a replacement 'fishing lodge' with associated access, parking and landscaping.](#)

**Land to The East of Clover Way Ardleigh Essex CO7 7PT
Ref. No: 16/01332/FUL**

It was noted that new plans had been submitted for the Anglian Water offices but they were minor. The Council resolved to submit further objection to the planning application.

17/109.2

To note the closed meetings held with Gladman Land and also with Scott Developers. Both meetings were held on 22nd May 2017.

The notes of the meetings were agreed.

Applications

17/00895/DISCON

[Discharge of conditions 03 \(landscaping\) 08 \(access\) of planning permission 17/00494/FUL.](#)

Land adjacent Holly House Chapel Lane Ardleigh Essex CO7 7BJ

The Council had no objection to this application.

17/00679/FUL

[Installation of galvanised duct and extraction system.](#)

Ardleigh Fish and Chip Shop Colchester Road Ardleigh Colchester Essex CO7 7NP

The Council had no objection to this application.

17/00680/LBC

[Installation of galvanised duct and extraction system.](#)

Ardleigh Fish and Chip Shop Colchester Road Ardleigh Colchester Essex CO7 7NP

The Council had no objection to this application.

17/00720/FUL

[Proposed detached two storey office building.](#)

DTE Scaffolding Ltd Old Ipswich Road Ardleigh Essex

The Council had no objection to this application.

17/00741/FUL

[Change of use of agricultural land to domestic garden, and repositioning of septic tank and soakaway.](#)

Pycott Malting Farm Lane Ardleigh Colchester Essex CO7 7QG

The Council had no objection to this application.

[Proposed erection of an extension to the showroom, and the erection of a valet building following the demolition of existing valet/showroom building.](#)

17/00742/FUL

Haddocks Hyundai Fox Street Ardleigh Essex CO7 7PP

The Council had no objection to this application.

[Discharge of condition 2 \(Connection of footpaths\) of approved planning application 15/01218/DETAIL.](#)

17/00824/DISCON

Land Site at Ingrams Piece Ardleigh Essex CO7 7PZ

The Council had no objection to this application.

[Two storey side extension and single storey rear extension with balcony to the first floor.](#)

17/00845/FUL

Hollytree Bungalow Wick Lane Ardleigh Colchester Essex CO7 7RF

The Council had no objection to this application.

[Erection of up to 145 dwellings, the removal of prefabricated livery stables and the provision of public open space, landscaping and sustainable drainage systems and vehicular access point from Bromley Road. All matters reserved except for means of access.](#)

Land to The South of Bromley Road Ardleigh Essex CO7 7SE

The Council strongly objected to this planning application on the grounds of:

Outside the village settlement boundary

Agricultural site

Housing not required/needed as TDC have identified the 5 year supply

Green space between villages and towns is to be protected

Dangerous road

Access to site on a blind bend on fast travelling hill

Conflict with garden community that is planned

Little public transport available so significant increase in road traffic in a congested traffic route to Colchester

Landscaping

17/00859/OUT

[Resubmission of planning application 17/00061/FUL - Proposed detached dwelling, including retention of mobile home for duration of building work.](#)

Benson Stud Harts Lane Ardleigh Colchester Essex CO7 7QE

17/00901/FUL

The Council had no objection to this application.

Appeals: None

Decided Approvals: The following were noted.

[Discharge of condition 2 \(Connection of footpaths\) of approved planning application 15/01218/DETAIL.](#)

17/00824/DISCON

Land Site at Ingrams Piece Ardleigh Essex CO7 7PZ

[Discharge of conditions 02 \(materials\) and 03 \(landscaping scheme\) of planning permission 16/00649/FUL.](#)

17/00769/DISCON

Mayo House Crown Lane South Ardleigh Colchester Essex CO7 7PL

[Remove 4 Holly trees in rear garden](#)

17/00641/TCA

9 Chapel Croft Ardleigh Colchester Essex CO7 7TQ

- [Discharge of conditions 5 \(landscape management plan\) and 19 \(fibre optic broadband details\) of approved planning application 15/01299/OUT.](#)
17/00604/DISCON Notcutts Garden Centre Station Road Ardleigh Colchester Essex CO7 7RT
- [Discharge of condition 8 \(Final Code Certificates - Plots 55 to 89\) of the approved planning application 12/00885/OUT \(Outline planning permission element\).](#)
17/00560/DISCON 505 Ipswich Road Colchester Essex CO4 4HE
- NB Partial approval only - plots 55 - 89
- [Proposed single storey rear extension.](#)
17/00523/FUL 36 Gernon Road Ardleigh Colchester Essex CO7 7NU
- [Erection of lightweight storage building on existing hardstanding area to protect machinery, and increase in height to existing fencing.](#)
17/00493/FUL Paul Tuckwell Ltd Dedham Road Ardleigh Colchester Essex CO7 7LG
- [Erection of a bungalow and associated parking facilities.](#)
17/00494/FUL Land adjacent Holly House Chapel Lane Ardleigh Essex CO7 7BJ
- NB two applications for Chapel Lane refused (see below)
- Refusals:** The following were noted.
- [Erection of dwelling house.](#)
17/00457/FUL The Paddocks Chapel Lane Ardleigh Essex CO7 7BJ
- [Outline planning application for 5 detached 3 bedroom dwellings.](#)
17/00487/OUT Land to North of Chapel Lane Ardleigh Essex CO7 7BL
- [Construction of two detached bungalows.](#)
17/00503/OUT 4 and 5 Green Lane Ardleigh Essex CO7 7PE
- [Change of use from agricultural building to a dwellinghouse.](#)
17/00556/COUNOT Chestnut's Barn Chestnuts Crown Lane North Ardleigh Colchester Essex CO7 7RA
- NB This was an application for prior approval and refused
- [Outline planning application for the erection of one 4 bedroom house with detached garage with access.](#)
17/00620/OUT Land adjacent to Briar Cottage Briar Road Ardleigh Essex CO7 7TA
- Withdrawn:**
- None.
- To Be Decided by Another Authority**
- None.
- 17/0110** **Churchyard & Cemetery**
17/110.1 **To receive reports and consider any decisions on expenditure.**
No report was available but a number of burials had taken place.
- 17/0111** **Recreation, Play and Open Spaces & Colchester Road Play Area**
17/111.1 **To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.**
It was noted that Bruce Landscapes had repaired the scramble net but Cllr Talbot asked for further repairs to the net joints. It was agreed to look at the net again.

The Council was advised via a verbal report that the Millennium Green Trustees were looking to replace the aerial cable within the next few weeks and therefore the Council should not spend further money repairing the item.

The Council agreed to get the Recreation Ground shelter roof repaired.

It was agreed to get quotes for the additional Colchester Road Play Area work including the fencing.

17/0112 Environment and maintenance

17/112.1 To receive any reports and consider requests for expenditure.

There was again a verbal report of household water waste being discharged into the ditch alongside the bridle way off Back Road. The Council decided to report the matter to Environmental Health at ECC.

17/112.2 To decide whether to object or not to the TPO extension application for Coggeshall Road.
It was resolved to not object to the TPO extension.

17/112.3 To decide which of the Urgent tree works bids would be awarded the contract.
It was noted that two bids had been submitted and the Council resolved to award the Urgent Tree works contract to Dedham Vale Tree Surgery.

17/0113 Public Rights of Way

17/113.1 To receive reports and consider any decisions for expenditure.

There were no reports or requests for expenditure.

17/113.2 To discuss position on Home Farm Lane and recent planning application.
The Council noted that ECC Highways had not objected to the planning application for an additional refrigeration unit in Home Farm Lane and noted that despite the email asking them to reconsider they had not. It was decided to ask our ECC Council representative to apply pressure. It was also decided to invite ECC Highways to the site.

17/0114 Annual Parish Assembly

17/114.1 To review the Parish Assembly held on 22nd May 2017.

It was agreed that the Parish Assembly had been successful and that no obvious changes needed to be made.

17/0115 Tendring District Association of Local Councils

It was reported that new officers had been appointed to the positions of TDALC.

17/0116 Finance

**17/116.1 To consider the effectiveness of the system of internal control.
And to approve the Annual Governance Statement.**

The system of internal control was considered and it was decided that no changes were necessary.

The Annual Governance Statement was approved.

17/116.2 To consider the Annual Internal Audit Report of Accounts Year Ended 31 March 2017.

The Internal audit reported had been circulated and it was accepted. It should be noted that the audit report recommended that an interim audit be conducted in year.

NOTE. The Clerk will schedule this for October 2017.

17/116.3 **To consider the Accounting Statements (Section 2 of the Annual Return).
To approve the Accounting Statements, by resolution, and ensure the Accounting Statements are signed and dated by the Council Meeting Chair.**
It was resolved to approve the Accounting Statements and they were entered, signed and dated at the meeting.

17/116.4 **To decide the dates for the exercise of Public Rights of Inspection commencing between 3rd June 2016 and 1 July 2016 and running for a period of 30 working days. And to publish a notice of the Public Right of Inspection at least 1 working day before the period of inspection on the Council website along with the ‘Council Accounts: A Summary of Your Rights’.**
The Council resolved to publish the Rights of Inspection of the Annual Accounts from 14th June 2017 for 30 working days.

17/116.5 **To consider appointing S Wotton as the internal auditor for 2017/18.**
It was resolved to appoint Mrs S Wotton as the internal auditor for the year 2017/18.

17/116.6 **To renew Council Insurance with Aon at £938.30.**
It was agreed to renew the Council insurance with Aon.

17/116.7 **To receive the internal audit report for the Village Hall accounts 2016/17.**
The Council accepted the audit report on the Village Hall accounts without amendment.

17/116.8 **To receive the internal audit report for the Recreation Ground accounts 2016/17.**
The Council accepted the audit report on the Recreation Ground accounts without amendment.

17/0117 Parish Council Financial Report

17/117.1 **To receive report on Parish Council accounts as at the 31 May 2017.**
This was accepted.

17/117.2 **Accounts for payment –Cheques/Bank payments to be approved for payment and signed.**
The following were approved for payment.

Clerk Pay (inc PAYE, pension, NI) for May 17	£ 620.16
Employer Pension	£ 6.20
Clerk Mileage.....	£ 33.30
Clerk Expenses (postage & Stationery).....	£ 18.29
JF Tree Specialist	£ 1,992.00
EALC Training – Budget & Precept	£ 55.00
AON Council Insurance	£ 938.30
Archivist – J Hamblin	£ 190.48
S Wotton – Internal Audit	£ 220.00
Floral Display – Oak View Nurseries	£ 1,539.20
Extra Floral Display Oak View Nurseries	£ 14.56
Watering Contract ..S Farrer.....	£ 285.15

17/0118 Village Hall

17/118.1 **To receive reports and consider any decisions on expenditure.**
This was accepted.

17/118.2 **To consider a request that would allow Pre-School to extend their hiring hours to include Friday afternoons, from September 2017. Pre-school would then operate 4 full days and 1**

half day (Wednesday). This would mean that cleaning would not be possible before the weekend hirings.

It was decided to allow the pre-school hiring if cleaning could be accommodated at a different time.

17/118.3 To note the work on the pre-school funded outside works and plan the next stage for outside grounds work.

The Council noted that correction work had begun.

17/118.4 To consider the request for a banner to be hung on the railings, advertising a St Helena Hospice Event.

It was agreed to allow banners advertising events in the week prior to the event.

17/0119 Village Hall Financial Report

17/119.1 To receive financial report on Village Hall accounts as at the 31st May 2017.

The report was accepted.

17/119.2 Accounts for payment –Cheques/Bank payments to be approved for payment and signed.

The following list was approved for payment.

Bookings & Cleaning – April	£ 401.10
Water – Anglian Water	£ 121.30
Pest Works – Killer Instinct	£ 144.00

It was noted that the monthly direct debit to TDC for Rates is £45.84 in April and £46.00 pcm from May 17 – Jan 18 (inc).

17/0120 Information for the attention of the Clerk for the next meeting.

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

None reported.

17/0121 Meeting Closure & Date of Next Meeting

Monday 10th July 2017.

Signed by Meeting Chair on