



## ARDLEIGH PARISH COUNCIL

### MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 13 AUGUST 2018 AT THE VILLAGE HALL AT 7.30PM

**PRESENT:** Cllr Barrott (Chair),  
Cllr's Thompson, ~~Fryer~~, Halsey, Scott-Barrett, Marshall, and Talbot  
Clerk - Karen Thompson

**ALSO IN ATTENDANCE:** There were several members of the public in attendance

#### **Chairman's Welcome**

The Chair welcomed those attending and accepted the letter of resignation received from Cllr Chase-Gardener.

#### **18/0142 Apologies and reasons for absence**

Cllr's Partridge, ~~Fryer~~, Smith and Andrews were absent from the meeting having submitted apologies. Cllr Stock (TDC) was also absent.

The Council noted the resignation of Councillor Chase-Gardener and the clerk reminded the Council that the Casual Vacancy would be notified to TDC.

**18/0143 Declaration of Interests** - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.  
None declared

#### **18/0144 Public participation session with respect to items on the agenda and other matters that are of mutual interest**

A resident updated the meeting with the plans for the Ardleigh Funday on 8<sup>th</sup> September.

We also had reported that a regular group of people in the late evenings use the Recreation Ground car park as a meet-up place and they spin the vehicles round and leave a lot of litter. The Council later in the meeting did discuss what might be done to deter the car park becoming a place for anti-social behaviour.

There was also a report of gunshot sounds being heard in the village.

#### **18/0145 Minutes of the last meeting of the Council held on 9 July 2018.**

The minutes were agreed as accurate.

#### **18/0146 Clerk's Report**

The clerk's report was presented and accepted.

#### **18/0147 District and County Councillors**

Carlo Gugliemli (ECC) spoke about some of the road improvements being carried out at the moment but he also spoke about some of the chaotic Highways works. He is meeting various Highways representatives to show them the poorly planned diversions in the area.

#### **18/0148 Planning**

##### **18/148.1 To discuss the progress of a number of residents complaining to the Ombudsman regarding Peake Fruit Refrigeration unit.**










It was reported that TDALC had written to EALC to seek a motion for EALC to pursue a change to the legislation allowing Parish Councils to be able to use the Local Government Ombudsman to investigate complaints made of the higher local authority.

##### **18/148.2 To confirm a date for a neighbourhood planning information session with Planning Direct**

**and establish a Parish Council Neighbourhood Planning Committee.**

The date was confirmed as the 27<sup>th</sup> September at the Village Hall. It was noted that if the Council did not go forward with development of a neighbourhood plan there may be a charge levied for this session payable by the Council. The Council agreed to go ahead on this basis.

## Applications

- 18/00944/DETAIL [Variation of condition 1 from application 17/01477/DETAIL, to change roof materials.](#)  
Land North of Former Betts Factory Ipswich Road Colchester Essex CO4 4HE  
The Council had no objection to this application.
- : 18/01009/FUL [Proposed side and rear extensions.](#)   
Springfield Dedham Road Ardleigh Colchester Essex CO7 7QA  
The Council had no objection to this application.
- 18/01091/FUL [Proposed single storey rear extension.](#)   
20 Harwich Road Ardleigh Colchester Essex CO7 7LT  
The Council had no objection to this application.
- 18/01105/FUL [Proposed single residential dwelling, cart lodge, landscaping & access.](#)   
Land adjacent to Willowell Spring Valley Lane Ardleigh Colchester Essex CO7 7SD  
The Council does not support this application as it falls outside the settlement development boundary.
- 18/01119/FUL [Proposed single storey rear extension.](#)   
3 New Cottages Bromley Road Ardleigh Colchester Essex CO7 7SG  
The Council had no objection to this application.
- 18/01133/FUL [Erection of office and farm shop associated with neighbouring vineyard.](#)   
Land West of Dead Lane Ardleigh Essex  
The Council had no objection to this application.
- 18/01127/FUL [Proposal to change roof on garage from asbestos corrugated sheets to terracotta clay peg tiles.](#)   
Blue Barns Cottage Old Ipswich Road Ardleigh Colchester Essex CO7 7QL  
The Council had no objection to this application.
- 18/01128/FUL [Erection of residential annexe on partial footprint of previously demolished stable block. \(Proposed additional window to office to existing approved application 18/00403/FUL\).](#)   
Plains Farm Plains Farm Close Ardleigh Colchester Essex CO7 7QU  
The Council had no objection to this application.
- 18/01129/LBC [Erection of residential annexe on partial footprint of previously demolished stable block. \(Proposed additional window to office to existing approved application 18/00404/LBC\).](#)   
Plains Farm Plains Farm Close Ardleigh Colchester Essex CO7 7QU  
The Council had no objection to this application.
- 18/01162/FUL [Conversion & linking of former stables & shelter shed to create single dwelling.](#)   
Lodge Farm Barn Lodge Lane Ardleigh Colchester Essex CO7 7PG  
The Council does not support this application as it falls outside the settlement development boundary and additional housing is not needed. Additionally Lodge Lane is

not suitable for increased traffic.

18/01163/LBC

[Conversion & linking of former stables & shelter shed to create single dwelling.](#)

Lodge Farm Barn Lodge Lane Ardleigh Colchester Essex CO7 7PG

The Council does not support this application as it falls outside the settlement development boundary and additional housing is not needed. Additionally Lodge Lane is not suitable for increased traffic.

18/01218/LUEX

[Occupation of the Site address in non-compliance with condition 4 of planning permission TEN/1451/84 - Agricultural occupancy condition.](#)

The Bungalow Hunters Chase Ardleigh Colchester Essex CO7 7LN

The Council had no objection to this application.

For Info only –

18/01219/TELLIC

[Installation of High Speed Broadband Cabinet.](#)

84M South West From Freight Centre Systematic Business Park Old Ipswich Road Ardleigh Colchester Essex CO7 7QL

&

18/01221/TELLIC

[Installation of Highspeed Broadband Cabinet.](#)

Outside of Copeland John De Bois Hill Ardleigh Essex CO7 7PH

18/01256/CMTR

For info only - [The installation and use of a washing plant for the recycling of non-hazardous and inert wastes, the use of a crusher, the installation of a weighbridge office and relocation of a weighbridge together with associated access onto the highway.](#)

Martells Quarry Slough Lane Ardleigh Colchester Essex CO7 7RU

&

ESS/19/18/TEN

Proposal: Lawful Development Certificate – Use of land as a facility for recycling solid, inert and commercial and industrial waste which would otherwise be disposed of in the permitted landfill.

Location: Martells Quarry, Slough Lane, Ardleigh, CO7 7RU

18/01257/FUL

[Variation of condition 2 \(Approved Plans\) to Approved Planning Application 16/00878/FUL.](#)

Former Ardleigh Squash and Leisure Club Dedham Road Ardleigh Essex CO7 7NH

The Council had no objection to this application.

**Decided Approvals:**

The approved planning decisions were noted.

**Decided Refusals:**

The refused planning decisions were noted.

**Appeals**

The following was noted.

**Appeal lodged**

Land at Cherrytree Farm Harwich Road Ardleigh

Outline application for the erection of five detached dwellings and associated garaging (amendment to 16/02014/OUT).

APP/P1560/W/18/3196926

**Appeal Decision**

for application 17/02114/FUL Field House Bromley Road Ardleigh Colchester Essex CO7 7SG The appeal was dismissed.

18/0149

18/149.1

**Churchyard & Cemetery**

**To receive reports and consider any decisions on expenditure.**

It was agreed to fund the urgent tree works including those in the churchyard and cemetery.

It was also agreed to have cut back the trees that are completely obscuring graves in Area C of the cemetery.

Cllr Thompson agreed to continue the churchyard and cemetery monthly inspections.

- 18/149.2      **To note 4 companies have been approached to supply quotes to refurbish the cemetery railings. The quotes will be available for the September Council meeting.**  
This was noted.
- 18/0150      **Recreation, Play and Open Spaces including Colchester Road Play Area**  
18/150.1      **To receive reports on condition of area and identify any health and safety risks of duty and consider any decisions for expenditure.**  
There were no reports of work required. It was confirmed that Cllr Talbot would continue to inspect the Colchester Road Play Area and Cllr Thompson would conduct the monthly inspections of the Recreation Ground and the Millennium Green.
- 18/0151      **Community Initiatives Fund**  
**To consider any projects that Ardleigh might submit a request to the now opened Community Initiatives Fund.**  
It was agreed to develop a CIF bid for funds to update and improve the Village Hall, also to install wi-fi at the village hall. It may also be possible to submit a bid for creation of an additional cemetery when land is identified,
- 18/0152      **Environment and maintenance**  
18/152.1      **To receive reports and consider any decisions for expenditure.**  
None received.
- 18/152.2      **To consider the added cost of dog bin emptying for Burnt Heath.**  
**The cost for our contractor to empty the bin will be:**  
**Floor standing Litter bin , 2 x weekly = £67.91 Per year**  
**Dog bin, weekly = £65.19 Per year.**  
**Cost of bin from TDC - The bin would be a post mounted bin. Providing there is a something to attach it to the cost will be £50, however if there is nothing to attach it to in the area there will be an addition £50 charge to supply and fit a post.**  
It was agreed to purchase and have installed a dog bin for the area of green by the Burnt Heath bus shelter and the cost of emptying was agreed.
- 18/152.3      **To consider the proposed list of handyman works for which funding was made available from Local Services Fund.**  
It was agreed that the following tasks could be arranged for handyman budget line village improvements:
- a. Weeding, small areas of grass cutting, small areas of hedge/shrub trimming. – Blacksmiths Lane and bus shelters.
  - b. Cleaning
    - i. Signage Cleaning – various roadside signs that have graffiti
  - c. Litter picking
  - d. Village Hall, Recreation Ground, Millennium Green
  - e. Painting/varnishing benches and signage boards.
  - f. Minor repairs.
  - g. Installing deterrents to anti-social behaviour in the village.
- 18/0153      **Public Rights of Way**  
18/153.1      **To receive reports and consider any decisions for expenditure.**  
None reported.
- 18/0154      **Highways**  
**To note that Essex County Council are planning a Highways Briefing to Parish Councils**  
This was noted.

**18/0155 Village Security**  
**To consider improving village security to prevent littering and anti-social behaviour especially at the vulnerable areas of the Recreation Ground, Millennium Green and Village Hall.**  
 Deterrent measures were discussed and it was agreed to purchase clear signage pointing out CCTV installation.

**18/0156 Parish Council Risk Register**  
**To assess the proposed Parish Council risk register.**  
 The Council agreed that the risk register was a necessary document and approved this version as the start of an annual review. The Council discussed the risk of house fire as being one of concern that should be added to the register. The risk management approach agreed was to archive as much old documentation to the Essex Records Office as a safe place for the old records.

**18/0157 TDALC**  
**To receive any report or minutes from latest meetings and to note that the next meeting will receive a presentation on the changes planned for Clacton and Harwich hospital.**  
**To note that TDALC have written to EALC requesting a motion that would initiate a campaign for a change in the law. The change sought would allow Parish Council right of complaint to the Local Government Ombudsman where they have a complaint against other Councils.**  
 This was noted.

**18/0158 Parish Council Finance**  
**18/158.1 To receive report on Parish Council financial statement as at the 31 July 2018.**  
 This was accepted.

**18/158.2 To approve the bills for payment for Parish Council and Village Hall –Cheques/Bacs payments .**

The following were approved for payment:

Clerk Pay (inc PAYE, pension, NI, holiday)	£ 396.80
Employer Pension .....	£ 7.94
Clerk Travel.....	£ 32.85
Clerk Stationery .....	£ 36.20
JF Tree Specialist - Tree Survey & Grass cutting	£ 1,320.00
Rory O’Brine – war memorial artwork	£ 750.00
Church Clock Repair – Harwood	£ 200.00
Play Quip repair to Millennium Green	£ 178.20
Information Commissioner Office Registration	£ 40.00
Watering Contract – Scott Farrer	£ 573.50
EALC Election Course	£ 85.00
Cox Landscapes	£ 2158.51
EALC Clerk CILCA	£ 465.00

**18/158.3 To note that the Parish Council Bank Account entries for April – July 2018 were checked by Cllr Chase-Gardner on 30<sup>th</sup> July 2018 and deemed to be in order.**  
 This was noted.

**18/0159 Meeting Closure & Date of Next Meeting**  
 Monday 10<sup>th</sup> September 2018.

**Signed by Meeting Chair ..... on .....**