



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 14 AUGUST 2017 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Scott-Barrett, Chase-Gardener, Marshall, Andrews, Talbot, and Halsey.
Clerk - Karen Thompson

IN ATTENDANCE: There were several members of the public in attendance.

Chairman's Welcome

The Chairman welcomed everyone to the meeting.

17/0141 Apologies for absence
Cllr's Partridge, Fryer and Smith sent apologies.

17/0142 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.
None declared.

17/0143 Public participation session with respect to items on the agenda and other matters that are of mutual interest.

The public participation session included an update on the attempted theft of lead from the church over the weekend of the 12th August but the alarm system worked well and the offenders were apprehended before they could make off with the loot.

A member of the public commented that he had found a website to use to report breach of weight restriction driving offences to. It is driving.complaints@essex.pnn.police.uk

The difficulty in reporting weight restriction breaches was raised. ECC say that ECC Trading Standards are responsible for taking action and that you should report the alleged offenses to them. Trading Standards say you should report offences to them via the Citizens Advice Bureau team but CAB staff are often unaware that Trading Standards are expecting them to record and forward complaints to Trading Standards. And to add confusion only the police have the power to stop a vehicle and it is unsure if offences reported to the police are onward reported to Trading Standards. Ardleigh Parish Council said it had written a joint letter, with Great Bromley and Frating Councils, to the Traffic Commissioner seeking support for an improvement in reporting systems and asking not to grant further operating licenses in this area without understanding the impact on the local community.

It was commented that it is increasingly the case that roads seem to be in a very poor state before highway improvements are made as the road alongside the Crown pub has faded lines, combine this with no cats eyes and no arrow road markings makes the junction extremely dangerous.

Also raised was speeding in the village with a collision reported that occurred just outside The Limes with damage to the bollards in the middle of the road. The Council will look at more speeding reduction measures.

It was commented that some patching of pot-holes and road subsidence in the lanes around the village. It was added that quality of the work was poor and it was commented

that the adjacent ditches have ended up with rubble in them further restricting water flow.

Robert Blyth, a local resident, attended the meeting and talked about a fundraising event that he is involved in, in support of WaterAid. Robert is part of a Tendring WaterAid project team hoping to make fresh water accessible to people in a number of African Countries and advised that a fund-raising exercise is planned for later this year. The local bonfire/fireworks event will take place on the 28th October at the car boot site and he is looking for ways to engage locally and to attract people to the event

17/0144 Minutes of the last meeting of the Council held on 10 July 2017

The Council agreed the draft minutes of the meeting were a true and accurate account of the proceedings.

17/0145 Clerk's Report

The Council received the report of resolutions agreed at previous Parish Council Meetings and noted action to date.

It was noted that the issue of people parking on the pavement adjacent to the Texaco garage had been discussed with the garage manager. And could be removed from the list.

17/0146 District and County Councillor Reports

The main issues discussed with Cllrs Stock and Gugliemli were what appear to be inconsistent planning decisions; ignoring parish concerns on planning applications and Highways comments on planning applications without attending site to ensure that their comments paid regard to local knowledge of the roads. There was a good discussion on heavy goods vehicles on rural roads in breach of weight restrictions and what might be done to reduce this. Ardleigh Council have already joined forces Great Bromley and Frating Parish Councils are we are looking to work with Lawford to form a pressure group. Cllr Stock added that applying pressure on ECC Trading Standards to improve reporting would be a good start.

On the point of potentially contentious planning applications, Cllr Gugliemli said that Ardleigh could ask for the applications to be 'called in'. If this happens then the application is decided at a full planning meeting where Ardleigh can attend and make strong representation verbally.

Cllrs Stock and Gugliemli added that in the case of the Home Farm Land recent application then Highways were likely to favour applications that demonstrated economic growth.

Cllr Stock also said that TDC was not involved in the Car Rally proposed for the Tendring area next year.

17/0147 Planning

The Council discussed 17/00639 but it was noted after the meeting that the application had been decided.

The Council also discussed the merit of calling-in the application 17/00976, which if approved, would permit industrial access from Wick Lane (near the Old Ipswich Road). The effect of this would be to encourage traffic onto Wick Lane, a narrow protected lane that cannot sustain the level of traffic currently travelling along it. Also if access if permitted via an entrance on Wick Lane then all HGV calling at that site would legitimately travel the full length of the lane, increasing the volume of unsuitable vehicles. It was decided to request that the application be called in.

Applications

[Proposed infill side extension.](#)

Morrow House Morrow Lane Ardleigh Colchester Essex CO7 7NG

17/00998/FUL

The Council did not object to this application.

[Single storey rear extension and external cosmetic enhancements.](#)

9 Chapel Croft Ardleigh Colchester Essex CO7 7TQ

17/01049/FUL

The Council did not object to this application.

[1 No. Ash \(T1\)- reduce height to approx 3.5 m, 1 No. Crab Apple \(T2\), 2 No. Leyland cypress \(T3 T4\) - Fell](#)

Ancient House Colchester Road Ardleigh Colchester Essex CO7 7NP

17/01119/TCA

The Council did not object to this application.

[Proposed removal of existing glasshouses and erection of agricultural building.](#)

18 Coggeshall Road Ardleigh Colchester Essex CO7 7LP

17/01147/FUL

The Council agreed to comment on this application because vehicle access/exit is a problem. Long vehicles exiting the site cannot turn left to travel towards Lawford and also vehicles travelling from Lawford find it difficult to access the site.

[Outline application for the erection of five detached dwellings and associated garaging \(amendment to 16/02014/OUT\).](#)

Land at Cherrytree Farm Harwich Road Ardleigh Colchester Essex CO7 7LT

17/01152/OUT

The Council decided to object to this application and ask for the application to be 'called-in'. It is close to Oak Tree Corner and access is on a blind bend. The junctions adjacent and opposite are known to be dangerous.

[Rebuild garage.](#)

Morrowood Cottage Morrow Lane Ardleigh Colchester Essex CO7 7NG

17/01218/FUL

The Council did not object to this application.

[1 no. Small Leaf Poplar - Reduce overhanging and bottom fork](#)

New Hall Station Road Ardleigh Colchester Essex CO7 7RS

17/01302/TCA

The Council did not object to this application.

Appeals: None

Decided Approvals: The following were noted.

[1 No. Ash \(T1\)- reduce height to approx 3.5 m, 1 No. Crab Apple \(T2\), 2 No. Leyland cypress \(T3 T4\) - Fell](#)

Ancient House Colchester Road Ardleigh Colchester Essex CO7 7NP

17/01119/TCA

[Proposed first floor extension.](#)

Ivy Dene Frating Road Ardleigh Colchester Essex CO7 7SY

17/00880/FUL

[Discharge of conditions 03 \(landscaping\) 08 \(access\) of planning permission 17/00494/FUL.](#)

Land adjacent Holly House Chapel Lane Ardleigh Essex CO7 7BJ

17/00895/DISCON

17/01122/DISCON [Discharge of condition 07 \(Landscaping Scheme\) of Planning Permission 17/00081/FUL.](#)
37 Wood View Cottage Bromley Road Ardleigh Colchester Essex CO7 7SE

17/00939/DISCON [Discharge of Condition 10 \(Hard and Soft Landscaping Works\) of Planning Permission 16/01300/FUL.](#)
Land adjacent 1 Tilsit Place Colchester Road Ardleigh Essex CO7 7NZ

17/00941/TPO [1 No. Maple - prune](#)
Ash Lodge Mary Warner Road Ardleigh Essex CO7 7RP

17/00845/FUL [Two storey side extension and single storey rear extension with balcony to the first floor.](#)
Hollytree Bungalow Wick Lane Ardleigh Colchester Essex CO7 7RF

17/00741/FUL [Change of use of agricultural land to domestic garden, and repositioning of septic tank and soakaway.](#)
Pycott Malting Farm Lane Ardleigh Colchester Essex CO7 7QG

17/00742/FUL [Proposed erection of an extension to the showroom, and the erection of a valet building following the demolition of existing valet/showroom building.](#)
Haddocks Hyundai Fox Street Ardleigh Essex CO7 7PP

17/00720/FUL [Proposed detached two storey office building.](#)
DTE Scaffolding Ltd Old Ipswich Road Ardleigh Essex

17/00639/FUL [Proposed two storey cartlodge/workshop.](#)
Cypress Cottage Colchester Road Ardleigh Colchester Essex CO7 7NP

Refusals: The following were noted.

17/00901/FUL [Resubmission of planning application 17/00061/FUL - Proposed detached dwelling, including retention of mobile home for duration of building work.](#)
Benson Stud Harts Lane Ardleigh Colchester Essex CO7 7QE

17/00646/OUT [Erection of 3 detached dwellings.](#)
Land adjacent Fernview Turnpike Close Ardleigh Colchester Essex CO7 7QW

Withdrawn:

15/00979/LUEX [Application for lawful use of works depot, including storage of plant & materials, the parking of vehicles \(daytime and overnight\) and the use of associated offices.](#)
Ardleigh Oaks Old Ipswich Road Ardleigh Essex CO7 7QR

**To Be Decided
by Another
Authority**

None.

**17/0148
17/148.1**

Churchyard & Cemetery

To receive reports and consider any decisions on expenditure.

The urgent tree work progress was noted. The land has been levelled nicely and it was agreed with the contractor to allow the land to settle before addressing the top-soil requirement.

Cllr Chase-Gardener reported that the pine tree in the older part of the cemetery had lost its top. It was agreed to ask JF Tree Specialist to take a look and advise as to any action required.

Two headstone applications were approved.

**17/0149
17/149.1**

Recreation, Play and Open Spaces & Colchester Road Play Area

To receive reports on condition of area and identify any health and safety risks and

consider any decisions for expenditure.

Cllr Talbot confirmed he had met with Andy Bruce contractor about replacing wooden posts on the tugboat.

The scramble net has two broken joints and it was resolved to ask Andy Bruce to replace the joints with a metal version.

It was reported that the Millennium Green new cable way should be installed at the end of September along with a new teenage shelter.

A proposal was put forward that there is a need for exercise equipment for the under 12's on the recreation ground. The council agreed to approach the GCG Environment Trust for funding as they kindly assisted with the adult exercise equipment. The Council would be responsible for the maintenance. **NB** Since the meeting, approval of £10,000 funding has been granted from the GCG ET.

17/0150 Environment and maintenance

17/150.1 To receive reports and consider any decisions for expenditure.

No report was received.

17/150.2 To note progress of work specified in the urgent tree work contract.

Good progress was reported on the urgent tree work noting that the horse chestnut in the churchyard is still to be done.

17/150.3 To consider a request to cut the grass at the corner of Park Road and Frating Road.

The Council resolved to ask JF Tree Specialist to cut the verge.

17/150.4 To consider the Ardleigh Salt Depot lighting and vegetation.

It was decided to draft a letter asking for vegetation to be cut back and for the lighting around the offices to be less dazzling to motorists.

17/150.5 To decide action that can be taken regarding the condition of footpath from village to Wooden Fender.

It was decided that quotes would be obtained for work to make the footpaths wider by removing vegetation and cutting back any verges. There were two areas firstly the village to the Wooden Fender pub on the pub side of the A137 and secondly, the salt dome to Oak Tree corner on both sides of the road.

17/150.6 To note the companies donating to the village floral displays.

A vote of thanks was expressed to the following companies for their generous donations and sponsorship of a floral barrel:

A&S Aggregates
Cox Landscapes
National Metal Recycling
Shore Engineering

The Council also expressed thanks to

Fearnley Motors
Mrs Coppeard
Ardleigh Convenience Store
Roalco
Colchester Golf Range
Spartan Tiles
Curtis Tool Hire

Cllr Halsey agreed to place sponsorship details in the barrels.

17/0151 Public Rights of Way

17/151.1 **To receive reports and consider any decisions for expenditure.**
None received.

17/151.2 **To consider any action regarding the bus-stop by St Mary's Primary School.**
The Council decided to ask if this could be made a formal bus-stop by ECC.

17/151.3 **To discuss the issue of large vehicles travelling on weight restricted roads and note the verbal report of the meeting with Great Bromley and Frating Parish Councils.**
It was agreed that continuing to work with other local Councils would be beneficial. The Council noted the letter sent to the Traffic Commissioners East of England Office on behalf of Ardleigh, Great Bromley and Frating Parish Councils.

17/0152 Training

To note the advanced Councillor training planned for Councillors Andrews and Marshall and the cemetery management training for Councillor Barrott.
This was noted.

17/0153 TDALC

To receive any report or minutes from latest meetings.
Cllr Halsey reported back from the last meeting confirming that the ECC CIF was now open to revenue based projects and not restricted to capital spend.

17/0154 Parish Council Financial Report

17/154.1 **To receive report on Parish Council accounts as at the 31 July 2017.**
This was received.

17/154.2 **To decide where the Bank of Ireland funds should be transferred to.**
It was decided to move the funds contained in the Bank of Ireland accounts to the deposit accounts of the Parish Council and Recreation ground respectively.

17/154.3 **To decide the access permitted to online banking for Parish Accounts.**
It was noted that currently Cllrs Barrott and Chase-Gardener and the Clerk can conduct on-line banking for the Parish Council. It was agreed that the clerk will conduct the on-line banking for the Council with Cllr Chase-Gardener conducting a monthly visual bank reconciliation.

17/154.4 **To note the continuing requirement to pay for the Information Commissioners Registration.**
The Information Commissioners registration of £35.00 was noted.

17/154.5 **Accounts for payment –Cheques/Bacs payments to be approved for payment and signed.**
The following were approved for payment.

Clerk Pay (inc PAYE, pension, NI)	£	504.64
Employer Pension	£	5.05
Clerk Mileage.....	£	49.95
Clerk Expenses		
Postage	£	13.44
Parking	£	4.00
JF Tree Specialist	£	1,788.00

EALC Training – Social Media x 2	£ 110.00
EALC Training – Cemetery Management....	£ 100.00
Watering Contract S Farrer.....	£ 573.50
Data Protection Registration.....	£ 35.00
Dedham Vale Tree Surgery.....	£ 2,771.25
Bland Landscapes	£ 711.90

17/0155 Village Hall

17/155.1 To receive reports and consider any decisions on expenditure.

Cllr Chase-Gardner advised that she is still waiting for a flooring quote and the clerk was asked to chase Roalco for the push plates and pull handles for the village hall.

17/155.2 To note the WI will not be hiring the hall.

This was noted.

17/0156 Village Hall Financial Report

17/156.1 To receive financial report on Village Hall accounts as at the 30th June 2017.

The report was accepted.

17/156.2 Accounts for payment –Cheques/Bank payments to be approved for payment and signed.

The following list was approved for payment.

Bookings & Cleaning – June	£ 401.10
A to Z supplies	£ 173.84
A to Z supplies	£ 30.42
Anglian Water (Sewage).....	£ 140.27

17/0157 Information for the attention of the Clerk for the next meeting.

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

None reported.

17/0158 Meeting Closure & Date of Next Meeting

Monday 11th September 2017.

Signed by Meeting Chair on