



ARDLEIGH PARISH COUNCIL

**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON 8 OCTOBER 2018 AT THE VILLAGE HALL AT 7.30PM**

PRESENT: Cllr Barrott (Chair),
Cllr's Thompson, Fryer, Andrews, Partridge, Scott-Barrett, Marshall, and Talbot
Clerk - Karen Thompson

ALSO IN ATTENDANCE: There were several members of the public in attendance

Chairman's Welcome

The Chair welcomed those attending.

It should be noted that Cllr Halsey has resigned from the Parish Council after the last meeting and the Council recorded a vote of thanks to the work and contribution that Cllr Halsey had made over the years.

18/0177 Apologies and reasons for absence

Cllr Smith was absent from the meeting having submitted apologies.
Cllr Gugliemli, the Essex County Council Councillor had also sent apologies.

18/0178 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.

None declared

18/0179 Public participation session with respect to items on the agenda and other matters that are of mutual interest

A member of the public commented that the feedback from the 30th September plaque dedication was that the event was excellent. It was an appropriate and moving event taking the time to commemorate those in Ardleigh who played a significant part during the wars which is marked by a permanent metal etched plaque on the Millennium Green.

Further members of the public were present to explain the implications of a planning application.

18/0180 Minutes of the last meeting of the Council held on 10 September 2018.

The minutes were agreed as accurate.

18/0181 Clerk's Report

The report showing the status of actions on-going and completed was received and noted. It was also reported that the Essex Air Ambulance had written in thanks of the amount raised from the Village Fun Day.

18/0182 District and County Councillors

Cllr Neil Stock of Tendring District Council talked about what might be possible following the successful appeal of Gladman Homes for 145 houses to be built on Bromley Road. He indicated that both Colchester and Tendring were looking to see if a judicial review might be possible. This wouldn't appeal the appeal but it would if pursued challenge the legitimacy of the appeal decision. A judicial review is only permitted where there has been a potential breach of process.

Cllr Stock also commented on the desperate position regarding the difficulties of HGVs in Home Farm Lane. Ardleigh reported that there had been a two incidents of police involvement when people travelling illegally to the UK were found in Home Farm Lane in recent weeks. Cllr Stock offered to talk to Peake Fruit directly to see if anything could be

done.

Cllr Stock also talked about the benefit to a local area of developing and having adopted a Neighbourhood Development Plan. All Councillors acknowledged that this was a lengthy process requiring a great many hours of volunteers time but would have benefit in Ardleigh planning decisions, especially with the urban growth of Colchester now leaking into Tendring via Ardleigh Parish.

Cllr Stock also expressed his appreciation for the excellent plaque dedication event on the 30th September.

18/0183

Planning

18/183.1

To note that the Neighbourhood Plan briefing session was cancelled and to consider rescheduling.

It was agreed to reschedule the Neighbourhood Plan development session.

Applications

18/01405/OUT

[Proposed erection of 2 no. detached houses.](#) 

Site Adj Evergreen Turnpike Close Ardleigh Colchester Essex CO7 7QW

This was seen last month so no comments were made.

18/01545/DISCON

[Discharge of condition 4 \(Materials\) to approved planning application 18/00403/FUL and Condition 3 \(Materials\) to 18/00404/LBC.](#)

Plains Farm Plains Farm Close Ardleigh Colchester Essex CO7 7QU

The Council did not object to this planning application.

18/01546/FUL

[Proposed extension to garage building in rear garden.](#) 

Pen Y Lan Fox Street Ardleigh Colchester Essex CO7 7PN

The Council did not object to this planning application.

18/01555/FUL

[Two storey extension and porch to existing dwelling.](#) 

Glenryck Dead Lane Ardleigh Colchester Essex CO7 7QD

The Council strongly objected to this planning application on the grounds of the reduced privacy afforded neighbouring houses and also because site falls outside the settlement development boundary and although this is not a new property build it represents a large scale rebuild. The two storey nature of the proposed build is not in keeping with properties along the road or with the Village Design Statement.

18/01556/FUL

[Construction of new treatment building and two kiosks as part of upgrade works.](#) 

Ardleigh Reservoir Clover Way Ardleigh Essex CO7 7PT

The Council did not object to this planning application.


18/01575/OUT

[Outline application for one self build dwelling.](#) 

Chantrys Fox Street Ardleigh Colchester Essex CO7 7PS

The Council did object to this application as it falls outside the settlement development boundary and there is no requirement for further large detached properties in Ardleigh. In addition the access required would be very close to the road junction.

18/01589/FUL

[Demolition of Hope Cottage and the two existing garages and proposed 2 new four bedroom dwellings and two double garages.](#) 

Hope Cottage Crown Lane South Ardleigh Colchester Essex CO7 7PL

The Council did object to this application as it falls outside the settlement development boundary and there is no requirement for further large detached properties in Ardleigh.

Decided The approved planning decisions were noted.

Approvals:

Decided The refused planning decisions were noted.

Refusals:

Appeals

The following appeal was noted and the Council resolved to resubmit it's original comments which objected to the proposal as it fell outside the settlement development boundary for Ardleigh but the Council also wanted to stress its support for the development of an eco styled house.

Land adj Whinstones Crown Lane North

Was [17/01489/Ful](#)

Is APP/P1560/W/18/3203095

Starts 1 Oct 2018

Representations by 5 November 2018

18/0184

18/184.1

Churchyard & Cemetery

To receive reports and consider any decisions on expenditure.

The 'We Remember Them' will be placed in the Roll of Honour in timer for the Remembrance day events.

It was also reported that holly trees behind the Church has self seeded and was in need of attention. It was resolved that Cllr Fryer would report back on the work that would need to be done.

It was reported that the removal of lower tree branches had improved access to known graves but further work was necessary to remove top soil and roots before the graves could be seen.

It was also reported that ivy was taking over some headstones it was resolved to keep the graves clear of ivy.

The area where removed soil is now kept could be screened off from view and it was decided to put this item on a later meeting agenda.

It was noted that the soil removed from dug plots was now being stored at the front of the cemetery and when a significant amount is collected then it will be removed. The Council resolved to screen the soil area if it became unsightly.

18/184.2

To note the churchyard War Memorial has been cleaned.

The excellent work on both the War Memorial and steps was noted and it was resolved to further improve the War Memorial by reducing the box hedging so that access to the front of the Memorial would be improved.

18/0185

18/185.1

Recreation, Play and Open Spaces including Colchester Road Play Area

To receive reports on condition of area and identify any health and safety risks of duty and consider any decisions for expenditure.

The following points were reported and it was resolved to ask Andy Bruce Ltd to repair them:

- Teen shelter roof slat
- Adventure trail/Scramble net cleat is missing
- Replace 2 benches (the WI is replacing their bench).

18/0186

18/186.1

Environment and maintenance

To receive reports and consider any decisions for expenditure.

The lighting at the Ardleigh Highways Depot was discussed as it is not yet resolved. In addition various places where fly-tipping had occurred was reported and the clerk was asked to report the locations to TDC.

The regular parking of HGVs along the Old Ipswich Road at weekends was discussed as it was felt that the operators were in breach of their operating licenses.

- 18/186.2 To note the completed verge cutting and additional three Dead Lane/Wick Lane verge cuts.**
This was noted and the Council resolved to continue the additional verge cuts as a measure to reduce the risk of vehicle collisions. This would be documented in the Risk Register.
- 18/0187 Public Rights of Way**
18/187.1 To receive reports and consider any decisions for expenditure.
It was noted that the Ramblers Association were getting active on their objections to various footpath closures including the Ardleigh Abbots Field footpath.
- 18/0188 Events**
18/188.1 To receive a report on the 30 September new war plaque unveiling event and the thank you flowers sent.
This was noted and the event was considered a success.
- 18/188.2 To plan the beacon lighting event on 11th November 2018.**
Ms Chase-Gardener (previous Councillor and member of the public) was invited to update the meeting. She said that the Beacon was being repainted and the sign replaced in time for the 11th November lighting. The church bells are due to peel after the beacon lighting. This would be followed by an exhibition in the Village Hall with refreshments. The Council approved a budget of £250.00 for refreshments.
The Essex Fire Service would be notified of the event and an event/fire risk assessment completed.
- 18/188.3 To consider the request to donate £500 to the church Remembrance Service for printing costs.**
This was approved.
- 18/188.4 To note that the poppy wreath has been ordered at a cost of £19.25.**
This was approved.
- 18/188.5 To note an additional claim for the Fun Day of £50.00 for the candle wax stall.**
This was approved.
- 18/0189 Policies and Formal Documents**
To conduct the annual review of the Financial Regulations and Standing Orders.
It was resolved to approve the Financial Regulations and the Ardleigh Parish Council Standing Orders without amendment.
- 18/0190 External Audit**
To note the completion of the External Audit and the comment observing the value of assets recorded where none was recorded before.
This was noted.
- 18/0191 TDALC**
To receive any report or minutes from latest meetings
The Council agreed that Cllr Andrews with support from Cllr Marshall should attend TDALC meetings and that the clerk would also attend the next meeting. Cllr Partridge felt that the meeting days clash with other commitments he has so would only be able to attend

occasionally.

18/0192 Parish Council Finance

18/192.1 To receive report on Parish Council financial statement as at the 30 September 2018.

The financial statements were noted showing the Council reserves at £123,680 which includes a ring-fenced set aside to fund the purchase and development of additional cemetery space. This was accepted.

It was noted that the Parish Council had received a grant from the GCG Trust for £3870 to pay for the war time plaque on the Millennium Green.

18/192.2 To approve the bills for payment for Parish Council–Cheques/Bacs payments (see attachment) and noting the requirement to pay in stages for the cemetery ironworks 25% initial payment and 25%.

The following were approved for payment:

Clerk Pay (inc PAYE, pension, NI, holiday)	£	595.20
Employer Pension	£	11.90
Clerk Travel.....	£	14.85
Clerk Stationery	£	0
JF Tree Specialist	£	1056.00
Haward Horological – Church clock	£	300.00
Haward Horological – Church clock	£	450.00
Donation to Remembrance Service costs	£	500.00
Poppy Wreath (refund clerk)	£	19.25
PKF External Audit	£	360.00
Philip Liverton verge cutting	£	1656.00
M Pratt - candles - Fun Day	£	50.00
Chair allowance Q2	£	100.00
Feretti Ironworks 25%	£	2565.00
Thank you flowers	£	105.00
EON Street lighting	£	119.37
Bland – grass cutting	£	1229.10
Cemetery Deposit Return	£	265.00

18/0193 Information for the next meeting

To suggest items for the next meeting

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119)

18/0194 Meeting Closure & Date of Next Meeting

Monday 12th November 2018.

Signed by Meeting Chair on