



**MINUTES OF THE MEETING OF THE PARISH COUNCIL  
HELD ON 9 JANUARY 2017 AT THE VILLAGE HALL AT 7.30PM**

**PRESENT:** Cllr Barrott (Chairman),  
Cllr's Smith, Partridge, Fryer, Marshall, Halsey, and Talbot.  
Clerk - Karen Thompson

**IN ATTENDANCE:** Attending were several members of the public and Carlo Guglielmi our Essex County Councillor.

**Chairman's Welcome**

The Chairman welcomed everyone to the meeting.

**17/01 Apologies for absence**

Apologies were received from Cllr's Chase-Gardener, Thompson, Andrews and Scott-Barrett.

**17/02 Declaration of Interests - to receive any pecuniary or non-pecuniary interests relating to items on the agenda.**

None declared.

**17/03 Public participation session with respect to items on the agenda and other matters that are of mutual interest.**

The issue of ditch clearing was raised with some instances reported of ditches actually being filled with hedge debris and rubbish. It is the landowner's responsibility to keep ditches clear and it is an offense to clog up ditches with debris as it will block a necessary watercourse. The Council agreed to write to land owners where it was known that ditches need clearing.

The whole topic of work to minimise the risk of flooding was also discussed with the bund at the solar farm being part of the problem. Ditch clearing also being a major factor in the risk of flooding. Cllr Guglielmi asked that the council write to him so that he could book a slot at Cllr Eddie Johnson's surgery as Cllr Johnson was the ECC cabinet member responsible for this issue.

There was local and Council support for a resident wishing to apply for planning consent to widen a driveway entrance on the Harwich Road close to the railway bridge. This would significantly decrease the risk of accidents on the bend. Cllr Guglielmi asked that if planning had been applied for to TDC that he be copied in and would chase it up.

Residents raised the issue of the Wick Lane planning application being appealed by Gladman developments. There was an appeal for comments to be submitted to the appeal body. Cllr Guglielmi felt that the appeal was unlikely to be successful as TDCs method and reasons for refusal were sound.

**17/04 Minutes of the last meeting of the Council held on 12 December 2016**

The Council agreed the draft minutes of the meeting were a true and accurate account of the proceedings.

**17/05 Clerk's Report**

The Council received the report of resolutions agreed at previous Parish Council Meetings and noted action to date. It was noted that Cllrs had been unable to visit potential sites for an additional cemetery.

## 17/06 District and County Councillor Reports

TDC Cllr Stock was absent.

ECC Cllr Carlo Guglielmi reported that the closing date for applications for primary school places was fast approaching. That the consultation phase for the dual carriageway of the A120 from Colchester to Braintree was now open.

Parish Councillors asked Cllr Guglielmi to explain planning consents were being granted for small one, two or three home developments outside the village envelope when there was clear opposition and the emerging local plan principles are breached. Cllr Guglielmi was unable to explain these planning decisions.

Cllr Guglielmi made it clear that council tax would rise in light of reduced central funding from Government.

## 17/07 Planning

To receive an update on the planning application 16/01332/FUL.

17/07.1 [Erection of a new office \(B1 use\) and a replacement 'fishing lodge' with associated access, parking and landscaping.](#)

Land to The East of Clover Way Ardleigh Essex CO7 7PT

Cllr Guglielmi was aware that revised drawings were being submitted and he confirmed that he would be asking for a briefing when the drawings are received. He is aware that Ardleigh Parish Council have requested a Public Meeting.

17/07.2 Wick Lane planning application appeal – comments to be submitted by 23 Jan 2017 including resubmitting Parish Council comments.

17/07.3 To discuss any Parish Council potential plans for the former squash club. Cllr Guglielmi was not up to speed on the current position and asked that the council write to him and Cllr Stock for an update.

## Applications

[Garden outhouse replacement comprising of potting shed, storage room and garden office space.](#)

16/01782/FUL 1 Ardleigh Court Ardleigh Colchester Essex CO7 7LA

No objection to this application.

[Single storey rear extension.](#)

16/01945/HHPNOT Mount View Fox Street Ardleigh Colchester Essex CO7 7PS

This was for information only.

[Variation of condition 1 of application 16/00325/DETAIL to replace approved drawing no. 003 Rev F with 003 Rev G.](#)

16/02006/DETAIL Land at Ingrams Piece Ardleigh Essex CO7 7PZ

No objection to this application.

[Proposed erection of four detached dwellings and associated garaging.](#)

Land at Cherrytree Farm Harwich Road Ardleigh Colchester Essex CO7 7LT

16/02014/OUT The Council strongly objected to this application. It was felt that the entrance to this land had already been altered in anticipation of planning consent for a development outside the settlement development boundary and represented an additional driveway onto a dangerous road.

16/02043/AGRIC For information only - [Proposed erection of a barn for the storage of farm machinery.](#)  
Crown Farm Old Ipswich Road Ardleigh Essex CO7 7QR

[Outline proposal for the erection of two detached dwellings.](#)  
Land opposite The Old Mission Bromley Road Ardleigh Essex CO7 7SE

16/02052/OUT The Council strongly objected to this application. The entrance way is on a dangerous bend in a 60mph road and represented development outside the village settlement boundary.

[Ground and first floor extensions to provide bedroom and kitchen space.](#)  
2 Waterhouse Lane Ardleigh Colchester Essex CO7 7T

16/02053/FUL No objection to this application.

[Construction of a one bedroom detached bungalow with associated vehicular access, hardstanding and landscaping.](#)  
Land at Holly House Chapel Lane Ardleigh Colchester Essex CO7 7BJ

16/02056/FUL The Council strongly objected to this application. The development is outside the village settlement boundary.

[1 evergreen Oak and Tree of Heaven - prune to clear street light and crown lift to a height of 5.1 metres](#)  
Junction of Harwich Road and Ardleigh Court Ardleigh Essex CO7 7LA  
16/02100/TCA No objection to this application.

[ESS/51/16/TEN](#) Crown Quarry, Old Ipswich Road  
Retrospective application for a Change of Use to allow importation of Inert Materials for treatment to produce recycled construction materials.

The Council objected to the application on the grounds of dust would be created next to an open water reservoir. NOTE Since the Council discussed this, the application has been withdrawn.

**Approvals: The following planning approvals were noted.**

16/01208/LUEX [Change of use of agricultural buildings to B8 storage use.](#)  
Storage Warehouse at rear of 18 Coggeshall Road Ardleigh Colchester Essex CO7 7LP

16/01210/LUEX [Change of use of agricultural land to a haulage yard.](#)  
18 Coggeshall Road Ardleigh Colchester Essex CO7 7LP

Both 01208 and 01210 were taken together at Decembers Parish Meeting. The Council strongly objected to these applications.

16/01525/FUL [Erection of 10ft shed to front of property.](#)  
Oakland Plains Farm Close Ardleigh Colchester Essex CO7 7QT

16/01858/DISCON [Discharge of Condition 9 \(Protected Species\) of Planning Permission 16/00362/FUL](#)  
Hull Farm Conifer Centre Spring Valley Lane Ardleigh Colchester Essex CO7 7SA

16/01495/FUL [Proposed extension.](#)  
South View Colchester Road Ardleigh Colchester Essex CO7 7NS

16/01814/COUNOT [Change of use of existing agriculture building to 2 no. self contained single private dwellings.](#)  
Barn B The Landbase Frating Road Ardleigh Colchester Essex CO7 7SU  
TDC decision was that this did not require consent from planning Authority.

16/01791/FUL [Proposed pitched roof to gable end on front elevation.](#)  
Elm Park Lodge Station Road Ardleigh Colchester Essex CO7 7RT

**Refusals:** None

**Withdrawn:**

16/01813/COUNOT

[Change of use of existing agriculture building to single private dwelling.](#)   
Barn A The Landbase Frating Road Ardleigh Colchester Essex CO7 7SU

**Be Decided by  
Another Authority**

16/01147/CMTR

[Variation of Condition 5, to vary wording to read as follows: The free field Rating Level \(LAR\), calculated in accordance with the method provided in BS4142:2014, attributable to the operation of all fixed and mobile plant used at the premises, shall be 5dB below the background sound level LA90, T at any noise sensitivity property. Measurements shall be made at a known distance to the north of the site \(between the facility and the noise-sensitive receptors\) where the sound being generated by the facility is the dominant noise source. The specific sound level from the facility at the receptors will then be determined using an approved calculation methodology and compared to the limit specific above.](#)   
Land at Veolia Waste Transfer Station Ardleigh Colchester Essex CO7 7SL

**17/08**

**Village Hall**

**17/08.1**

**To receive any reports and consider any decisions on expenditure.**

The Council is waiting for quotes on repairs to lights.

**17/08.2**

**To consider progress on the Pre-School funded work to the rear of the Village Hall.**

The work behind the Village Hall is not yet complete and access to a shed used to store cricket equipment is not possible. This will not be resolved until the pre-school funded works is complete. Cllr Talbot agreed to talk to the Pre-school to see if progress could be made.

**17/09**

**Churchyard and Cemetery**

**17/09.1**

**To receive reports and consider any decisions on expenditure.**

None recorded.

**17/09.2**

**To decide on future Cemetery Fees and Rules & Regulations.**

The Council recognised that Ardleigh Cemetery fees were considerably less than other local fees in Essex and Suffolk. Cllr Halsey will propose a new pricing structure for the next meeting.

**17/010**

**Recreation, Play and Open Spaces Colchester Road Play Area**

**17/010.1**

**To receive reports on condition of area and identify any health and safety risks and consider any decisions for expenditure.**

None received.

**17/010.2**

**Progress update on signage stating dogs to be on leads.**

The first 'dogs on lead' sign has been installed.

**17/010.3**

**To receive an update on the Colchester Road Play Area including:**

- **Acceptance of works**
- **New fencing approval**
- **Authorising the application to TDC for the release of S106 funds.**

The Council approved the work to date in replacing the play equipment and the invoice for payment was authorised.

The quotes provided for fencing were deemed expensive and a lower specification may be preferable. Cllr Barrott agreed to liaise with the school and PlayQuip as to a suitable specification.

The Council decided that the ground inside the Play Area that has not had pouron installed should not be left to grass and that it was currently too muddy to be usable. It was decided to close the play area and sort an alternative flooring which would not require maintenance. A small gravel trench around the play ground edge would serve to aid drainage.

It was agreed to apply for S106 funds to complete the whole project including fencing and additional grounds work.

**17/011 Environment and maintenance**

**17/011.1 To receive reports and consider any decisions for expenditure.**

It was reported that the light in Blacksmiths lane could not be repaired by the contractor as it was a broken cable that only UK power can repair. The Council agreed to report the issue to UK Power.

The light in the bridleway towards Blacksmiths lane was reported to be surrounded by hedging and in need of cutting back. It was agreed to write to the property owners and ask them to cut back the hedging stating that if they did not complete the work then the Council would arrange for it to be done and the bill would fall to the property owners.

**17/011.2 To receive a report on the lighting at the Highways Depot.**

The Council is aware that the lighting at the depot is causing glare to motorists but the depot installation is not yet complete. Cllr Barrott agreed to talk to the depot operators about the glare and the likely date for planting the landscaping.

**17/011.3 To receive an update on the traffic in Home Farm Lane.**

It was noted that there has been no improvement in the traffic in Home Farm Lane.

**17/011.4 To receive an update on the issue of HGVs travelling through the village.**

The Council noted that after what seemed like an improvement in HGV traffic through the village the situation had deteriorated again.

**17/011.5 To decide when/where to plant 50 free hedging plants to be received from OVO's 'I dig Trees Scheme'.**

The Council had been successful in securing 50 free hedging saplings from the 'I Dig Trees' scheme. It was decided to plant the saplings in the hedging line on the Village Hall side of the Recreation Ground. Cllrs Fryer and Talbot volunteered to plant the saplings.

**17/012 Public Rights of Way**

**17/012.1 To receive reports and consider any decisions for expenditure.**

None received.

**17/013 Finance**

**17/013.1 To set the Parish Council budgets for 2017/18, decide on projects/planned works and decide on precept requirements.**

The proposed budget for 17/18 requiring a precept rise of 1% to £33,350 was agreed. Proposed by Cllr Halsey and seconded by Cllr Talbot.

**17/013.2 To confirm the tender specification for the following contracts.**

- A. Floral Displays and Watering**
- B. Grass Cutting – Village and Churchard/Cemetery**
- C. Highways Verges**
- D. Recreation Ground**
- E. Millennium Green**

**F. St Mary The Virgin Church Clock Service**  
**G. Street Lighting Contract**

There were minor changes made to the Grass Cutting contracts areas, taking out Glebe Corner and the Colchester Road Play Area.

Quotes would be sought.

**17/014 Parish Council Financial Report**

**17/014.1 To receive report on Parish Council accounts as at the 31 December 2016.**

**17/014.2 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed**

Clerk Pay (inc Annual Leave,PAYE NI) Dec 2016	£	614.04
Clerk Mileage & Postage (Dec).....	£	23.93
A Bruce (dog signs installed).....	£	79.20
A & J Lighting .....	£	156.00
Playquip .....		£32,536.50
Bland Landscapes.....	£	402.30

These were authorised for payment.

**17/015 Village Hall Financial Report**

**17/015.1 To receive report on Village Hall accounts as at the 31 December 2016.**

Nothing reported.

**17/015.2 Accounts for payment –Cheques/Bacs payments to be approved for payment and signed:**

Bookings & Cleaning – December.....		£401.10
A to Z Supplies .....	£	170.51
Eon .....	£	96.03
A to Z supplies .....	£	5.36

These were authorised for payment.

Post Meeting Note – The EON invoice was for Parish lighting and would be paid from the Parish accounts, not the Village Hall.

**17/016 TDALC (Tendring District Association of Local Councils)**

**To receive any report or minutes from latest meetings.**

Cllr Halsey reported that the Association were concerned about fly tipping and the costs that would fall to TDC and as a result had written to ECC requesting that the County council pick up the additional cost of clearing fly tipping in the Tendring area.

**17/017 Information for the attention of the Clerk for the next meeting.**

The Agenda specifies the business that it is proposed to transact (Local Government Act 1972 Sch.12 para 10 (2) (b) and the Council cannot lawfully decide any matter which is not specified in the Agenda (Longfield Parish Council v Wright (1918) 88 LJ Ch 119).

No business was presented.

**17/018 Meeting Closure & Date of Next Meeting**

The meeting was closed and the next meeting will be held on Monday 13<sup>th</sup> February 2017.

Signed by Chair ..... on .....